

ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Documents
(check which apply)

Contract: _____ **Project No.:** _____
Project Description: HYDRANT AND VALVE REPLACEMENTS

Item Description:



Agreement Professional Service Contract Amendment Change Order
 BCD NYSDOT Agreement Contract Documents Addendum
 Recommendation for Award of Contract Recommendation to Reject Bids
 Request for Proposals
 Other EC's

Action Requested:

Board Authorization to Execute Legal Approval
 Board Authorization to Award Execution by the Chairman
 Board Authorization to Advertise for Bids Execution by the Secretary to the Authority
 Board Authorization to Solicit Request for Proposals
 Other BOARD RESOLUTION

Approvals Needed:


APPROVED AS TO CONTENT:

Department Head  Date: 9/23/19
 Risk Manager _____ Date: _____
 Director of Administration _____ Date: _____
 Executive Engineer  Date: 9/24/19

APPROVED AS TO FORM:

Legal _____ Date: _____

APPROVED FOR BOARD RESOLUTION:

Secretary to the Authority  Date: 9/25/19

Remarks: _____

Resolution Date: _____ **Item No:** _____



ERIE COUNTY WATER AUTHORITY INTEROFFICE MEMORANDUM

September 12, 2019

TO: Terrence D. McCracken, Secretary to the Authority

FROM: Dennis A. Ball, Director of Operations *DAB*

SUBJECT: Board Authorization for Hydrant/Valve Replacements

Please be advised that Authority personnel have recently replaced various hydrants and valves that were obsolete, defective or unrepairable. These hydrants and valves are located within the Direct Service areas of the Erie County Water Authority Service Area.

Since the hydrants and valves are assets of the Authority, the old hydrant or valve must be removed from our inventory. This is referred to as 'retired'. The new hydrant or valve then replaces the retired asset. The make, size, model and cost of the new hydrant or valve is then included as a current asset.

The action to retire an old hydrant or valve and to replace it with a new hydrant or valve requires authorization from the Board. As such please find the following:

- Blue Authorization form for Board Resolution for hydrant and valve replacements.
- Construction Authorization forms for the subject hydrant or valve that was replaced; along with a pink 'Property Removed from Service' form for each hydrant and valve. These two documents identify all the pertinent data including the cost of the new asset.

Please advise if you require additional information.

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 201900150
Budget No. 190906

Authorization No.: EC 7043, R190013
Date: 5/31/19
Inputted By/Date: nfn:9/10/19

5/31/19 Estimate Starting Date
5/31/19 Estimate Complete Date
 yes no Retirement Involved
 Public Street
Private Right of Way
On Authority's Prop
Tax Districts _____

TITLE OF PROJECT: Replaced existing 5'
Darling hydrant at 318 Two Mile Creek Rd, City of
Tonawanda

Name of Grantor of Easement _____
Date of Easement _____

DETAILED DESCRIPTION AND PURPOSE:
Hydrant originally installed prior to 8/18/04 by the
City of Tonawanda, was scrapped, retired under
#R190013 and replaced with a 5' Kennedy hydrant
under EC 7043. Old 5' Darling hydrant was obsolete
and unrepairable. Work done by ECWA Forces at
ECWA expense.

CLASS OF MAIN INSTALLATION:
System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

ESTIMATE COST

(1) Total Est. Cost \$ 3,756.95
(2) _____ Meters and \$ _____
Service @ _____
(3) Removal Cost Less Salvage \$ _____
(4) Gross Investment \$ _____

DEDUCT

(5) Const. Advance \$ _____
(6) Service Conn. \$ _____
(7) Refunds \$ _____
(8) Net Auth. Invest. \$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd. \$ _____
(10) This Authorization \$ _____
(11) Pre Approved \$ _____
(12) Tot. Apvl. To Date \$ _____
(13) Bal. Budget Expnd. \$ _____

RATIFICATION

APPROVALS

Preparation S. Spier
Sr. Dist. Engr. _____
Exec. Engr. [Signature]
Admn. Director _____
Legal Dept. _____
Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____
Item No. _____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	nfn:9/10/19	Project No.:	201900150
G.L. No.	186.000		
Pri. No.		Location:	TOCY
Auth No.		(Town)	Date: 5/31/19
Date Installed:	Pre 8/18/04	Public St.	(X)
Under Auth. No.:	-----	or	
Date Removed:	5/31/19	Private-Right-of-Way	()
Replaced Under:	EC 7043	Disp. 1.	Book Value
	(EC#, OWIP, BI#)	Code: 2.	Cost of Removal
		3.	Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1—5' Bury Darling Hydrant

