



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

November 16, 2021

To: Terrence D. McCracken, Secretary to the Authority

From: Jeffrey C. Schlierf, Acting Manager of Information Technology *JCS*

Subject: Request for Proposal
Microwave Radio System Maintenance
Project # P202100087

The Erie County Water Authority (Authority) recently issued a Request for Proposals (RFP) for professional services to maintain, repair and make adjustments to its "Multi Link" and "Single Link" Aviat Eclipse Microwave Radio System or Wide Area Network (WAN).

The RFP was issued to three (3) contractors: Transwave Communications Systems, Inc., Mid-State Communications & Electronics, and Airosmith Development Inc. In addition, the RFP was posted to the ECWA website.

One (1) contractor submitted a proposal, Transwave Communications Systems Inc. Another, Airosmith Development Inc. responded via email that they could not submit a proposal due to staffing constraints and Mid-State Communications & Electronics did not respond at all.

The proposal was reviewed and discussed among the Information Technology staff. Qualifications and related experience of the firm, staffing and rates/fees were considered. It was determined that with Transwave's experience, close proximity, extensive knowledge of our current systems and remarkable rates they are more than qualified.

The Information Technology Department would like to move forward with negotiating a Professional Service Contract with Transwave Communications Systems, Inc.

Budget Information:

Unit: 8525

O&M Line 26 Equipment Maintenance Contract

JCS