



ERIE COUNTY WATER AUTHORITY
INTEROFFICE MEMORANDUM

July 30, 2019

To: Terrence D. McCracken, Secretary to the Authority
From: Leonard F. Kowalski, Senior Distribution Engineer *LFK*
Subject: Contract NC-037
Miscellaneous Electrical Design Services 2018-2019
Formal Contract Extension
ECWA Project No. 201800056

The above referenced Professional Services Contract term is due to expire within the next six months. The Consultant sent the Authority a letter stating that they are interested in extending the term of the contract in accordance with paragraph 21 (Grounds for Renewal of Contract) on page 8 of 9 of the professional Services Contract dated May 31, 2018.

The consultant, Nussbaumer & Clarke, Inc. (N&C) has performed their respective duties per contract terms and has proven to be an asset in supporting the needs of the Authority. N&C is intimately familiar with the Authority's electrical systems at both water treatment plants and all our pump stations. To date, the Authority has used approximately \$25,000 worth of services under this contract. I am assuming that approximately \$25,000 to \$40,000 worth of services will be utilized if the contract is extended.

It is my recommendation that Contract NC-037 be extended for one more year on the same terms and conditions as stated per contract.

The Contract has been included for your review.

LFK:jmf
Attachments
cc: R.Stoll
CONT-NC-037-1801-I-186

July 23, 2019

Leonard F. Kowalski, P.E.
Director of Engineering
Erie County Water Authority
3030 Union Road
Cheektowaga, NY 14227



JUL 26 2019 10:20

RE: Professional Services Contract
Contract No. NC-037
Miscellaneous Electrical Design Services 2018-2019
Contract Amendment No. 1 – Extension of Contract
Project No. 201800056
Nussbaumer Project No. 18J1-0003

Dear Mr. Kowalski,

In accordance with Article 21 of the referenced Professional Services Contract effective May 31, 2018 (Contract), Nussbaumer & Clarke, Inc. (Nussbaumer) requests authorization by the Erie County Water Authority (ECWA) to extend the term of the Contract for a term of one (1) year from the December 31, 2019 original termination date under the same terms and conditions provided therein and hourly rates in effect at that time.

We appreciate the opportunity to continue to provide support to the ECWA on this Contract.

Respectfully submitted,

NUSSBAUMER & CLARKE, INC.

Michael T. Marino, P.E.
Chief Executive Officer

c: Terrence McCracken, ECWA
Russell Stoll, ECWA
Lori Molina, ECWA
Michael Chirico, Nussbaumer