

**ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Documents
(check which apply)**

Contract: _____ **Project No.:** _____
Project Description: LEAK ALLOWANCE REQUEST
4 LEAK ALLOWANCES FOR A TOTAL OF \$4,540.01

Item Description:

Agreement Professional Service Contract Amendment Change Order
 BCD NYSDOT Agreement Contract Documents Addendum
 Recommendation for Award of Contract Recommendation to Reject Bids
 Request for Proposals
 Other LEAK ALLOWANCES

Action Requested:

Board Authorization to Execute Legal Approval
 Board Authorization to Award Execution by the Chairman
 Board Authorization to Advertise for Bids Execution by the Secretary to the Authority
 Board Authorization to Solicit Request for Proposals
 Other BOARD APPROVAL

Approvals Needed:

APPROVED AS TO CONTENT:

Department Head [Signature] Date: 11/4/19
 Risk Manager _____ Date: _____
 Director of Administration _____ Date: _____
 Executive Engineer _____ Date: _____

APPROVED AS TO FORM:

Legal _____ Date: _____

APPROVED FOR BOARD RESOLUTION:

Secretary to the Authority [Signature] Date: 11/12/19

Remarks: _____

Resolution Date: _____ **Item No:** _____



ERIE COUNTY WATER AUTHORITY
INTEROFFICE MEMORANDUM

November 4, 2019

To: The Board of Commissioners
From: Karen A. Prendergast, Chief Financial Officer
Subject: Leak Allowance Request

Below is a leak allowance request submitted by our customer and processed by our billing department. Since the leak allowance amount is in excess of \$500, it requires your approval.

Leak Allowance:

Customer: Continental Transmission
120 Orchard Park Rd.
West Seneca, N.Y. 14224

Sometime between early April of 2018 and early July of 2018, the above customer had toilets malfunction resulting in excess water usage. The customer made the necessary repairs and consumption returned to normal as verified by subsequent meter readings taken by our Meter Shop.

Other details on this account are as follows:

Water Billing During Period of Leakage	\$	1,401.65
Less Normal Billing		<u>(245.65)</u>
Total Excess	\$	1,156.00
ECWA Portion of Excess*	\$	578.00
Customer Portion of Excess*		<u>578.00</u>
	\$	1,156.00
½ of Excess	\$	578.00
Less Administration Fee		(10.00)
Plus Late Charges		<u>57.80</u>
Leak Allowance Request	\$	625.80

* NOTE: Any difference in consumption is due to rounding an odd number of gallons and due to the high consumption a portion of the bill was calculated using a lower rate. The Authority's portion includes the amount billed at the lower rate. Both portions represent ½ of the consumption.



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Leak Allowance:

Customer: Cedargrove Church
100 Old Maryvale Dr.
Cheektowaga, NY 14225

Sometime between mid November of 2018 and mid February of 2018, the above customer had a leak on their water service resulting in excess water usage. The customer made the necessary repairs and consumption returned to normal as verified by subsequent meter readings taken by our Meter Shop.

Other details on this account are as follows:

Water Billing During Period of Leakage	\$	5,534.35
Less Normal Billing		<u>(372.81)</u>
Total Excess	\$	5,161.54
ECWA Portion of Excess*	\$	2,577.88
Customer Portion of Excess*		<u>2,583.66</u>
	\$	5,161.54
½ of Excess	\$	2,577.88
Less Administration Fee		(10.00)
Plus Late Charges		<u>257.79</u>
Leak Allowance Request	\$	2,825.67

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Leak Allowance:

Customer: Jerry Grasso
970 Cleveland Dr.
Cheektowaga, NY 14225

Sometime between mid August of 2017 and mid August of 2018, the above customer had a toilet malfunction resulting in excess water usage. The customer made the necessary repairs and consumption returned to normal as verified by subsequent meter readings taken by our Meter Shop.

Other details on this account are as follows:

Water Billing During Period of Leakage	\$	1,195.10
Less Normal Billing		<u>(129.20)</u>
Total Excess	\$	1,065.90
ECWA Portion of Excess*	\$	529.72
Customer Portion of Excess*		<u>536.18</u>
	\$	1,065.90
½ of Excess	\$	529.72
Less Administration Fee		(10.00)
Plus Late Charges		<u>26.49</u>
Leak Allowance Request	\$	546.21

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Leak Allowance:

Customer: Debra Gold
47 Lackawanna St.
Depew, NY 14043

Sometime between early February of 2018 and early August of 2018, the above customer had a toilet malfunction resulting in excess water usage. The customer made the necessary repairs and consumption returned to normal as verified by subsequent meter readings taken by our Meter Shop.

Other details on this account are as follows:

Water Billing During Period of Leakage	\$	1,353.37
Less Normal Billing		<u>(248.71)</u>
Total Excess	\$	1,104.66
ECWA Portion of Excess*	\$	552.33
Customer Portion of Excess*		<u>552.33</u>
	\$	1,104.66
½ of Excess	\$	552.33
Less Administration Fee		<u>(10.00)</u>
Leak Allowance Request	\$	542.33

* NOTE: Any difference in consumption is due to rounding an odd number of gallons and due to the high consumption a portion of the bill was calculated using a lower rate. The Authority's portion includes the amount billed at the lower rate. Both portions represent ½ of the consumption.