



ERIE COUNTY WATER AUTHORITY INTEROFFICE MEMORANDUM

December 10, 2025

TO: Jennifer Hibit, Secretary to the Authority

FROM: John M. Catanzaro, Director of Operations *JMC*

SUBJECT: Board Authorization for Hydrant/Valve Replacements

Please be advised that Authority personnel have recently replaced various hydrants and valves that were obsolete, defective or unrepairable. These hydrants and valves are located within the Direct Service areas of the Erie County Water Authority Service Area.

Since the hydrants and valves are assets of the Authority, the old hydrant or valve must be removed from our inventory. This is referred to as "retired". The new hydrant or valve then replaces the retired asset. The make, size, model and cost of the new hydrant or valve is then included as a current asset.

The action to retire an old hydrant or valve and to replace it with a new hydrant or valve requires authorization from the Board. As such please find the following:

- Blue Authorization form for Board Resolution for hydrant and valve replacements.
- Construction Authorization forms for the subject hydrant or valve that was replaced; along with a pink "Property Removed from Service" form for each hydrant and valve. These two documents identify all the pertinent data including the cost of the new asset.

Please advise if you require additional information.

**ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Board Meeting Documents**

Document Name: _____ **Project No.:** _____

Description: _____

Item Description:

Choose one: _____

Other: _____

Action Requested:

Choose one _____

Other: _____

Approvals Required:

APPROVED AS TO CONTENT:

Chief Financial Officer

Date: _____

Chief Operating Officer

Date: _____

Claims Rep. – Risk Manager

Date: _____

Comptroller

Date: _____

Director of Administration

Date: _____

Director of Distribution

Date: _____

Director of Human Resources

Date: _____

Director of IT

Date: _____

Director of Operations

John M. Catanzaro

Date: 12/22/2025

Director of Planning & Water Supply

Date: _____

Director of Production

Date: _____

Director of Water Quality

Date: _____

Executive Engineer

Leonard F. Koralicki

Date: 1/5/2026

General Counsel (Legal)

Date: _____

Other: _____

Date: _____

APPROVED FOR BOARD RESOLUTION:

Secretary to the Authority

Justin H. H. H. H.

Date: 01/05/2026

Remarks: _____

Resolution Date: _____ Item No: _____

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Project No. 202500281
Budget No. _____

Authorization No.: EC 7557, R 250058
Date: 11/06/25
Inputted By/Date: 12/09/25 Imp

11/06/25 Estimate Starting Date
11/06/25 Estimate Complete Date
x yes no Retirement Involved
 x Public Street
 Private Right of Way
 On Authority's Prop
 Tax Districts
Name of Grantor of Easement _____

TITLE OF PROJECT: Replaced existing 8"
valve at 2525 George Urban Blvd. DPVL

_____ Date of Easement
CLASS OF MAIN INSTALLATION:
_____ System Betterment
_____ Bldr/Cont/Dev. Agree.
_____ Owner Occupant Cont.
_____ Special Revenue Cont.

DETAILED DESCRIPTION AND PURPOSE:
Originally installed in 1968 under OWIP 055523,
was scrapped, retired under #R 250058, and replaced
with a 8" resilient seat valve under EC 7557. Old 8"
gate valve was unrepairable. Work done by ECWA
forces at ECWA expense.

ESTIMATE COST

RESTORATION ESTIMATED

(1) Total Est. Cost \$ 7,669.00
(2) _____ Meters and \$ _____
Service @ _____
(3) Removal Cost Less Salvage \$ _____
(4) Gross Investment \$ _____

RATIFICATION

DEDUCT

(5) Const. Advance \$ _____
(6) Service Conn. \$ _____
(7) Refunds \$ _____
(8) Net Auth. Invest. \$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd. \$ _____
(10) This Authorization \$ _____
(11) Pre Approved \$ _____
(12) Tot. Apvl. To Date \$ _____
(13) Bal. Budget Expnd. \$ _____