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

Item Retired			Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
CPR	Page	& Line				Per unit	Total		

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 201900165
Budget No. 190909

Authorization No.: EC 7050, R190017
Date: 6/4/19
Inputted By/Date: nfn:9/10/19

6/4/19 Estimate Starting Date
6/4/19 Estimate Complete Date
 yes no Retirement Involved
 Public Street
Private Right of Way
On Authority's Prop
Tax Districts _____
Name of Grantor of Easement _____

TITLE OF PROJECT: Replaced existing 4" valve at 165 Maynard Dr, Town of Amherst

Date of Easement _____
CLASS OF MAIN INSTALLATION:
System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

DETAILED DESCRIPTION AND PURPOSE:
Valve originally installed in 1927 under OCP 5095, was scrapped, retired under #R190017 and replaced with a 4" resilient seat valve under EC 7050. Old 4" gate valve was obsolete and unrepairable. Work done by ECWA Forces at ECWA expense.

ESTIMATE COST

(1) Total Est. Cost \$ 3,217.20
(2) _____ Meters and \$ _____
Service @ _____
(3) Removal Cost Less Salvage \$ _____
(4) Gross Investment \$ _____

DEDUCT

(5) Const. Advance \$ _____
(6) Service Conn. \$ _____
(7) Refunds \$ _____
(8) Net Auth. Invest. \$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd. \$ _____
(10) This Authorization \$ _____
(11) Pre Approved \$ _____
(12) Tot. Apvl. To Date \$ _____
(13) Bal. Budget Expnd. \$ _____

RATIFICATION

APPROVALS

Preparation S.Spier
Sr. Dist. Engr. [Signature]
Exec. Engr. [Signature]
Admn. Director _____
Legal Dept. _____
Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____
Item No. _____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	nfn:9/10/19	Project No.:	201900165
G.L. No.	186.000		
Pri. No.		Location:	AMTN
Auth No.		(Town)	Date: 6/4/19
Date Installed:	1927	Public St.	(X)
Under Auth. No.:	OCP 5095	or	
Date Removed:	6/4/19	Private-Right-of-Way	()
Replaced Under:	EC 7050	Disp. 1. Book Value	
	(EC#, OWIP, BI#)	Code: 2. Cost of Removal	
		3. Salvage (Trade-in)	

Complete description of unit retired: (Record numbers if possible)

1—4" Gate Valve

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

Item Retired			Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
CPR	Page	& Line				Per unit	Total		

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 201900168
Budget No. 190909

Authorization No.: EC 7048, R190015
Date: 6/11/19
Inputted By/Date: nfn:9/11/19

6/11/19 Estimate Starting Date
6/11/19 Estimate Complete Date
 yes no Retirement Involved
 Public Street
Private Right of Way
On Authority's Prop
Tax Districts _____
Name of Grantor of Easement _____

TITLE OF PROJECT: Replaced existing 6" valve at 774 Maryvale Dr, Town of Cheektowaga

Date of Easement _____

DETAILED DESCRIPTION AND PURPOSE:
Valve originally installed in 1954 under EC 98, was scrapped, retired under #R190015 and replaced with a 6" resilient seat valve under EC 7048. Old 6" gate valve was obsolete and unrepairable. Work done by ECWA Forces at ECWA expense.

CLASS OF MAIN INSTALLATION:

_____ System Betterment
_____ Bldr/Cont/Dev. Agree.
_____ Owner Occupant Cont.
_____ Special Revenue Cont.

ESTIMATE COST

(1) Total Est. Cost	\$ 4,274.88
(2) _____ Meters and Service @ _____	\$ _____
(3) Removal Cost Less Salvage	\$ _____
(4) Gross Investment	\$ _____

DEDUCT

(5) Const. Advance	\$ _____
(6) Service Conn.	\$ _____
(7) Refunds	\$ _____
(8) Net Auth. Invest.	\$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd.	\$ _____
(10) This Authorization	\$ _____
(11) Pre Approved	\$ _____
(12) Tot. Apvl. To Date	\$ _____
(13) Bal. Budget Expnd.	\$ _____

RATIFICATION

APPROVALS

Preparation S. Spier
Sr. Dist. Engr. _____
Exec. Engr. _____
Admn. Director _____
Legal Dept. _____
Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____
Item No. _____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	nfn: 9/11/19	Project No.:	201900168
G.L. No.	186.000		
Pri. No.		Location:	CHTN
Auth No.		(Town)	Date: 6/11/19
Date Installed:	1954	Public St.	(X)
Under Auth. No.:	EC 98	or	
Date Removed:	6/11/19	Private-Right-of-Way	()
Replaced Under:	EC 7048	Disp. Code:	1. Book Value
	(EC#, OWIP, BI#)		2. Cost of Removal
			3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1—6" Gate Valve

