



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

May 1, 2026

TO: Jennifer Hibit, Secretary to the Authority

FROM: John M. Catanzaro, Senior Director of Operations and Infrastructure *JMC*

SUBJECT: Board Authorization for Hydrant/Valve Replacements

Please be advised that Authority personnel have recently replaced various hydrants and valves that were obsolete, defective or unrepairable. These hydrants and valves are located within the Direct Service areas of the Erie County Water Authority Service Area.

Since the hydrants and valves are assets of the Authority, the old hydrant or valve must be removed from our inventory. This is referred to as “retired”. The new hydrant or valve then replaces the retired asset. The make, size, model and cost of the new hydrant or valve is then included as a current asset.

The action to retire an old hydrant or valve and to replace it with a new hydrant or valve requires authorization from the Board. As such please find the following:

- Blue Authorization form for Board Resolution for hydrant and valve replacements.
- Construction Authorization forms for the subject hydrant or valve that was replaced; along with a pink “Property Removed from Service” form for each hydrant and valve. These two documents identify all the pertinent data including the cost of the new asset.

Please advise if you require additional information.

**ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Board Meeting Documents**

Document Name: _____ **Project No.:** _____

Description: _____

Item Description:

Choose one:

Other: _____

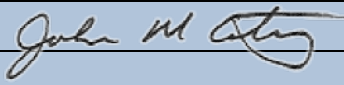
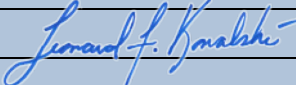
Action Requested:

Choose one

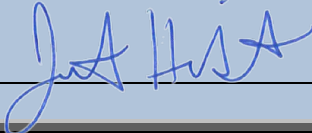
Other: _____

Approvals Required:

APPROVED AS TO CONTENT:

Chief Financial Officer	_____	Date: _____
Chief Operating Officer	_____	Date: _____
Claims Rep. – Risk Manager	_____	Date: _____
Comptroller	_____	Date: _____
Director of Administration	_____	Date: _____
Director of Distribution	_____	Date: _____
Director of Human Resources	_____	Date: _____
Director of IT	_____	Date: _____
Sr. Director of Operations & Infra		Date: 05/11/2026
Director of Planning & Water Supply	_____	Date: _____
Director of Production	_____	Date: _____
Director of Water Quality	_____	Date: _____
Executive Engineer		Date: 5/11/2026
General Counsel (Legal)	_____	Date: _____
Other: _____	_____	Date: _____

APPROVED FOR BOARD RESOLUTION:

Secretary to the Authority  _____ Date: 5/11/2026

Remarks: _____

Resolution Date: _____ Item No: _____

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 202600104

Authorization No.: EC 7582, R 260020
Date: 03/23/26
Inputted By/Date: 04/30/26 Imp

03/23/26 Estimate Starting Date
03/23/26 Estimate Complete Date
 yes no Retirement Involved
 Public Street
Private Right of Way
On Authority's Prop
Tax Districts _____

TITLE OF PROJECT: Replaced existing 6" valve at 3758 Wolf Rd. HATN

Name of Grantor of Easement _____

DETAILED DESCRIPTION AND PURPOSE:

Originally installed prior to 07/14/2011, was scrapped, retired under #R 260020, and replaced with a 6" resilient seat valve under EC 7582. Old 6" gate valve was unrepairable. Work done by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:

System Betterment

Bldr/Cont/Dev. Agree.

Owner Occupant Cont.

Special Revenue Cont.

ESTIMATE COST

RESTORATION ESTIMATED
(1) Total Est. Cost \$ 3,085.00
(2) _____ Meters and Service @ _____ \$ _____
(3) Removal Cost Less Salvage \$ _____
(4) Gross Investment \$ _____

RATIFICATION

DEDUCT

(5) Const. Advance \$ _____
(6) Service Conn. \$ _____
(7) Refunds \$ _____
(8) Net Auth. Invest. \$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd. \$ _____
(10) This Authorization \$ _____
(11) Pre Approved \$ _____
(12) Tot. Apvl. To Date \$ _____
(13) Bal. Budget Expnd. \$ _____