APPROVALS

Preparation S. Spier
Director of Oper. [Signature]
Exec. Engr. [Signature]
Admn. Director _____
Legal Dept. _____
Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____
Item No. _____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Project No. 202500280
Budget No. _____

Authorization No.: EC 7556
Date: 11/13/25
Inputted By/Date: 12/09/25 Imp

11/13/25 Estimate Starting Date
11/13/25 Estimate Complete Date
yes x no Retirement Involved
x Public Street
Private Right of Way
On Authority's Prop
Tax Districts _____
Name of Grantor of Easement _____

TITLE OF PROJECT: Installed 8" valve
at 6400 Heise Rd. CLTN

DETAILED DESCRIPTION AND PURPOSE:

Installed 8" resilient seat valve under EC 7556.
Work done by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:

System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

ESTIMATE COST

RESTORATION ESTIMATED

(1) Total Est. Cost \$ 7,853.00
(2) Meters and Service @ _____
(3) Removal Cost Less Salvage \$
(4) Gross Investment \$

RATIFICATION

DEDUCT

(5) Const. Advance \$
(6) Service Conn. \$
(7) Refunds \$
(8) Net Auth. Invest. \$

BUDGETARY DATA

(9) Tot. Budget Expnd. \$
(10) This Authorization \$
(11) Pre Approved \$
(12) Tot. Apvl. To Date \$
(13) Bal. Budget Expnd. \$

APPROVALS

Preparation S. Spier
Director of Oper. *[Signature]*
Exec. Engr. *[Signature]*
Admn. Director *[Signature]*
Legal Dept. _____
Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____
Item No. _____

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Project No. 202500277
Budget No. _____

Authorization No.: EC 7554, R 250056
Date: 11/22/25
Inputted By/Date: 12/08/25 Imp

11/22/25 Estimate Starting Date
11/22/25 Estimate Complete Date
x yes _____ no Retirement Involved
x Public Street
Private Right of Way
On Authority's Prop
Tax Districts _____
Name of Grantor of Easement _____

_____ Date of Easement
CLASS OF MAIN INSTALLATION:
_____ System Betterment
_____ Bldr/Cont/Dev. Agree.
_____ Owner Occupant Cont.
_____ Special Revenue Cont.

ESTIMATE COST
RESTORATION ESTIMATED
(1) Total Est. Cost \$ 11,897.00
(2) _____ Meters and \$ _____
Service @ _____
(3) Removal Cost Less Salvage \$ _____
(4) Gross Investment \$ _____

DEDUCT
(5) Const. Advance \$ _____
(6) Service Conn. \$ _____
(7) Refunds \$ _____
(8) Net Auth. Invest. \$ _____

BUDGETARY DATA
(9) Tot. Budget Expnd. \$ _____
(10) This Authorization \$ _____
(11) Pre Approved \$ _____
(12) Tot. Apvl. To Date \$ _____
(13) Bal. Budget Expnd. \$ _____

APPROVALS
Preparation S. Spier
Director of Oper. *[Signature]*
Exec. Engr. *[Signature]*
Admn. Director *[Signature]*
Legal Dept. _____
Acct. Dept. _____

TITLE OF PROJECT: Replaced existing 5'
hydrant at 32 Weber Rd. LACY

DETAILED DESCRIPTION AND PURPOSE:
Originally installed in 1955 under EC 278, was
scrapped, retired under #R 250056, and replaced
with a 5' Kennedy K81 hydrant under EC 7554. Old
5' Mueller hydrant was unrepairable. Work done by
ECWA at forces at ECWA expense.