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

Item Retired			Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
CPR	Page	& Line				Per unit	Total		

General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000			
JE 32 (Cr)	101.000	XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX		
JE 33 (Cr)	186.00			

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 201900169
Budget No. 190909

Authorization No.: EC 7049, R190016
Date: 6/4/19
Inputted By/Date: nfn:9/11/19

6/4/19 Estimate Starting Date
6/4/19 Estimate Complete Date
 yes no Retirement Involved
 Public Street
Private Right of Way
On Authority's Prop
Tax Districts _____
Name of Grantor of Easement _____

TITLE OF PROJECT: Replaced existing 6" valve at 4085 Clardon Dr, Town of Clarence

Date of Easement _____

CLASS OF MAIN INSTALLATION:

System Betterment _____
Bldr/Cont/Dev. Agree. _____
Owner Occupant Cont. _____
Special Revenue Cont. _____

DETAILED DESCRIPTION AND PURPOSE:

Valve originally installed prior to 10/1/99 by the Town of Clarence, was scrapped, retired under #R190016 and replaced with a 6" resilient seat valve under EC 7049. Old 6" gate valve was obsolete and unrepairable. Work done by ECWA Forces at ECWA expense.

ESTIMATE COST

(1) Total Est. Cost \$ 2,527.12
(2) _____ Meters and \$ _____
Service @ _____
(3) Removal Cost Less Salvage \$ _____
(4) Gross Investment \$ _____

DEDUCT

(5) Const. Advance \$ _____
(6) Service Conn. \$ _____
(7) Refunds \$ _____
(8) Net Auth. Invest. \$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd. \$ _____
(10) This Authorization \$ _____
(11) Pre Approved \$ _____
(12) Tot. Apvl. To Date \$ _____
(13) Bal. Budget Expnd. \$ _____

RATIFICATION

APPROVALS

Preparation S. Spier
Sr. Dist. Engr. _____
Exec. Engr. _____
Admn. Director _____
Legal Dept. _____
Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____
Item No. _____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	nfn:9/11/19	Project No.:	201900169
G.L. No.	186.000		
Pri. No.		Location:	CLTN
Auth No.		(Town)	
Date Installed:	Pre 10/1/99	Public St.	(X)
Under Auth. No.:	-----	or	
Date Removed:	6/4/19	Private-Right-of-Way	()
Replaced Under:	EC 7049	Disp. 1. Book Value	
	(EC#, OWIP, BI#)	Code: 2. Cost of Removal	
		3. Salvage (Trade-in)	

Complete description of unit retired: (Record numbers if possible)

1—6" Gate Valve

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

Item Retired			Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
CPR	Page	& Line				Per unit	Total		

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 201900170
Budget No. 190909

Authorization No.: EC 7046
Date: 6/24/19
Inputted By/Date: nfn:9/11/19

6/24/19 Estimate Starting Date
6/24/19 Estimate Complete Date
yes x no Retirement Involved
x Public Street
Private Right of Way
On Authority's Prop
Tax Districts _____
Name of Grantor of Easement _____
Date of Easement _____

TITLE OF PROJECT: Installed new 8" valve at
Lapp Rd, Town of Clarence

DETAILED DESCRIPTION AND PURPOSE:
Installed an 8" resilient seat valve under EC 7046.
Work done by ECWA Forces at ECWA expense.

CLASS OF MAIN INSTALLATION:

System Betterment

Bldr/Cont/Dev. Agree.

Owner Occupant Cont.

Special Revenue Cont.

ESTIMATE COST

- (1) Total Est. Cost \$ 4,127.75
- (2) _____ Meters and \$ _____
Service @ _____
- (3) Removal Cost Less Salvage \$ _____
- (4) Gross Investment \$ _____

DEDUCT

- (5) Const. Advance \$ _____
- (6) Service Conn. \$ _____
- (7) Refunds \$ _____
- (8) Net Auth. Invest. \$ _____

BUDGETARY DATA

- (9) Tot. Budget Expnd. \$ _____
- (10) This Authorization \$ _____
- (11) Pre Approved \$ _____
- (12) Tot. Apvl. To Date \$ _____
- (13) Bal. Budget Expnd. \$ _____

RATIFICATION

APPROVALS

Preparation S. Spier
Sr. Dist. Engr. _____
Exec. Engr. _____
Admn. Director _____
Legal Dept. _____
Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____
Item No. _____