



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

July 27, 2022

TO: Terrence D. McCracken, Secretary to the Authority

FROM: John M. Catanzaro, Director of Operations *Jmc*

SUBJECT: Board Authorization for Hydrant/Valve Replacements

Please be advised that Authority personnel have recently replaced various hydrants and valves that were obsolete, defective or unrepairable. These hydrants and valves are located within the Direct Service areas of the Erie County Water Authority Service Area.

Since the hydrants and valves are assets of the Authority, the old hydrant or valve must be removed from our inventory. This is referred to as "retired". The new hydrant or valve then replaces the retired asset. The make, size, model and cost of the new hydrant or valve is then included as a current asset.

The action to retire an old hydrant or valve and to replace it with a new hydrant or valve requires authorization from the Board. As such please find the following:

- Blue Authorization form for Board Resolution for hydrant and valve replacements.
- Construction Authorization forms for the subject hydrant or valve that was replaced; along with a pink "Property Removed from Service" form for each hydrant and valve. These two documents identify all the pertinent data including the cost of the new asset.

Please advise if you require additional information.

ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Documents
(check which apply)

Contract: _____ **Project No.:** _____
Project Description: HYDRANT AND VALVE REPLACEMENTS

Item Description:

- | | | | |
|---|--|---|---------------------------------------|
| <input type="checkbox"/> Agreement | <input type="checkbox"/> Professional Service Contract | <input type="checkbox"/> Amendment | <input type="checkbox"/> Change Order |
| <input type="checkbox"/> BCD | <input type="checkbox"/> NYSDOT Agreement | <input type="checkbox"/> Contract Documents | <input type="checkbox"/> Addendum |
| <input type="checkbox"/> Recommendation for Award of Contract | <input type="checkbox"/> Recommendation to Reject Bids | | |
| <input type="checkbox"/> Request for Proposals | | | |
| <input checked="" type="checkbox"/> Other <u>EC'S</u> | | | |

Action Requested:

- | | |
|---|--|
| <input type="checkbox"/> Board Authorization to Execute | <input type="checkbox"/> Legal Approval |
| <input type="checkbox"/> Board Authorization to Award | <input type="checkbox"/> Execution by the Chairman |
| <input type="checkbox"/> Board Authorization to Advertise for Bids | <input type="checkbox"/> Execution by the Secretary to the Authority |
| <input type="checkbox"/> Board Authorization to Solicit Request for Proposals | |
| <input checked="" type="checkbox"/> Other <u>BOARD RESOLUTION</u> | |

Approvals Needed:

APPROVED AS TO CONTENT:

- | | | |
|--|---------------------------|-------------------------|
| <input checked="" type="checkbox"/> Director of Operations | <u>John M. Catanzaro</u> | Date: <u>08/18/2022</u> |
| <input type="checkbox"/> Chief Operating Officer | _____ | Date: _____ |
| <input checked="" type="checkbox"/> Executive Engineer | <u>Leonard F. Koraluk</u> | Date: <u>09/02/2022</u> |
| <input type="checkbox"/> Director of Administration | _____ | Date: _____ |
| <input type="checkbox"/> Risk Manager | _____ | Date: _____ |
| <input type="checkbox"/> Chief Financial Officer | _____ | Date: _____ |
| <input type="checkbox"/> Legal | _____ | Date: _____ |

APPROVED FOR BOARD RESOLUTION:

- | | | |
|--|--------------------------|---------------------|
| <input checked="" type="checkbox"/> Secretary to the Authority | <u>T. C. [Signature]</u> | Date: <u>9/2/22</u> |
|--|--------------------------|---------------------|

Remarks: _____

Resolution Date: _____ **Item No:** _____

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Project No. 202200093
Budget No. 220909

Authorization No.: EC 7237, R220009
Date: 2/18/22
Inputted By/Date: nfn:7/26/22

2/17/22 Estimate Starting Date
2/18/22 Estimate Complete Date
x yes no Retirement Involved
x Public Street
Private Right of Way
On Authority's Prop
Tax Districts

TITLE OF PROJECT: Replaced existing valve
At Harbour Ln. and Crandon Blvd., Town of
Cheektowaga

Name of Grantor of Easement

Date of Easement

CLASS OF MAIN INSTALLATION:

System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

DETAILED DESCRIPTION AND PURPOSE:

Valve originally installed in 1963 under EC 1333,
was scrapped, retired under #R220009 and replaced
With a 6" resilient seat valve under EC 7237. Old
6" gate valve was obsolete and unrepairable.
Work done by ECWA Forces at ECWA expense.

