



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

December 10, 2025

TO: Jennifer Hibit, Secretary to the Authority

FROM: John M. Catanzaro, Director of Operations *JMC*

SUBJECT: Board Authorization for Hydrant/Valve Replacements

Please be advised that Authority personnel have recently replaced various hydrants and valves that were obsolete, defective or unrepairable. These hydrants and valves are located within the Direct Service areas of the Erie County Water Authority Service Area.

Since the hydrants and valves are assets of the Authority, the old hydrant or valve must be removed from our inventory. This is referred to as "retired". The new hydrant or valve then replaces the retired asset. The make, size, model and cost of the new hydrant or valve is then included as a current asset.

The action to retire an old hydrant or valve and to replace it with a new hydrant or valve requires authorization from the Board. As such please find the following:

- Blue Authorization form for Board Resolution for hydrant and valve replacements.
- Construction Authorization forms for the subject hydrant or valve that was replaced; along with a pink "Property Removed from Service" form for each hydrant and valve. These two documents identify all the pertinent data including the cost of the new asset.

Please advise if you require additional information.

ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Board Meeting Documents

Document Name: _____ Project No.: _____

Description: _____

Item Description:

Choose one: _____

Other: _____

Action Requested:

Choose one: _____

Other: _____

Approvals Required:

APPROVED AS TO CONTENT:

Chief Financial Officer

_____ Date: _____

Chief Operating Officer

_____ Date: _____

Claims Rep. – Risk Manager

_____ Date: _____

Comptroller

_____ Date: _____

Director of Administration

_____ Date: _____

Director of Distribution

_____ Date: _____

Director of Human Resources

_____ Date: _____

Director of IT

_____ Date: _____

Director of Operations

_____ Date: 12/22/2025

Director of Planning & Water Supply

_____ Date: _____

Director of Production

_____ Date: _____

Director of Water Quality

_____ Date: _____

Executive Engineer

_____ Date: 1/5/2026

General Counsel (Legal)

_____ Date: _____

Other: _____

_____ Date: _____

APPROVED FOR BOARD RESOLUTION:

Secretary to the Authority

Just Hiza

Date: 01/05/2026

Remarks: _____

Resolution Date: _____ Item No: _____

**FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES**

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 202500281
Budget No. _____

Authorization No.: EC 7557, R 250058
Date: 11/06/25
Inputted By/Date: 12/09/25 Imp

<u>11/06/25</u>	Estimate Starting Date
<u>11/06/25</u>	Estimate Complete Date
<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	Retirement Involved
<u>x</u>	Public Street
	Private Right of Way
	On Authority's Prop
	Tax Districts _____

TITLE OF PROJECT: Replaced existing 8"
valve at 2525 George Urban Blvd. DPVL

Name of Grantor of Easement _____

DETAILED DESCRIPTION AND PURPOSE:

Originally installed in 1968 under OWIP 055523, was scrapped, retired under #R 250058, and replaced with a 8" resilient seat valve under EC 7557. Old 8" gate valve was unrepairable. Work done by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:
System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

ESTIMATE COST
RESTORATION ESTIMATED

(1) Total Est. Cost	\$ <u>7,669.00</u>	RATIFICATION
(2) _____ Meters and	\$ _____	
(3) Removal Cost Less Salvage	\$ _____	
(4) Gross Investment	\$ _____	

(5) Const. Advance	\$ _____
(6) Service Conn.	\$ _____
(7) Refunds	\$ _____
(8) Net Auth. Invest.	\$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd.	\$ _____
(10) This Authorization	\$ _____
(11) Pre Approved	\$ _____
(12) Tot. Apvl. To Date	\$ _____
(13) Bal. Budget Expnd.	\$ _____

(9) Tot. Budget Expnd.	\$ _____
(10) This Authorization	\$ _____
(11) Pre Approved	\$ _____
(12) Tot. Apvl. To Date	\$ _____
(13) Bal. Budget Expnd.	\$ _____

APPROVALS

Preparation	<u>S.Spier</u>
Director of Oper.	<u>Joe M. Cato</u>
Exec. Engr.	<u>JJF-Kawal D-12-11-2025</u>
Admn. Director	
Legal Dept.	
Acct. Dept.	

RESOLUTION APPROVING

Adopted	_____
Item No.	_____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	12/09/25 Imp	Project No.:	202500281
G.L. No.	186.000		
Pri. No.	DPVL	Location:	Date: 11/06/25
Auth No.	(Town)		
Date Installed:	1968	Public St.	(X)
Under Auth. No.:	OWIP 055523	or	
Date Removed:	11/06/25	Private-Right-of-Way ()	
Replaced Under:	EC 7557 (EC#, OWIP, BI#)	Disp.	1. Book Value
		Code:	2. Cost of Removal
			3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-8" gate valve

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

CPR	Page	& Line	Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
						Per unit	Total		

General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)				
186.000				
JE 32 (Cr)				
101.000				
JE 33 (Dr)				
108.00	XXXXXXXXXXXX	XXXXXXXXXXXX		
JE 33 (Cr)				
186.00				

**FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES**

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 202500280
Budget No. _____

Authorization No. EC 7556
Date: 11/13/25
Inputted By/Date: 12/09/25 Imp

11/13/25 Estimate Starting Date
11/13/25 Estimate Complete Date
yes x no Retirement Involved
x Public Street
Private Right of Way
On Authority's Prop
Tax Districts _____

TITLE OF PROJECT: Installed 8" valve
at 6400 Heise Rd. CLTN

Name of Grantor of Easement

DETAILED DESCRIPTION AND PURPOSE:

Installed 8" resilient seat valve under EC 7556.
Work done by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:

System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

ESTIMATE COST

RESTORATION ESTIMATED

(1) Total Est. Cost	\$ <u>7,853.00</u>
(2) Meters and	\$ _____
Service @	_____
(3) Removal Cost Less Salvage	\$ _____
(4) Gross Investment	\$ _____

RATIFICATION

DEDUCT	
(5) Const. Advance	\$ _____
(6) Service Conn.	\$ _____
(7) Refunds	\$ _____
(8) Net Auth. Invest.	\$ _____

BUDGETARY DATA	
(9) Tot. Budget Expnd.	\$ _____
(10) This Authorization	\$ _____
(11) Pre Approved	\$ _____
(12) Tot. Apvl. To Date	\$ _____
(13) Bal. Budget Expnd.	\$ _____

APPROVALS	
Preparation	<u>S. Spier</u>
Director of Oper.	<u>J. M. Cato</u>
Exec. Engr.	<u>J. F. Konkel 12-11-2025</u>
Admn. Director	_____
Legal Dept.	_____
Acct. Dept.	_____

RESOLUTION APPROVING	
Adopted	_____
Item No.	_____

**FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES**

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 202500277
Budget No. _____

Authorization No. EC 7554, R 250056
Date: 11/22/25
Inputted By/Date: 12/08/25 Imp

<u>11/22/25</u>	Estimate Starting Date
<u>11/22/25</u>	Estimate Complete Date
<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	Retirement Involved
<u>x</u>	Public Street
	Private Right of Way
	On Authority's Prop
	Tax Districts _____

TITLE OF PROJECT: Replaced existing 5'
hydrant at 32 Weber Rd. LACY

Name of Grantor of Easement

DETAILED DESCRIPTION AND PURPOSE:

Originally installed in 1955 under EC 278, was scrapped, retired under #R 250056, and replaced with a 5' Kennedy K81 hydrant under EC 7554. Old 5' Mueller hydrant was unrepairable. Work done by ECWA at forces at ECWA expense.

CLASS OF MAIN INSTALLATION:

<u>System Betterment</u>
<u>Bldr/Cont/Dev. Agree.</u>
<u>Owner Occupant Cont.</u>
<u>Special Revenue Cont.</u>

ESTIMATE COST

RESTORATION ESTIMATED

(1) Total Est. Cost	\$ <u>11,897.00</u>
(2) _____ Meters and	\$ _____
Service @ _____	\$ _____
(3) Removal Cost Less Salvage	\$ _____
(4) Gross Investment	\$ _____

RATIFICATION

DEDUCT	
(5) Const. Advance	\$ _____
(6) Service Conn.	\$ _____
(7) Refunds	\$ _____
(8) Net Auth. Invest.	\$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd.	\$ _____
(10) This Authorization	\$ _____
(11) Pre Approved	\$ _____
(12) Tot. Apvl. To Date	\$ _____
(13) Bal. Budget Expnd.	\$ _____

APPROVALS

Preparation	<u>S. Spier</u>
Director of Oper.	<u>J. J. Hart</u>
Exec. Engr.	<u>J. J. Hart</u>
Admn. Director	<u>J. J. Hart</u>
Legal Dept.	<u>J. J. Hart</u>
Acct. Dept.	<u>J. J. Hart</u>

RESOLUTION APPROVING

Adopted	_____
Item No.	_____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	12/08/25 Imp	Project No.:	202500277
G.L. No.	186.000		
Pri. No.	Location: LACY	Date:	11/22/25
Auth No.	(Town)		
Date Installed:	1955	Public St.	(X)
Under Auth. No.:	EC 278	or	
Date Removed:	11/22/25	Private-Right-of-Way ()	
Replaced Under:	EC 7554 (EC#, OWIP, BI#)	Disp.	1. Book Value
		Code:	2. Cost of Removal
			3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-5' bury Mueller hydrant

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

CPR	Page	& Line	Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
						Per unit	Total		

General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)				
186.000				
JE 32 (Cr)				
101.000				
JE 33 (Dr)				
108.00	XXXXXXXXXXXX	XXXXXXXXXXXX		
JE 33 (Cr)				
186.00				

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY CONSTRUCTION AUTHORIZATION

Project No. 202500279
Budget No.

