



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

April 24, 2025

TO: Terrence D. McCracken, Secretary to the Authority

FROM: John M. Catanzaro, Director of Operations **JMC**

SUBJECT: Board Authorization for Hydrant/Valve Replacements

Please be advised that Authority personnel have recently replaced various hydrants and valves that were obsolete, defective or unrepairable. These hydrants and valves are located within the Direct Service areas of the Erie County Water Authority Service Area.

Since the hydrants and valves are assets of the Authority, the old hydrant or valve must be removed from our inventory. This is referred to as "retired". The new hydrant or valve then replaces the retired asset. The make, size, model and cost of the new hydrant or valve is then included as a current asset.

The action to retire an old hydrant or valve and to replace it with a new hydrant or valve requires authorization from the Board. As such please find the following:

- Blue Authorization form for Board Resolution for hydrant and valve replacements.
- Construction Authorization forms for the subject hydrant or valve that was replaced; along with a pink "Property Removed from Service" form for each hydrant and valve. These two documents identify all the pertinent data including the cost of the new asset.

Please advise if you require additional information.

**ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Board Meeting Documents**

Document Name: _____ **Project No.:** _____

Description: _____

Item Description:

Choose one:

Other: _____

Action Requested:

Choose one:

Other: _____

Approvals Required:

APPROVED AS TO CONTENT:

Chief Financial Officer _____ Date: _____

Chief Operating Officer _____ Date: _____

Claims Rep. – Risk Manager _____ Date: _____

Comptroller _____ Date: _____

Director of Administration _____ Date: _____

Director of Distribution _____ Date: _____

Director of Human Resources _____ Date: _____

Director of IT _____ Date: _____

Director of Production _____ Date: _____

Director of Water Quality _____ Date: _____

Executive Engineer _____ Date: 5/5/2025

General Counsel (Legal) _____ Date: _____

Other: _____ Date: 4/29/2025

APPROVED FOR BOARD RESOLUTION:

Secretary to the Authority _____ Date: 05/05/2025

Remarks: _____

Resolution Date: _____ **Item No:** _____

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 202500081
Budget No. 250906

Authorization No.: EC 7489, R 250012
Date: 03/27/25
Inputted By/Date: 04/22/25 Imp

03/27/25 Estimate Starting Date
03/27/25 Estimate Complete Date
x yes no Retirement Involved
 x Public Street
 Private Right of Way
 On Authority's Prop
 Tax Districts
Name of Grantor of Easement

 Date of Easement
CLASS OF MAIN INSTALLATION:
 System Betterment
 Bldr/Cont/Dev. Agree.
 Owner Occupant Cont.
 Special Revenue Cont.

TITLE OF PROJECT: Replaced existing 4'
hydrant at 8097 East Eden Rd. EDTN

DETAILED DESCRIPTION AND PURPOSE:

Originally installed prior to 01/06/20, was scrapped
retired under #R 250012, and replaced with a 4'
Kennedy hydrant under EC 7489. Old 4' Kennedy
K11 hydrant was unrepairable. Work done by ECWA
forces at ECWA expense.

ESTIMATE COST

RESTORATION ESTIMATED

(1) Total Est. Cost \$ 6,840.00
(2) Meters and \$
Service @
(3) Removal Cost Less Salvage \$
(4) Gross Investment \$

DEDUCT

(5) Const. Advance \$
(6) Service Conn. \$
(7) Refunds \$
(8) Net Auth. Invest. \$

BUDGETARY DATA

(9) Tot. Budget Expnd. \$
(10) This Authorization \$
(11) Pre Approved \$
(12) Tot. Apvl. To Date \$
(13) Bal. Budget Expnd. \$

RATIFICATION

APPROVALS

Preparation S.Spier
Director of Oper. *Joh m Catalano*
Exec. Engr. *James F. Karcher 4-28-2025*
Admn. Director
Legal Dept.
Acct. Dept.

RESOLUTION APPROVING

Adopted
Item No.