ESTIMATE COST

(1) Total Est. Cost \$ 7,587.85
(2) Meters and \$
Service @
(3) Removal Cost Less Salvage \$
(4) Gross Investment \$

DEDUCT

(5) Const. Advance \$
(6) Service Conn. \$
(7) Refunds \$
(8) Net Auth. Invest. \$

BUDGETARY DATA

(9) Tot. Budget Expnd. \$
(10) This Authorization \$
(11) Pre Approved \$
(12) Tot. Apvl. To Date \$
(13) Bal. Budget Expnd. \$

RATIFICATION

APPROVALS

Preparation S. Spier
Director of Oper. *[Signature]*
Exec. Engr. *[Signature]* - 8-17-2022
Admn. Director
Legal Dept.
Acct. Dept.

RESOLUTION APPROVING

Adopted
Item No.

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	<u>nfn:7/26/222</u>	Project No.:	<u>202200093</u>
G.L. No.	<u>186.000</u>		
Pri. No.	<u> </u>	Location:	<u>CHTN</u>
Auth No.	<u> </u>		Date: <u>2/18/22</u>
		(Town)	
Date Installed:	<u>1963</u>	Public St.	(X)
Under Auth. No.:	<u>EC 1333</u>	or	
Date Removed:	<u>2/18/22</u>	Private-Right-of-Way	()
Replaced Under:	<u>EC 7237</u>	Disp.	1. Book Value
	<u>(EC#, OWIP, BI#)</u>	Code:	2. Cost of Removal
			3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-6" Gate Valve

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Project No. 202200096
Budget No. 220906

Authorization No.: EC 7241, R220013
Date: 3/16/22
Inputted By/Date: nfn:7/27/22

3/16/22 Estimate Starting Date
3/16/22 Estimate Complete Date
x yes no Retirement Involved
x Public Street
Private Right of Way
On Authority's Prop
Tax Districts

Name of Grantor of Easement

Date of Easement

CLASS OF MAIN INSTALLATION:

System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

TITLE OF PROJECT: Replaced existing 5'
hydrant at 9887 Lapp Rd., Town of Clarence

DETAILED DESCRIPTION AND PURPOSE:

Hydrant originally installed prior to 10/1/99 by the
Town of Clarence, was scrapped, retired under
#R220013 and replaced with a 5' AVK hydrant under
EC 7241. Old 5' Eddy hydrant was obsolete and
unrepairable. Work done by ECWA Forces at
ECWA expense.

ESTIMATE COST

Restoration Estimated

(1) Total Est. Cost \$ 7,476.00
(2) Meters and \$
Service @
(3) Removal Cost Less Salvage \$
(4) Gross Investment \$

DEDUCT

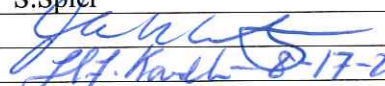
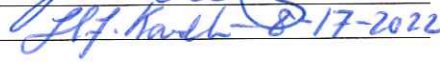
(5) Const. Advance \$
(6) Service Conn. \$
(7) Refunds \$
(8) Net Auth. Invest. \$

BUDGETARY DATA

(9) Tot. Budget Expnd. \$
(10) This Authorization \$
(11) Pre Approved \$
(12) Tot. Apvl. To Date \$
(13) Bal. Budget Expnd. \$

RATIFICATION

APPROVALS

Preparation S. Spier
Director of Oper. 
Exec. Engr.  8-17-2022
Admn. Director
Legal Dept.
Acct. Dept.

RESOLUTION APPROVING

Adopted
Item No.

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	<u>nfn:7/27/22</u>	Project No.:	<u>202200096</u>
G.L. No.	<u>186.000</u>		
Pri. No.	<u> </u>	Location:	<u>CLTN</u>
Auth No.	<u> </u>		Date: <u>3/16/22</u>
		(Town)	
Date Installed:	<u>Pre 10/1/99</u>	Public St.	(X)
Under Auth. No.:	<u>-----</u>	or	
Date Removed:	<u>3/16/22</u>	Private-Right-of-Way	()
Replaced Under:	<u>EC 7241</u>	Disp.	1. Book Value
	<u>(EC#, OWIP, BI#)</u>	Code:	2. Cost of Removal
			3. Salvage (Trade-in)
Complete description of unit retired: (Record numbers if possible)			
1-5' Eddy Hydrant			

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 202200095
Budget No. 220909

Authorization No.: EC 7239, R220011
Date: 3/18/22
Inputted By/Date: nfn:7/27/22

3/18/22 Estimate Starting Date
3/18/22 Estimate Complete Date
x yes no Retirement Involved
x Public Street
Private Right of Way
On Authority's Prop
Tax Districts _____
Name of Grantor of Easement _____

_____ Date of Easement _____
CLASS OF MAIN INSTALLATION:
_____ System Betterment
_____ Bldr/Cont/Dev. Agree.
_____ Owner Occupant Cont.
_____ Special Revenue Cont.