Authorization No.: EC 7555, R 250057
Date: 11/24/25
Inputted By/Date: 12/09/25 Imp

11/24/25	Estimate Starting Date
11/24/25	Estimate Complete Date
<input checked="" type="checkbox"/> yes	Retirement Involved
<input type="checkbox"/> x	Public Street
	Private Right of Way
	On Authority's Prop
	Tax Districts

TITLE OF PROJECT: Replaced existing 6"
valve at Parker Rd. HATN

Name of Grantor of Easement

DETAILED DESCRIPTION AND PURPOSE:

Date of Easement

Originally installed prior to 07/14/11, was scrapped, retired under #R 250057, and replaced with a 6" resilient seat valve under EC 7555. Old 6" gate valve was unrepairable. Work done by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:

System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

ESTIMATE COST

RESTORATION ESTIMATED

(1)	Total Est. Cost	\$ 5,507.00
(2)	Meters and Service @	\$ _____
(3)	Removal Cost Less Salvage	\$ _____
(4)	Gross Investment	\$ _____

RATIFICATION

DEDUCT

(5) Const. Advance \$ _____
(6) Service Conn. \$ _____
(7) Refunds \$ _____
(8) Net Auth. Invest. \$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd.	\$ _____
(10) This Authorization	\$ _____
(11) Pre Approved	\$ _____
(12) Tot. Apvl. To Date	\$ _____
(13) Bal. Budget Expnd.	\$ _____

RESOLUTION APPROVING

Adopted

Item No.

Preparation	S.Spiers
Director of Oper.	<i>Jul 21, 2025</i>
Exec. Engr.	<i>JPF-Karel W</i>
Admn. Director	
Legal Dept.	
Acct. Dept.	

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	12/09/25 Imp	Project No.:	202500279
G.L. No.	186.000		
Pri. No.	Location: HATN	Date:	11/24/25
Auth No.	(Town)		
Date Installed:	Prior to 07/14/11	Public St.	(X)
Under Auth. No.:		or	
Date Removed:	11/24/25	Private-Right-of-Way	()
Replaced Under:	EC 7555 (EC#, OWIP, BI#)	Disp.	1. Book Value
		Code:	2. Cost of Removal
			3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1- 6" resilient seat valve

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

CPR	Page	& Line	Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
						Per unit	Total		

General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr) 186.000				
JE 32 (Cr) 101.000				
JE 33 (Dr) 108.00	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXX	
JE 33 (Cr) 186.00				

**FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES**

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 202500276
Budget No. _____

Authorization No. EC 7553, R 250055
Date: 12/01/25
Inputted By/Date: 12/08/25 lmp

<u>12/01/25</u>	Estimate Starting Date
<u>12/01/25</u>	Estimate Complete Date
<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	Retirement Involved
<u>x</u>	Public Street
	Private Right of Way
	On Authority's Prop
	Tax Districts _____

TITLE OF PROJECT: Replaced existing 5'
hydrant at 39 Creekside Dr. CHTN

Name of Grantor of Easement

DETAILED DESCRIPTION AND PURPOSE:

Originally installed in 1967 under EC 1873, was scrapped, retired under #R 250055, and replaced with a 5' Mueller Centurion hydrant under EC 7553. Old 5' Kennedy K11 hydrant was unrepairable. Work done by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:
System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

ESTIMATE COST

RESTORATION ESTIMATED

(1) Total Est. Cost	\$ <u>4,085.00</u>
(2) Meters and Service @	\$ _____
(3) Removal Cost Less Salvage	\$ _____
(4) Gross Investment	\$ _____

RATIFICATION

(5) Const. Advance	\$ _____
(6) Service Conn.	\$ _____
(7) Refunds	\$ _____
(8) Net Auth. Invest.	\$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd.	\$ _____
(10) This Authorization	\$ _____
(11) Pre Approved	\$ _____
(12) Tot. Apvl. To Date	\$ _____
(13) Bal. Budget Expnd.	\$ _____

RESOLUTION APPROVING

Preparation	<u>S.Spier</u>
Director of Oper.	<u>John M. Cato</u>
Exec. Engr.	<u>Jeff Koralw 12-11-2025</u>
Admn. Director	
Legal Dept.	
Acct. Dept.	

Adopted	_____
Item No.	_____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	12/08/25 Imp	Project No.:	202500276
G.L. No.	186.000		
Pri. No.	Location: CHTN	Date:	12/01/25
Auth No.	(Town)		
Date Installed:	1967	Public St.	(X)
Under Auth. No.:	EC 1873	or	
Date Removed:	12/01/25	Private-Right-of-Way ()	
Replaced Under:	EC 7553 (EC#, OWIP, BI#)	Disp.	1. Book Value
		Code:	2. Cost of Removal
			3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-5' bury Kennedy K11 hydrant

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

CPR	Page	& Line	Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
						Per unit	Total		

General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr) 186.000				
JE 32 (Cr) 101.000				
JE 33 (Dr) 108.00	XXXXXXXXXXXX	XXXXXXXXXXXX		
JE 33 (Cr) 186.00			XXXXXXX	