APPROVALS

Preparation S. Spier
Director of Oper. [Signature]
Exec. Engr. [Signature]
Admn. Director _____
Legal Dept. _____
Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____
Item No. _____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	04/06/26 Imp	Project No.:	202600104
G.L. No.	186.000		
Pri. No.		Location:	HATN
Auth No.		(Town)	Date: 03/23/26
Date Installed:	Prior to 07/14/2011	Public St.	(X)
Under Auth. No.:		or	
Date Removed:	03/23/26	Private-Right-of-Way	()
Replaced Under:	EC 7582	Disp. 1.	Book Value
	(EC, OWIP, BI#)	Code: 2.	Cost of Removal
			3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-6" gate valve

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

Item Retired			Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
CPR	Page	& Line				Per unit	Total		

General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000			
JE 32 (Cr)	101.000	XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX		
JE 33 (Cr)	186.00			

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 202600105

Authorization No.: EC 7583, R 260021

Date: 03/23/26

Inputted By/Date: 04/30/26 Imp

03/23/26 Estimate Starting Date
03/23/26 Estimate Complete Date
 yes no Retirement Involved
 Public Street
 Private Right of Way
 On Authority's Prop
 Tax Districts _____

TITLE OF PROJECT: Replaced existing 5'
hydrant at 8615 Stahley Rd. CLTN

Name of Grantor of Easement _____

DETAILED DESCRIPTION AND PURPOSE:

Originally installed prior to 10/01/1999, was
scrapped, retired under #R 260021, and replaced with
a 5' Mueller hydrant under EC 7583. Old 5' bury
Eddy hydrant was unrepairable. Work done by
ECWA forces at ECWA expense.

Date of Easement _____

CLASS OF MAIN INSTALLATION:

System Betterment
 Bldr/Cont/Dev. Agree.
 Owner Occupant Cont.
 Special Revenue Cont.

ESTIMATE COST

RESTORATION ESTIMATED

- (1) Total Est. Cost \$ 7,083.00
- (2) _____ Meters and \$ _____
Service @ _____
- (3) Removal Cost Less Salvage \$ _____
- (4) Gross Investment \$ _____

RATIFICATION

DEDUCT

- (5) Const. Advance \$ _____
- (6) Service Conn. \$ _____
- (7) Refunds \$ _____
- (8) Net Auth. Invest. \$ _____

BUDGETARY DATA

- (9) Tot. Budget Expnd. \$ _____
- (10) This Authorization \$ _____
- (11) Pre Approved \$ _____
- (12) Tot. Apvl. To Date \$ _____
- (13) Bal. Budget Expnd. \$ _____

APPROVALS

Preparation S. Spier
 Director of Oper. *[Signature]*
 Exec. Engr. *[Signature]*
 Admn. Director _____
 Legal Dept. _____
 Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____
 Item No. _____

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 202600106

Authorization No.: EC 7584, R 260022

Date: 03/26/26

Inputted By/Date: 04/30/26 Imp

03/26/26 Estimate Starting Date
03/26/26 Estimate Complete Date
 yes no Retirement Involved
 Public Street
 Private Right of Way
 On Authority's Prop
 Tax Districts _____

TITLE OF PROJECT: Replaced existing 6'
hydrant at 4337 East Frontier Dr. HATN

Name of Grantor of Easement _____

DETAILED DESCRIPTION AND PURPOSE:

Originally installed prior to 06/01/2011, was scrapped, retired under #R 260022, and replaced with a 6" Mueller Centurion hydrant under EC 7584. Old 6" Darling hydrant was unrepairable. Work done by ECWA forces at ECWA expense.

