

ERIE COUNTY WATER AUTHORITY
3030 UNION ROAD
CHEEKTOWAGA, NEW YORK 14227

HEATING, VENTILATING, AND AIR CONDITIONING SERVICE AND
PREVENTIVE MAINTENANCE WORK FOR A TWO-YEAR PERIOD FROM
JULY 1, 2020 THROUGH JUNE 30, 2022
PROJECT NO: 202000098

NOTICE TO BIDDERS

The Erie County Water Authority will receive separate, sealed bids for the furnishing of all labor, plant, tools, equipment and specified materials, etc. for ERIE COUNTY WATER AUTHORITY, HEATING, VENTILATING, AND AIR CONDITIONING SERVICE AND PREVENTATIVE MAINTENANCE WORK FOR A TWO YEAR-PERIOD FROM JULY 1, 2020 THROUGH JUNE 30, 2022. The Work consists of general HVAC maintenance, replacement, and alteration throughout Erie County Water Authority's facilities.

Bids will be received by the Erie County Water Authority until 11:30 a.m. prevailing time, on Tuesday, June 23, 2020 at the Service Center Front Desk, Erie County Water Authority, 3030 Union Road, Cheektowaga, New York 14227, and then at that time and place will be publicly opened and read. All attendees must bring a government-issued photo identification (driver's license preferred) and check-in with the ECWA receptionist before being allowed entry to the bid opening.

All bids being mailed (including FedEx, UPS, Priority Mail, etc.) or hand-delivered to the Erie County Water Authority shall be directed to the "SERVICE CENTER FRONT DESK" at the address listed above in a sealed envelope and be clearly marked on the outside of the mailing or hand-delivered envelope "BID ENCLOSED-Heating, Ventilating, and Air Conditioning Service and Preventive Maintenance Work for a Two-Year Period from July 1, 2020 through June 30, 2022". Failure to follow the above instructions could result in rejection of the bid.

Beginning at 9:00 a.m., on Monday, June 1, 2020 the Instruction to Bidders, Form of Bid and form of Contract, Specifications, and Security Bonds may be examined at the above address and may be obtained by writing the Service Center Front Desk at the above address or calling 716-684-1510, between the hours of 9:00 a.m. and 5:00 p.m. upon payment of a deposit of Fifty Dollars (\$50.00), only checks or money orders will be accepted. Check for documents shall be made payable to Erie County Water Authority.

Contract Documents are also available by mail through the following procedure. The Erie County Water Authority will mail the Contract Documents to those wishing to obtain a set upon receipt of the document deposit described above plus a non-refundable mailing and handling charge of twenty five dollars (\$25.00) per set. The mailing date will be considered the bidder's date of receipt. Partial sets of documents will not be available. The \$50.00 deposit check for mailed documents shall be sent to the Erie County Water Authority with the \$25.00 mailing and handling check. The mailing and handling check (\$25.00) shall be made payable to the Erie County Water Authority. Deposits for deposit checks will be refunded to Bidders who return the

documents within seven (7) days after the Bid Opening. Checks for mailing costs will not be refunded.

Each bid shall be accompanied by a certified check or bid bond in the amount of five percent (5%) of the amount of the bid.

In accordance with State Finance Law §§139-j and 139-k, all questions about meaning or intent of the bidding documents shall be submitted to the designated contact person in writing. The designated contact is Clayton J. Johnson, PE, Production Engineer, Erie County Water Authority, 3030 Union Road, Buffalo, New York 14227, telephone 716-685-8218.

The Erie County Water Authority reserves the right to reject any and all bids or to accept any bid deemed to be for the best interest of the Water Authority even though the proposal chosen may result in the award of the contract to a bidder whose bid is not mathematically low.

ERIE COUNTY WATER AUTHORITY

A handwritten signature in black ink, appearing to read 'T. McCracken', with a long horizontal flourish extending to the right.

TERRENCE MCCRACKEN
Secretary to the Authority