



# ERIE COUNTY WATER AUTHORITY

## INTEROFFICE MEMORANDUM

June 22, 2020

To: Terrence D. McCracken, Secretary to the Authority

From: Jeffrey Schlierf, Acting Manager of Information Technology *JS*

Subject: Request for Proposal  
Geographic Information Systems (GIS)  
Project No. 202000136

---

The Erie County Water Authority (ECWA) recently issued a Request for Proposal (RFP) for the Geographic Information System (GIS) technical support consulting services. This project will involve various tasks that include (but are not limited to):

- Administrative and staffing functions,
- Application development,
- Integration with other systems (AVL, CityWorks, systems operating on IBM Power System, and other Authority's systems and databases),
- Software support.
- Provide GIS expertise on potential tool development, idea assessment, and provide comments as requested regarding future development of ECWA GIS systems.
- Keep up to date with industry trends and advise ECWA management.

Type text here

RFPs were issued to five consultants: Bergmann Associates, Fisher Associates, Ecology and Environment, Inc., LaBella Associates and Wendel Companies. The RFP was posted to the Authority website as well. Three other firms Next Generation Spatial Solutions Inc., Geocove, Inc., and geographIT obtained the RFP through our website. In the end, four firms (Bergman Associates, Fisher Associates, LaBella Associates, and GeoCove) chose to submit proposals for this project. This is a single project requiring one consulting firm.

The proposals were reviewed and discussed among the Authority's staff (Terry McCracken, Russell Stoll, Len Kowalski, Jeffrey Schlierf, and Michael McAuley). Experience, staffing, scope and project approach were considered. It was determined that each firm possessed the basic relevant qualifications to perform the work proposed.

LaBella provided an experienced project team to perform the work and demonstrated ample relevant experience with similar type of projects. Their team, approach and level of effort showed an understanding of the necessary project process and workflow for all of the required tasks in this RFP.

If there are no objections, the IT Department plans on moving forward with negotiations with LaBella to develop a Professional Services Contract for the referenced project. In my absence, Russ Stoll will present during the Staff portion of the July 2, 2020 Board Meeting.

JS:jmf

cc: K.Prendergast

R.Stoll

L.Kowalski

M.McAuley

L.Lester

ECWA-333-2001

P:\RFP\202000136\16 Correspondence\2020-06-22 Memo RFP Recommendation.docx