ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

11/17/2026

To: Jen Hibit, Secretary to the Authority

From: Lavonya Lester, Director of Administration

Subject: Comprehensive Moving Services PN202600245 – RFP Recommendation

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The Erie County Water Authority (ECWA) issued a Request for Proposals (RFP) for Comprehensive Relocation Services to support the planned relocation of Authority offices, furnishings, equipment, records, and associated assets.

A request for proposals was prepared and sent to Arnoff Moving and Storage, Champion Moving and Storage, Prentice, Corrigan Moving Systems, Naglee Moving & Storage, Lincoln Moving & Storage Services. The proposal was also posted on the ECWA website.

Four proposals were submitted from the following companies: Corrigan Moving Systems, Arnoff Moving & Storage, Inc., E-Logic Comprehensive Relocation Services, and Champion Moving & Storage.

The evaluation committee reviewed and discussed each proposal for responsiveness to the RFP requirements, qualifications and experience, technical capabilities, staffing resources, ability to perform the required services, and cost. It was determined that Corrigan Moving Systems possessed relevant qualifications to perform the proposed work.

The Administration Department will move forward with negotiations with Corrigan Moving Systems to develop a contract for the referenced project to be presented on the December Board meeting.

Budget Information:

Unit: 3070 – Facilities
Capital Item: 101334 – Comprehensive Facilities Plan