Date of Easement _____

CLASS OF MAIN INSTALLATION:

 _____ System Betterment
 _____ Bldr/Cont/Dev. Agree.
 _____ Owner Occupant Cont.
 _____ Special Revenue Cont.

ESTIMATE COST

RESTORATION ESTIMATED

(1) Total Est. Cost \$ 4,811.00
 (2) _____ Meters and \$ _____
 Service @ _____
 (3) Removal Cost Less Salvage \$ _____
 (4) Gross Investment \$ _____

RATIFICATION

DEDUCT

(5) Const. Advance \$ _____
 (6) Service Conn. \$ _____
 (7) Refunds \$ _____
 (8) Net Auth. Invest. \$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd. \$ _____
 (10) This Authorization \$ _____
 (11) Pre Approved \$ _____
 (12) Tot. Apvl. To Date \$ _____
 (13) Bal. Budget Expnd. \$ _____

APPROVALS

Preparation S.Spier
 Director of Oper. *[Signature]*
 Exec. Engr. *[Signature]* 5-7-2026
 Admn. Director _____
 Legal Dept. _____
 Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____

Item No. _____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	04/06/26 Imp	Project No.:	202600106
G.L. No.	186.000		
Pri. No.		Location:	HATN
Auth No.		(Town)	
Date Installed:	Prior to 06/01/2011	Public St.	(X)
Under Auth. No.:		or	
Date Removed:	03/26/26	Private-Right-of-Way	()
Replaced Under:	EC 7584	Disp.	1. Book Value
	(EC, OWIP, BI#)	Code:	2. Cost of Removal
			3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-6' Darling hydrant

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

Item Retired			Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
CPR	Page	& Line				Per unit	Total		

General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000			
JE 32 (Cr)	101.000	XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXX		
JE 33 (Cr)	186.00			

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 202600101

Authorization No.: EC 7579, R 260017
Date: 04/15/26
Inputted By/Date: 04/30/26 Imp

04/15/26 Estimate Starting Date
04/15/26 Estimate Complete Date
 yes no Retirement Involved
 Public Street
Private Right of Way
On Authority's Prop
Tax Districts _____

TITLE OF PROJECT: Replaced existing 5'
hydrant at 3811 Schintzius Rd. EDTN

Name of Grantor of Easement _____
Date of Easement _____

DETAILED DESCRIPTION AND PURPOSE:
Originally installed prior to 01/06/2020, was scrapped, retired under #R 260017, and replaced with a 5' Mueller Centurion hydrant under EC 7579. Old 5' bury Eddy hydrant was unrepairable. Work done by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:
System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

ESTIMATE COST

RESTORATION ESTIMATED

(1) Total Est. Cost	\$	<u>3,546.40</u>
(2) _____ Meters and Service @ _____	\$	_____
(3) Removal Cost Less Salvage	\$	_____
(4) Gross Investment	\$	_____

RATIFICATION

DEDUCT

(5) Const. Advance	\$	_____
(6) Service Conn.	\$	_____
(7) Refunds	\$	_____
(8) Net Auth. Invest.	\$	_____

BUDGETARY DATA

(9) Tot. Budget Expnd.	\$	_____
(10) This Authorization	\$	_____
(11) Pre Approved	\$	_____
(12) Tot. Apvl. To Date	\$	_____
(13) Bal. Budget Expnd.	\$	_____

APPROVALS

Preparation S.Spier
Director of Oper. [Signature]
Exec. Engr. [Signature]
Admn. Director _____
Legal Dept. _____
Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____
Item No. _____

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 202600103

Authorization No.: EC 7581, R 260019
Date: 04/16/26
Inputted By/Date: 04/30/26 Imp

04/16/26 Estimate Starting Date
04/16/26 Estimate Complete Date
 yes no Retirement Involved
 Public Street
Private Right of Way
On Authority's Prop
Tax Districts _____
Name of Grantor of Easement _____
Date of Easement _____

TITLE OF PROJECT: Replaced existing 5' hydrant at 4135 Clardon Dr. CLTN

DETAILED DESCRIPTION AND PURPOSE:

Originally installed prior to 10/01/1999, was scrapped, retired under #R 260019, and replaced with a 5' Mueller Centurion hydrant under EC 7581. Old 5' Kennedy K11 hydrant was unrepairable. Work done by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:

- _____ System Betterment
- _____ Bldr/Cont/Dev. Agree.
- _____ Owner Occupant Cont.
- _____ Special Revenue Cont.

