



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

March 2, 2022

To: Terrence D. McCracken, Secretary to the Authority

From: Leonard F. Kowalski, Executive Engineer *LFK*

Subject: EPA Lead and Copper Rule Revisions
Program Management
Project No. 202200023

Attached is a copy of the Request for Proposals for consulting engineering services for the development and implementation of a compliance program for the Lead and Copper Rule Revisions (LCRR) with the Consultant acting as the Program Manager. The Program Manager will take on the administrative role of coordinating the Authority's response to the LCRR.

The first action item required under the LCRR is the Lead Service Line Inventory (LSLI) which is due on October 16, 2024. The RFP establishes a due date for the LSLI of October 2023, one year earlier than required by the LCRR. The Consultant is being tasked with proposing a schedule for the remainder of the tasks listed below.

The Program Manager will be responsible for the following tasks:

- Program Management and Administration – overseeing and administering ECWA's response to the LCRR.
- Lead and Copper Rule Revisions Work Plan – develop a work plan that outlines how the program will be managed, establishing project team roles and responsibilities, project schedule and QA/QC.
- Lead Service Line Inventory (LSLI) – provide a searchable web-based map of service material data. This information will eventually be made available to our customers.
- Lead Service Line Replacement Program (LSLRP) – develop a plan for lead service line replacements that will be implemented by ECWA.
- Sampling Monitoring Program - develop a sampling monitoring plan that will be implemented by ECWA.
- Public Notification/Education/Outreach Program – develop a public outreach plan that ECWA will implement. Anytime a more stringent regulation is implemented there is typically a spike in testing exceedances which will require public notification. Customers need to be made aware of the upcoming changes and potential impact of public notifications.
- Program Assistance – this part of the contract will establish a bucket of hours that will be utilized if additional assistance is needed once a task is complete and if issues arise once the task is being implemented.

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Secretary to the Authority

- 2 -

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The detailed description of the project is included in the attached RFP. I recommend that the Request for Proposals be issued to the following consulting engineering firms:

- Arcadis
- Blue Conduit
- Brown & Caldwell
- GHD
- Hazen & Sawyer
- 120 Water

In addition, the RFP will also be posted to the ECWA website.

The Engineering Department is requesting a Resolution to Solicit the Request for Proposals. The contact person for the Restricted Period for this RFP will be Leonard F. Kowalski, PE, Executive Engineer.

The Request for Proposals and Authorization Form will need prior approval by the Legal Department, Chief Financial Officer, and Risk Manager prior to being sent to the Board for consideration.

Funds are available for the project in the 2022 Capital Budget as follows:

- Unit: 1030 Water Quality Assurance
- Item 101664 Study – Corrosion Control Program Management

LFK:jmf

Attachment

cc: R.Stoll

M.Wymer

M.Quinn

ECWA-497-2201-X-16