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	04/22/25 Imp	Project No.:	202500081
G.L. No.	186.000		
Pri. No.		Location:	EDTN
		Date:	03/27/25
Auth No.		(Town)	
Date Installed:	Prior to 01/06/20	Public St.	(X)
Under Auth. No.:		or	
Date Removed:	03/27/25	Private-Right-of-Way	()
Replaced Under:	EC 7489	Disp.	1. Book Value
	(EC#, OWIP, BI#)	Code:	2. Cost of Removal
			3. Salvage (Trade-in)
Complete description of unit retired: (Record numbers if possible)			
1 - 4' bury Kennedy K11 hydrant			

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Project No. 202500080
Budget No. 250906

Authorization No.: EC 7488, R 250011
Date: 04/09/25
Inputted By/Date: 04/22/25 Imp

04/09/25 Estimate Starting Date
04/09/25 Estimate Complete Date
x yes no Retirement Involved
x Public Street
Private Right of Way
On Authority's Prop
Tax Districts
Name of Grantor of Easement

TITLE OF PROJECT: Replaced existing 6'
hydrant at 31 Fairview Dr. DPVL

DETAILED DESCRIPTION AND PURPOSE:

Originally installed prior to 07/01/99, was
scrapped, retired under #R 250011, and replaced with
a 6' Kennedy hydrant under EC 7488. Old Mueller
Improved hydrant was unrepairable. Work done by
ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:

System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

ESTIMATE COST

RESTORATION ESTIMATED

(1) Total Est. Cost \$ 5,215.00
(2) Meters and \$
Service @
(3) Removal Cost Less Salvage \$
(4) Gross Investment \$

DEDUCT

(5) Const. Advance \$
(6) Service Conn. \$
(7) Refunds \$
(8) Net Auth. Invest. \$

BUDGETARY DATA

(9) Tot. Budget Expnd. \$
(10) This Authorization \$
(11) Pre Approved \$
(12) Tot. Apvl. To Date \$
(13) Bal. Budget Expnd. \$

RATIFICATION

APPROVALS

Preparation S. Spier
Director of Oper. John M. Carter
Exec. Engr. Paul F. Hanel
Admn. Director
Legal Dept.
Acct. Dept.

RESOLUTION APPROVING

Adopted
Item No.

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	04/22/25 Imp	Project No.:	202500080
G.L. No.	186.000		
Pri. No.		Location:	DPVL
Auth No.			Date: 04/09/25
		(Town)	
Date Installed:	Prior to 07/01/99	Public St.	(X)
Under Auth. No.:		or	
Date Removed:	04/09/25	Private-Right-of-Way	()
Replaced Under:	EC 7488	Disp.	1. Book Value
	(EC#, OWIP, BI#)	Code:	2. Cost of Removal
			3. Salvage (Trade-in)
Complete description of unit retired: (Record numbers if possible)			
1-6' bury Mueller Improved hydrant			

Department Head

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[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Project No. 202500079
Budget No. 250906

Authorization No.: EC 7487, R 250010
Date: 04/15/25
Inputted By/Date: 04/22/25 Imp

04/15/25 Estimate Starting Date
04/15/25 Estimate Complete Date
x yes no Retirement Involved
x Public Street
Private Right of Way
On Authority's Prop
Tax Districts
Name of Grantor of Easement

Date of Easement
CLASS OF MAIN INSTALLATION:
System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

ESTIMATE COST
RESTORATION ESTIMATED
(1) Total Est. Cost \$ 3,585.00
(2) Meters and Service @ \$
(3) Removal Cost Less Salvage \$
(4) Gross Investment \$

DEDUCT
(5) Const. Advance \$
(6) Service Conn. \$
(7) Refunds \$
(8) Net Auth. Invest. \$

BUDGETARY DATA
(9) Tot. Budget Expnd. \$
(10) This Authorization \$
(11) Pre Approved \$
(12) Tot. Apvl. To Date \$
(13) Bal. Budget Expnd. \$

APPROVALS
Preparation S Spier
Director of Oper. *[Signature]*
Exec. Engr. *[Signature]*
Admn. Director
Legal Dept.
Acct. Dept.

TITLE OF PROJECT: Replaced existing 6'
hydrant at OPP 11665 Clinton St. MATN

DETAILED DESCRIPTION AND PURPOSE:
Originally installed prior to 12/17/15, was scrapped,
retired under #R 250010, and replaced with a 6'
Kennedy K81 hydrant under EC 7487. Old 6'
Mueller Centurion hydrant was unrepairable. Work
done by ECWA forces at ECWA expense.

RATIFICATION

RESOLUTION APPROVING
Adopted
Item No.

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	04/22/25 Imp	Project No.:	202500079
G.L. No.	186.000		
Pri. No.		Location:	MATN
Auth No.			Date: 04/15/25
Date Installed:	Prior to 12/17/15		
Under Auth. No.:			
Date Removed:	04/15/25		
Replaced Under:	EC 7487		
	(EC#, OWIP, BI#)		
Complete description of unit retired: (Record numbers if possible)			
1-6' bury Mueller Centurion hydrant			

Department Head

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[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXXXX			
JE 33 (Cr)	186.00				