



ERIE COUNTY WATER AUTHORITY
INTEROFFICE MEMORANDUM

June 14, 2019

To: Terrence D. McCracken, Secretary to the Authority

From: Paul Miklos, Production Technician *P. Miklos*

Subject: Formal Contract Extension for
Fencing, Guardrail, General Welding, Painting, and Sandblasting Repairs
for Three Years from November 1, 2016 through October 31, 2019
ECWA Project No. 201600116

Please see the following request to be discussed at the next staff meeting by Russ Stoll.

The above referenced contract term is due to expire within the next four months. I am reaching out to you to see if the Authority would be interested in extending this contract for a one-year term or would it be preferred that the Authority re-advertized for bids.

The contractor, CRM Contracting, Inc. has performed their respective duties per contract terms and has proven to be an asset in supporting the needs of the Authority.

It is my recommendation that the following contracts be extended for one year on the same terms and conditions, as stated per contract.

I have also attached the supporting contract page that states the terms and conditions of a possible contract extensions.

DPM:jmf
Attachments
cc: R.Stoll
D.Patton
ECWA-285-1601-I-186

NOTE:

1. All materials supplied under this contract shall be new and unused.
2. All replaced materials shall be removed from the work site and disposed of using proper disposal methods.
3. The contract period will be November 1, 2016 through October 31, 2019 (three years). If the Erie County Water Authority and the Contractor mutually agree to continue this Contract after the 31st day of October, 2019, it shall be extended for the term of one (1) year (November 1, 2019 through October 31, 2020) on the same terms and conditions provided for herein. The Contractor shall provide written notification to the Erie County Water Authority of the contract extension prior to the expiration of the initial term of this contract.
4. The successful bidder will receive a letter of notification informing the Contractor's firm has been selected for the award of contract. The Contractor will have to provide Women and Minority Business Enterprise Utilization Report – Part A (see Appendix A) along with a letter of intent to enter into a subcontract or purchase agreement, as well as Certificate of Insurance verifying that Contractor has insurance coverage meeting the requirements of Appendix B. The requirement details and deadline will be specified in the letter.
5. Contractor must comply with New York State Wage Rates (Appendix C).
6. Unit Price Work: Where the Contract Documents provide that all or part of the Work is to be Unit Price Work, initially the Contract Price will be deemed to include for all Unit Price Work, an amount equal to the sum of the unit price for each separately identified item of Unit Price Work times the estimated quantity of each item as indicated in the Agreement. The estimated quantities of items of Unit Price Work are not guaranteed and are solely for the purpose of comparison of Bids and determining an initial Contract Price.
7. The material item on the proposal page (Item 7) is an estimated quantity and is not guaranteed. It is already filled out and will be used solely for the purpose of comparison of bids and determined an initial contract price. **CONTRACTOR MUST NOT CHANGE THIS AMOUNT.**