



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

November 3, 2022

To: Terrence D. McCracken, Secretary to the Authority

From: Michael Wymer, Senior Production Engineer *MWW*

Subject: Creation of New 2022 Capital Budget Item and Transfer of Funds
Van de Water Electrical Supply Cable Replacement
ECWA Project 202200243

The Engineering Department is requesting the creation of a new Capital Budget Item and the transfer of funds from Capital Budget Item No. 2515-250-101537, Van de Water WTP Residuals to a new Budget Item 2515-250-101718, Van de Water Electric Supply Cable Replacement.

In late September, the Van de Water WTP experienced unexpected failure of the multiple underground power feeder cables between the substation and the plant. Our electrical services contractor, Ferguson Electric, was contacted to provide the materials and labor required to replace the failed cables.

An emergency declaration was issued to allow rental of a 2 MW diesel generator (Milton Cat) to provide supplemental/emergency power in the event of failure of the remaining power feed.

A discussion was held between engineering and finance staff and it was agreed that the associated costs for the cable replacement is to be considered a capital cost, thus the need to create this capital budget item.

Funds are available for transfer from the Van de Water WTP Residuals Project due to delays in material deliveries and construction.

A total of \$570,000 is being requested to be transferred to the new budget item.

MWW:mww

Attachment

ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Documents
(check which apply)

Contract: _____ **Project No.:** 202200243
Project Description: 2022 Capital Budget Amendment (see attached)

Item Description:

<input type="checkbox"/> Agreement	<input type="checkbox"/> Professional Service Contract	<input checked="" type="checkbox"/> Amendment	<input type="checkbox"/> Change Order
<input type="checkbox"/> BCD	<input type="checkbox"/> NYSDOT Agreement	<input type="checkbox"/> Contract Documents	<input type="checkbox"/> Addendum
<input type="checkbox"/> Recommendation for Award of Contract	<input type="checkbox"/> Recommendation to Reject Bids		
<input type="checkbox"/> Request for Proposals			
<input type="checkbox"/> Other _____			

Action Requested:

<input checked="" type="checkbox"/> Board Authorization to Execute	<input type="checkbox"/> Legal Approval
<input type="checkbox"/> Board Authorization to Award	<input type="checkbox"/> Execution by the Chairman
<input type="checkbox"/> Board Authorization to Advertise for Bids	<input type="checkbox"/> Execution by the Secretary to the Authority
<input type="checkbox"/> Board Authorization to Solicit Request for Proposals	
<input type="checkbox"/> Other _____	

Approvals Needed:

APPROVED AS TO CONTENT:

<input checked="" type="checkbox"/> Sr Production Engineer	<u><i>Richard W. Wilson</i></u>	Date: <u>11/3/2022</u>
<input checked="" type="checkbox"/> Chief Operating Officer	<u><i>Russell J. Stiles</i></u>	Date: <u>11/7/2022</u>
<input checked="" type="checkbox"/> Executive Engineer	<u><i>Leonard F. Koralicki</i></u>	Date: <u>11/07/2022</u>
<input type="checkbox"/> Director of Administration	_____	Date: _____
<input type="checkbox"/> Risk Manager	_____	Date: _____
<input checked="" type="checkbox"/> Chief Financial Officer	<u><i>Oppe Imh</i></u>	Date: <u>11/04/2022</u>
<input type="checkbox"/> Legal	_____	Date: _____

APPROVED FOR BOARD RESOLUTION:

<input checked="" type="checkbox"/> Secretary to the Authority	<u><i>T. C. Imh</i></u>	Date: <u>11/7/22</u>
----------------------------------------------------------------	-------------------------	----------------------

Remarks: New budget item – Van de Water Electrical Supply Cable Replacement

Resolution Date: _____ **Item No:** _____

Budget Transfer Authorization

Budget Transfer No: _____

Date: 11/3/2022

Transfer From:

Unit	Dept	Exp/Capital No.	Description	Amount
2515	250	101537	GHD-008 VdW WTP Residuals	\$ 570,000.00

Transfer To:

Unit	Dept	Exp/Capital No.	Description	Amount
2515	250	101718	VdW Electric Supply Cable	\$ 570,000.00
			Replacement	

Statement as to Necessity of Budget Transfer:

Failure of the power supply lines from the substation to the Van de Water WTP required emergency replacement.
An emergency declaration was made to rent a standby generator while the lines were replaced. This new capital budget item
and transfer of funds is required to cover the material/labor costs of Ferguson and for the 2MW generator (Milton Cat)
Funds are available to transfer to the new budget item due to delivery/construction delays on contract GHD-008.

Required Approvals*:

Unit Head:

 For Dave Patton 11/7/2022

Dept. Head:

 11/3/2022

 11/7/2022

Business Office Manager:



Executive Engineer:

 11/03/2022


Comptroller:

vacant

Chief Financial Officer:

 11/3/2022

Chief Operating Officer:

 11/3/2022

Board Resolution Date:

* See Back of Form for "Outline of Approvals Required for Budget Transfers", Schedule A and "Approvals Required for Creation of New Budget Items", Schedule B