



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

December 5, 2022

To: Terrence D. McCracken, Secretary to the Authority

From: Michael Wymer, PE, Senior Production Engineer *CJG*

Subject: One Year Contract Extension – Amendment No. 2
Machining and Fabrication Services for the Repair of Various ECWA Equipment
(Frederick Machine & Manufacturing Inc.)
ECWA Project No. 202000143

This contract includes work associated with unanticipated maintenance of equipment throughout ECWA's facilities. This contract pertains to specialty equipment such as pumps, impellers, the Van de Water Water Treatment Plant's plate and frame press, sludge collection equipment, etc. This contract serves as an on-call contract that helps ECWA respond to maintenance issues in a timely manner. For example, if a high service pump becomes inoperable due to normal wear and tear, this contract would cover the repair work associated with machining the impeller. ECWA staff does not have the expertise or machining equipment to properly perform this type of work. The intent of this contract is to perform small-scale equipment repairs that need immediate attention.

This above referenced contract is a two-year contract with two potential one-year extensions. The original contract was executed in January 2021 and runs through December 2022. The Authority and the contractor, Frederick Machine and Manufacturing, Inc. agree that a one-year extension of the current contract to December 31, 2023 at the same terms and conditions would be mutually beneficial for both parties. The Contractor's interest in extending the current contract is expressed in the attached email dated November 17, 2022.

Amendment No. 1 was executed in August 2022 and increased the total cost for services and equipment from \$78,598.50 to \$193,598.50 and the total cost of materials from \$20,000.00 to \$70,000.00. The current balance of the contract is \$39,084.

Frederick Machine & Manufacturing Inc. has proven to be a highly capable and reliable contractor whose services are valuable in the operation of Authority facilities. Based on this information it is recommended that the Authority exercise the one-year extension.

The following documents are attached:

- Blue Authorization Form - this form provides the project name and project number, the action that is being requested of the Board, and it provides a list of approvals that are required prior to being acted on by the Board.

To: Terrence D. McCracken
Secretary to the Authority

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- Three (3) originals of Amendment No. 2 request for Board action and execution by the Authority.
- Frederick Machine & Manufacturing email agreeing to a one-year extension

Budget Information:

Department 100: Production Department

Unit: 1020 Control Operations

O&M Budget Item No. 19 Payments to Contractors - Other

CJJ:jmf

Attachments

cc: R.Stoll

L.Kowalski

D.Patton

ECWA-543-2001-X-20

From: [Jennifer Frederick-Kelly](#)
To: [Clayton J. Johnson](#)
Subject: [EXTERNAL] RE: ECWA Contract 202000143 Machining and Fabrication Services for ECWA
Date: Thursday, November 17, 2022 2:19:38 PM
Attachments: [image002.png](#)

This message was sent from outside the organization. Do not open links or attachments unless you recognize the source of this email and know the content is safe.

Clayton - yes, we are willing to extend the current contract for an additional year.

Thank you!

Jennifer Frederick-Kelly
Frederick Machine & Mfg., Inc.
716-892-1425 p



From: Clayton J. Johnson <cjohnson@ecwa.org>
Sent: Thursday, November 17, 2022 2:06 PM
To: JENNIFER@FREDERICKMACHINE.COM
Subject: ECWA Contract 202000143 Machining and Fabrication Services for ECWA

Jennifer,

Is Frederick Machine willing to extend the current Machining and Fabrication Services with ECWA for an additional year (to December 31, 2023), under the same terms and conditions (unit prices) agreed upon in the original contract? Attached is the original contract for your reference.

We can extend the contract if Frederick Machine is agreeable to it.

Clayton J. Johnson, PE

Production Engineer

Erie County Water Authority

3030 Union Road | Cheektowaga, New York 14227-1097

Direct: (716) 685.8218 | Cell: (716) 345.5076 | cjohnson@ecwa.org

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