

### ERIE COUNTY WATER AUTHORITY INTEROFFICE MEMORANDUM

July 16, 2021

TO:	Jerome D. Schad, Chair Peggy A. LaGree, Vice Chair Michele M. Iannello, Treasurer
FROM:	Sabrina A. Figler, Director of Water Quality
SUBJECT:	Request travel to AWWA WQTC, Tacoma, Washington

The AWWA WQTC, is to be held Tacoma, Washington, November 7 - 10, 2021. Therefore, I am requesting travel November 6 - 10, 2021.

The AWWA WQTC is an established and highly regarded conference that provides a practical forum for a wide range of water technology professionals to exchange the latest research and information. It is attended by water professionals from all over the world. The conference includes exhibits, workshops, technical sessions, special topic sessions, and facility tours. All areas of water quality are addressed, including but not limited to the latest treatment technology on control and mitigation of PFAS/PFOA, cyanotoxins, disinfection by-products, *Legionella;* corrosion control; upcoming regulations, such as EPA's Revised Lead and Copper Rule, and emerging issues; laboratory techniques; analytical methods; and the upcoming EPA UCMR5.

Thank you for your consideration.

Sincerely,

Sabrína Fígler

Sabrina A. Figler

Cc: Russel Stoll, COO Terrence McCracken, Secretary to the Authority

#### ERIE COUNTY WATER AUTHORITY AUTHORIZATION FORM For Approval/Execution of Documents (check which apply)

Contract:       na       Project No.:       na         Project Description:       SABRINA FIGLER, DIRECTOR OF WATER QUALITY         TRAVEL TO AWWA WQTC, TACOMA, WASHINGTON					
Item Description:         Agreement       Professional Service Contract       Amendment       Change Order         BCD       NYSDOT Agreement       Contract Documents       Addendum         Recommendation for Award of Contract       Recommendation to Reject Bids         Request for Proposals       X       Other       Approval for travel					
Action Requested:         Board Authorization to Execute       Legal Approval         Board Authorization to Award       Execution by the Chai         Board Authorization to Advertise for Bids       Execution by the Secretion Board Authorization to Solicit Request for Proposals         x       Other       Approval for travel					
Approvals Needed:         APPROVED AS TO CONTENT:         Other (if Applicable)         x       Chief Operating Officer         Executive Engineer         Director of Administration         Risk Manager         Chief Financial Officer         Legal         APPROVED FOR BOARD RESOLUTION:         x         Secretary to the Authority	Date:       7/16/2021         Date:				
Remarks:					

### **TRAVEL REQUEST**

Name: Sabrina Figler				Today's Date: July 14, 2021			
Job Title: Director of Water Quality							
Department: Water Quality							
Destination: AWWA WQTC TACOMA, WASHINGTON							
Reason for Tra	avel: <mark>Trainir</mark>	ng Autho	rity Business				
Is this training r	needed to meet	professional lice	ensing requirements?	No	Yes		
Description of training or business, and reasons and benefits of attendance: conference provides a practical forum for a wide range of water technology professionals to exchange the latest research and information.							
Dates of Travel							
From: Day ( M T W Th F <mark>S</mark> S) Date: November 6, 2021 To: Day ( M T <mark>W</mark> Th F S S) Date: November 10, 2021							
Total number of business days: 3							
Estimated Cost:							
Transportation can be obtained from Trish Fabozzi in Legal @ x8456							
Transportation	n: Air \$550	Hotel Accomr	nodations: \$795	Meals	\$300		
Registration: See training request							
TOTAL ESTIMATED COST WITH REGISTRATION FEE:							
Balance in the travel budget prior to trip: \$6750.00							
Unit: 1030	Primary: 4010	0	G/L Number: 640212	TOTA	L TRAVEL:\$1645		

Approvals:	
Department Head: Churchertichu	Date: 7.1421
Executive Director:	Date: 7/15/2021
Secretary:	Date:07/15/21
Date of Resolution:	Item No:



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UPDATE: Due to concerns around COVID19, workshops and tours will not be taking place this year. The tours would have taken place on Thursday, November 11. The Exhibit Hall

will still be opening at 4:00pm on Sunday, November 7. With these changes, the dates of The cookie settings on this website are set to allow all cookies to give you the very best the conference are now November 7-10. experience. If you continue without changing these settings you consent to this - but you can

change your settings by clicking the Change settings link at any time, or you can leave this website premier dignference for water quality professionals around the world! This established and highly regarded conference provides a practical forum for a wide range of water technology professionals to exchange the latest research and information. For COVID-19 resources, current cancellation policy, health and wellness information, please visit our COVID-19 resources page.