ESTIMATE COST

RESTORATION ESTIMATED

- (1) Total Est. Cost \$ 6,909.00
- (2) _____ Meters and Service @ _____ \$ _____
- (3) Removal Cost Less Salvage \$ _____
- (4) Gross Investment \$ _____

DEDUCT

- (5) Const. Advance \$ _____
- (6) Service Conn. \$ _____
- (7) Refunds \$ _____
- (8) Net Auth. Invest. \$ _____

BUDGETARY DATA

- (9) Tot. Budget Expnd. \$ _____
- (10) This Authorization \$ _____
- (11) Pre Approved \$ _____
- (12) Tot. Apvl. To Date \$ _____
- (13) Bal. Budget Expnd. \$ _____

RATIFICATION

APPROVALS

Preparation S. Spier
Director of Oper. [Signature]
Exec. Engr. [Signature]
Admn. Director _____
Legal Dept. _____
Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____
Item No. _____

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 202600102

Authorization No.: EC 7580, R 260018
Date: 04/17/26
Inputted By/Date: 04/30/26 Imp

04/17/26 Estimate Starting Date
04/17/26 Estimate Complete Date
 yes no Retirement Involved
 Public Street
Private Right of Way
On Authority's Prop
Tax Districts _____

TITLE OF PROJECT: Removed 5' hydrant at
680 Dick Rd. CHTN

Name of Grantor of Easement _____
Date of Easement _____

DETAILED DESCRIPTION AND PURPOSE:
Originally installed in 1927 under OCP 12, was
scrapped, retired under #R 260018 under EC 7580.
Old Kennedy K81 hydrant was unrepairable. Work
done by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:
System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

ESTIMATE COST

- *RESTORATION ESTIMATED***
- (1) Total Est. Cost \$ 1,490.00
 - (2) _____ Meters and Service @ _____ \$ _____
 - (3) Removal Cost Less Salvage \$ _____
 - (4) Gross Investment \$ _____

RATIFICATION

DEDUCT

- (5) Const. Advance \$ _____
- (6) Service Conn. \$ _____
- (7) Refunds \$ _____
- (8) Net Auth. Invest. \$ _____

BUDGETARY DATA

- (9) Tot. Budget Expnd. \$ _____
- (10) This Authorization \$ _____
- (11) Pre Approved \$ _____
- (12) Tot. Apvl. To Date \$ _____
- (13) Bal. Budget Expnd. \$ _____

APPROVALS

Preparation S. Spier
Director of Oper. *Joh M. Catalano*
Exec. Engr. *J.F. Kowalski 5-7-2026*
Admn. Director _____
Legal Dept. _____
Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____
Item No. _____

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 202600107

Authorization No.: EC 7585
Date: 04/20/26
Inputted By/Date: 04/30/26 Imp

04/20/26 Estimate Starting Date
04/20/26 Estimate Complete Date
yes x no Retirement Involved
x Public Street
Private Right of Way
On Authority's Prop
Tax Districts _____

TITLE OF PROJECT: Installed 5' hydrant at
670 Dick Rd. CHTN

Name of Grantor of Easement _____
Date of Easement _____

DETAILED DESCRIPTION AND PURPOSE:
Installed 5' Mueller hydrant under EC 7585. Work
done by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:

System Betterment

Bldr/Cont/Dev. Agree.

Owner Occupant Cont.

Special Revenue Cont.

ESTIMATE COST

RESTORATION ESTIMATED
(1) Total Est. Cost \$ 3,914.00
(2) _____ Meters and \$ _____
Service @ _____
(3) Removal Cost Less Salvage \$ _____
(4) Gross Investment \$ _____

DEDUCT

(5) Const. Advance \$ _____
(6) Service Conn. \$ _____
(7) Refunds \$ _____
(8) Net Auth. Invest. \$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd. \$ _____
(10) This Authorization \$ _____
(11) Pre Approved \$ _____
(12) Tot. Apvl. To Date \$ _____
(13) Bal. Budget Expnd. \$ _____

RATIFICATION

APPROVALS

Preparation S. Spier
Director of Oper. [Signature]
Exec. Engr. [Signature]
Admn. Director _____
Legal Dept. _____
Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____
Item No. _____