ESTIMATE COST

Restoration Estimated

(1) Total Est. Cost \$ 13,060.00
(2) _____ Meters and \$ _____
Service @ _____
(3) Removal Cost Less Salvage \$ _____
(4) Gross Investment \$ _____

DEDUCT

(5) Const. Advance \$ _____
(6) Service Conn. \$ _____
(7) Refunds \$ _____
(8) Net Auth. Invest. \$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd. \$ _____
(10) This Authorization \$ _____
(11) Pre Approved \$ _____
(12) Tot. Apvl. To Date \$ _____
(13) Bal. Budget Expnd. \$ _____

APPROVALS

Preparation S. Spier
Director of Oper. [Signature]
Exec. Engr. [Signature]
Admn. Director _____
Legal Dept. _____
Acct. Dept. _____

TITLE OF PROJECT: Replaced existing 6"
valve at 3279 Union Rd., Town of Cheektowaga

DETAILED DESCRIPTION AND PURPOSE:

Valve originally installed in 1936 under BO 608,
was scrapped, retired under #R220011 and
replaced with a 6" resilient seat valve under EC 7239.
Old 6" gate valve was obsolete and unrepairable.
Work done by ECWA Forces at ECWA expense.

RATIFICATION

RESOLUTION APPROVING

Adopted _____
Item No. _____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Project No. 202200126
Budget No. 220906

Authorization No.: EC 7253, R220021
Date: 3/31/22
Inputted By/Date: nfn:7/27/22

3/31/22 Estimate Starting Date
3/31/22 Estimate Complete Date
x yes no Retirement Involved
x Public Street
Private Right of Way
On Authority's Prop
Tax Districts
Name of Grantor of Easement

Date of Easement
CLASS OF MAIN INSTALLATION:
System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

ESTIMATE COST
(1) Total Est. Cost \$ 7,346.87
(2) Meters and \$
Service @
(3) Removal Cost Less Salvage \$
(4) Gross Investment \$

DEDUCT
(5) Const. Advance \$
(6) Service Conn. \$
(7) Refunds \$
(8) Net Auth. Invest. \$

BUDGETARY DATA
(9) Tot. Budget Expnd. \$
(10) This Authorization \$
(11) Pre Approved \$
(12) Tot. Apvl. To Date \$
(13) Bal. Budget Expnd. \$

APPROVALS
Preparation S. Spier
Director of Oper.
Exec. Engr.
Admn. Director
Legal Dept.
Acct. Dept.

TITLE OF PROJECT: Replaced existing 5'
hydrant at Dirkson and Graham Ave., Town of
West Seneca

DETAILED DESCRIPTION AND PURPOSE:
Hydrant originally installed in 1914 under
OCP 3105E, was scrapped, retired under #R220021
and replaced with a 5' AVK hydrant under EC 7253.
Old 5' Waterous hydrant was obsolete and
unrepairable. Work done by ECWA Forces at ECWA
expense.

RATIFICATION

RESOLUTION APPROVING
Adopted
Item No.

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	<u>nfn:7/27/22</u>	Project No.:	<u>202200126</u>
G.L. No.	<u>186.000</u>		
Pri. No.	<u> </u>	Location:	<u>WSTN</u>
Auth No.	<u> </u>		Date: <u>3/31/22</u>
		(Town)	
Date Installed:	<u>1914</u>	Public St.	(X)
Under Auth. No.:	<u>OCP 3105E</u>	or	
Date Removed:	<u>3/31/22</u>	Private-Right-of-Way	()
Replaced Under:	<u>EC 7253</u>	Disp.	1. Book Value
	<u>(EC#, OWIP, BI#)</u>	Code:	2. Cost of Removal
			3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-5' Watrous Hydrant

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Project No. 202200127
Budget No. 220909

Authorization No.: EC 7256
Date: 4/12/22
Inputted By/Date: nfn:7/26/22

4/12/22 Estimate Starting Date
4/12/22 Estimate Complete Date
yes x no Retirement Involved
x Public Street
Private Right of Way
On Authority's Prop
Tax Districts
Name of Grantor of Easement

TITLE OF PROJECT: Installed new 8" valve at
110 Court St., Village of Lancaster

DETAILED DESCRIPTION AND PURPOSE:

Installed an 8" resilient seat valve under EC 7256.
Work done by ECWA Forces at ECWA expense.

CLASS OF MAIN INSTALLATION:

System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

ESTIMATE COST

(1) Total Est. Cost \$ 4,213.20
(2) Meters and Service @ \$
(3) Removal Cost Less Salvage \$
(4) Gross Investment \$

DEDUCT

(5) Const. Advance \$
(6) Service Conn. \$
(7) Refunds \$
(8) Net Auth. Invest. \$

BUDGETARY DATA

(9) Tot. Budget Expnd. \$
(10) This Authorization \$
(11) Pre Approved \$
(12) Tot. Apvl. To Date \$
(13) Bal. Budget Expnd. \$

RATIFICATION

APPROVALS

Preparation S.Spier
Director of Oper.
Exec. Engr.
Admn. Director
Legal Dept.
Acct. Dept.

RESOLUTION APPROVING

Adopted
Item No.