RATIFICATION

RESOLUTION APPROVING
Adopted _____
Item No. _____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	<u>12/08/25 Imp</u>	Project No.:	<u>202500277</u>
G.L. No.	<u>186.000</u>		
Pri. No.	<u> </u>	Location:	<u>LACY</u>
Auth No.	<u> </u>		Date: <u>11/22/25</u>
		(Town)	
Date Installed:	<u>1955</u>	Public St.	(X)
Under Auth. No.:	<u>EC 278</u>	or	
Date Removed:	<u>11/22/25</u>	Private-Right-of-Way	()
Replaced Under:	<u>EC 7554</u>	Disp.	1. Book Value
	<u>(EC#, OWIP, BI#)</u>	Code:	2. Cost of Removal
			3. Salvage (Trade-in)
Complete description of unit retired: (Record numbers if possible)			
1-5' bury Mueller hydrant			

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Project No. 202500279
Budget No. _____

Authorization No.: EC 7555, R 250057
Date: 11/24/25
Inputted By/Date: 12/09/25 Imp

11/24/25 Estimate Starting Date
11/24/25 Estimate Complete Date
x yes no Retirement Involved
 x Public Street
 Private Right of Way
 On Authority's Prop
 Tax Districts _____

Name of Grantor of Easement _____

_____ Date of Easement _____

CLASS OF MAIN INSTALLATION:

_____ System Betterment
_____ Bldr/Cont/Dev. Agree.
_____ Owner Occupant Cont.
_____ Special Revenue Cont.

ESTIMATE COST

RESTORATION ESTIMATED

(1) Total Est. Cost \$ 5,507.00
(2) _____ Meters and \$ _____
Service @ _____
(3) Removal Cost Less Salvage \$ _____
(4) Gross Investment \$ _____

DEDUCT

(5) Const. Advance \$ _____
(6) Service Conn. \$ _____
(7) Refunds \$ _____
(8) Net Auth. Invest. \$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd. \$ _____
(10) This Authorization \$ _____
(11) Pre Approved \$ _____
(12) Tot. Apvl. To Date \$ _____
(13) Bal. Budget Expnd. \$ _____

APPROVALS

Preparation S. Spier
Director of Oper. [Signature]
Exec. Engr. [Signature]
Admn. Director [Signature]
Legal Dept. _____
Acct. Dept. _____

TITLE OF PROJECT: Replaced existing 6" valve at Parker Rd. HATN

DETAILED DESCRIPTION AND PURPOSE:

Originally installed prior to 07/14/11, was scrapped, retired under #R 250057, and replaced with a 6" resilient seat valve under EC 7555. Old 6" gate valve was unrepairable. Work done by ECWA forces at ECWA expense.

RATIFICATION

RESOLUTION APPROVING

Adopted _____
Item No. _____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	<u>12/09/25 Imp</u>	Project No.:	<u>202500279</u>
G.L. No.	<u>186.000</u>		
Pri. No.	<u> </u>	Location:	<u>HATN</u>
Auth No.	<u> </u>		Date: <u>11/24/25</u>
		(Town)	
Date Installed:	<u>Prior to 07/14/11</u>	Public St.	(X)
Under Auth. No.:	<u> </u>	or	
Date Removed:	<u>11/24/25</u>	Private-Right-of-Way	()
Replaced Under:	<u>EC 7555</u>	Disp.	1. Book Value
	<u>(EC#, OWIP, BI#)</u>	Code:	2. Cost of Removal
			3. Salvage (Trade-in)
Complete description of unit retired: (Record numbers if possible)			
1- 6" resilient seat valve			

Department Head

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[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Authorization No.:	EC 7553, R 250055
Date:	12/01/25
Inputted By/Date:	12/08/25 Imp

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ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	<u>12/08/25 Imp</u>	Project No.:	<u>202500276</u>
G.L. No.	<u>186.000</u>		
Pri. No.	<u> </u>	Location:	<u>CHTN</u>
Auth No.	<u> </u>		Date: <u>12/01/25</u>
		(Town)	
Date Installed:	<u>1967</u>	Public St.	(X)
Under Auth. No.:	<u>EC 1873</u>	or	
Date Removed:	<u>12/01/25</u>	Private-Right-of-Way	()
Replaced Under:	<u>EC 7553</u>	Disp.	1. Book Value
	<u>(EC#, OWIP, BI#)</u>	Code:	2. Cost of Removal
			3. Salvage (Trade-in)
Complete description of unit retired: (Record numbers if possible)			
1-5' bury Kennedy K11 hydrant			

Department Head

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[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXXXX			
JE 33 (Cr)	186.00				