



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

October 19, 2021

To: Terrence D. McCracken, Secretary to the Authority

From: Jeffrey C. Schlierf, Acting Manager of Information Technology *JCS*

Subject: FirstLight/Cisco Comprehensive Internet Security Agreement

In 2019, the Erie County Water Authority Comprehensive Strategic Plan was adopted. Under Strategic Initiative 4, Promote Technology, the Authority set a goal to build and maintain a secure, redundant, and modern IT system to ward against possible cyber security attacks. To help meet this requirement, the Authority's Information Technology ("IT") department reached out to FirstLight, a Cisco reseller, to request a demo and trial versions of the Cisco cybersecurity software. FirstLight is a vendor under the NYS IT Umbrella contract.

In February, 2020, the Authority attended a FirstLight demo at Ingram Micro. FirstLight then provided live testing of the Cisco cybersecurity software for the Authority. At the same time, FirstLight and the Authority's IT department were in the labor-intensive process of installing an updated IP phone system. Cybersecurity improvements could not be put off for another year. After testing the software for approximately 6 months, and with the recommendation of the Authority's Cybersecurity consultant at the time, the IT department purchased a suite of security services from FirstLight via the NYS IT Umbrella contract, which included a 5-year subscription to these services. Shortly after FirstLight received the Authority's purchase order, FirstLight asked me sign two documents. As a result of the heightened importance of cybersecurity at that time and the time-sensitive need to fully implement the security suite by the end of the year, I did so. After the Authority received the invoice for the 2021 through 2022, I realized the documents I signed were contract documents binding the Authority to a 60-month term for the software subscription. The Legal Department has reviewed these documents. I am asking the Board to ratify the current agreement which has a term from September 15, 2020 to September 14, 2025. The annual cost is \$31,661.52, for a total contract price of \$158,307.60.

Budget Information:

Unit 8525 Information Technology
Item 401000 931245 Data Proc: Software License Expense

Please find attached the Blue Authorization Form.

JCS
Attachment

ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Documents
(check which apply)

Contract: Project Description: <u>Cisco Comprehensive Internet Security</u>	Project No.: _____
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Item Description:


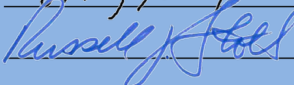
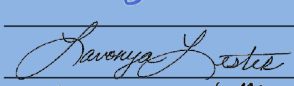
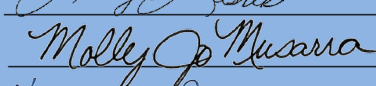

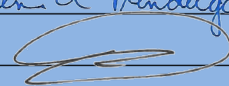
<input type="checkbox"/> Agreement	<input type="checkbox"/> Professional Service Contract	<input type="checkbox"/> Amendment	<input type="checkbox"/> Change Order
<input type="checkbox"/> BCD	<input type="checkbox"/> NYSDOT Agreement	<input type="checkbox"/> Contract Documents	<input type="checkbox"/> Addendum
<input type="checkbox"/> Recommendation for Award of Contract	<input type="checkbox"/> Recommendation to Reject Bids		
<input type="checkbox"/> Request for Proposals			
<input checked="" type="checkbox"/> Other <u>Ratification of Agreement</u>			

Action Requested:

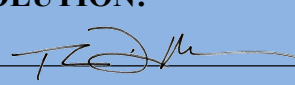
<input type="checkbox"/> Board Authorization to Execute	<input type="checkbox"/> Legal Approval
<input type="checkbox"/> Board Authorization to Award	<input type="checkbox"/> Execution by the Chairman
<input type="checkbox"/> Board Authorization to Advertise for Bids	<input type="checkbox"/> Execution by the Secretary to the Authority
<input type="checkbox"/> Board Authorization to Solicit Request for Proposals	
<input checked="" type="checkbox"/> Other <u>Board Ratification of Agreement</u>	

Approvals Needed:

APPROVED AS TO CONTENT:

<input checked="" type="checkbox"/> Acting Manager of IT	<u></u>	Date: <u>10/20/2021</u>
<input checked="" type="checkbox"/> Chief Operating Officer	<u></u>	Date: <u>10/20/2021</u>
<input type="checkbox"/> Executive Engineer	_____	Date: _____
<input checked="" type="checkbox"/> Director of Administration	<u></u>	Date: <u>10/20/2021</u>
<input checked="" type="checkbox"/> Risk Manager	<u></u>	Date: <u>10/20/2021</u>
<input checked="" type="checkbox"/> Chief Financial Officer	<u></u>	Date: <u>10/20/2021</u>
<input checked="" type="checkbox"/> Legal	<u></u>	Date: <u>10/20/2021</u>

APPROVED FOR BOARD RESOLUTION:

<input checked="" type="checkbox"/> Secretary to the Authority	<u></u>	Date: <u>10/20/21</u>
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Remarks: _____

Resolution Date: _____	Item No: _____
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