

ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Documents
(check which apply)

Contract: _____ **Project No.:** 202000010
Project Description: Furnish and Deliver Distribution System Pressure Monitoring Sensors.

Item Description:

- | | | | |
|---|--|--|---------------------------------------|
| <input type="checkbox"/> Agreement | <input type="checkbox"/> Professional Service Contract | <input type="checkbox"/> Amendment | <input type="checkbox"/> Change Order |
| <input type="checkbox"/> BCD | <input type="checkbox"/> NYSDOT Agreement | <input checked="" type="checkbox"/> Contract Documents | <input type="checkbox"/> Addendum |
| <input type="checkbox"/> Recommendation for Award of Contract | <input type="checkbox"/> Recommendation to Reject Bids | | |
| <input type="checkbox"/> Request for Proposals | | | |
| <input type="checkbox"/> Other _____ | | | |

Action Requested:

- | | |
|---|--|
| <input type="checkbox"/> Board Authorization to Execute | <input checked="" type="checkbox"/> Legal Approval |
| <input type="checkbox"/> Board Authorization to Award | <input type="checkbox"/> Execution by the Chairman |
| <input checked="" type="checkbox"/> Board Authorization to Advertise for Bids | <input type="checkbox"/> Execution by the Secretary to the Authority |
| <input type="checkbox"/> Board Authorization to Solicit Request for Proposals | |
| <input type="checkbox"/> Other _____ | |

Approvals Needed:

APPROVED AS TO CONTENT:

<input checked="" type="checkbox"/> Other (if Applicable)	<i>Richard W. Ryan</i>	Date: 1/7/20
<input checked="" type="checkbox"/> Chief Operating Officer	<i>Russell J. Stots</i>	Date: 1/7/2020
<input checked="" type="checkbox"/> Executive Engineer	<i>Joseph F. Bonabelli</i>	Date: 1-7-2020
<input checked="" type="checkbox"/> Director of Administration	<i>Lanonya Jester</i>	Date: 1/7/2020
<input checked="" type="checkbox"/> Risk Manager	<i>Molly O. Mearns</i>	Date: 1/7/2020
<input checked="" type="checkbox"/> Chief Financial Officer	<i>Kevin A. Renshaw</i>	Date: 1/7/20
<input checked="" type="checkbox"/> Legal	<i>Margaret A. Murphy</i>	Date: 1/8/20

APPROVED FOR BOARD RESOLUTION:

<input checked="" type="checkbox"/> Secretary to the Authority	<i>[Signature]</i>	Date: 1/8/20
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Remarks: Unit price contract. Legal will seek confirmation as to the applicability of Prevailing Wages for Service (K)

P:\ECWA\2020\0010\12 Bidding\2020-01-07 Authorization Form Ad.docx

Resolution Date: _____

Item No: _____



ERIE COUNTY WATER AUTHORITY
INTEROFFICE MEMORANDUM

January 7, 2020

To: Terrence D. McCracken, Secretary to the Authority

From: Clayton J. Johnson, Production Engineer *CJJ*

Subject: Furnish and Deliver Distribution System Pressure Monitoring System
ECWA Project No. 202000010

Under this Contract an equipment supplier will furnish remote pressure monitoring systems that will be installed by ECWA staff at various locations within ECWA's water distribution system. The monitoring systems will allow ECWA to monitor and log, in real-time, pressure fluctuations within the distribution system. The operational data gained from the pressure monitoring will allow ECWA to more efficiently operate pumps, tank levels, and valves within the distribution system and aid in troubleshooting operational issues.

The following documents are attached:

- Blue Authorization Form - this form provides the project name and project number, the action that is being requested of the Board, and it provides a list of approvals that are required prior to being acted on by the Board.
- One (1) set of Contract Documents.

The Project Manual needs to be reviewed by the Risk Manager and the Legal Department before the Board can provide the Authorization to Advertise.

CJJ:jmf

Attachments

cc: R.Stoll

M.Wymer

D.Patton

L.Lester

ECWA-223-2001-I-186



Erie County Water Authority

3030 Union Road • Cheektowaga, New York 14227-1097
716-684-1510 • FAX 716-684-3937

INVITATION TO BID

Bids, as stated below, will be received and publicly opened by the Secretary to the Authority in accordance with the attached specifications. FAX bids are unacceptable. Bids must be submitted in a sealed envelope to:

TERRENCE D. McCracken
SECRETARY TO THE AUTHORITY
C/O CASHIER'S OFFICE
ERIE COUNTY WATER AUTHORITY
295 MAIN STREET, ROOM 350
BUFFALO, NEW YORK 14203

NOTE: Lower left hand corner of envelope MUST indicate the following:

BID DESCRIPTION: FURNISH AND DELIVER DISTRIBUTION SYSTEM PRESSURE MONITORING SENSORS

PROJECT No.: 202000010

OPENING DATE: (Date)

TIME: (Time)

FOR: Distribution System Pressure Monitoring Sensors

NAME OF BIDDER: _____

If you are submitting other Advertisements to Bid, each bid must be enclosed in a separate envelope.

The following EXHIBITS are attached to and made a part of the bid specifications and part of any agreement entered into pursuant to this Advertisement to Bid. If an Exhibit does not have an X on the line preceding it, then the Exhibit is not required for this particular bid.

- | | | |
|-------------------------------------|--------------|--|
| <input checked="" type="checkbox"/> | EXHIBIT "D" | - Bid Bond |
| <input checked="" type="checkbox"/> | EXHIBIT "G" | - Non-Collusive Bidding Certification |
| <input checked="" type="checkbox"/> | EXHIBIT "I" | - State Finance Law Requirements |
| <input checked="" type="checkbox"/> | EXHIBIT "J" | - Section 139-L of State Finance Law, Statement relating to Sexual Harassment Policy |
| <input type="checkbox"/> | EXHIBIT "P" | - Performance Bond |
| <input checked="" type="checkbox"/> | APPENDIX "A" | - Women and Minority Business Enterprise Policy |
| <input checked="" type="checkbox"/> | APPENDIX "B" | - Insurance Requirements |
| <input type="checkbox"/> | APPENDIX "C" | - Prevailing Wage Rate Schedule |