

ERIE COUNTY WATER AUTHORITY  
AUTHORIZATION FORM  
For Approval/Execution of Documents  
(check which apply)

**Contract:** WSA-014

**Project No.:** 201900075

**Project Description:** Water System Improvements

City of Tonawanda and Lackawanna, Village of Blasdell, Town of Cheektowaga, West Seneca, and Hamburg.

**Item Description:**

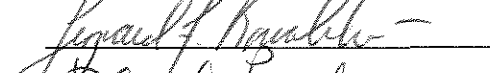
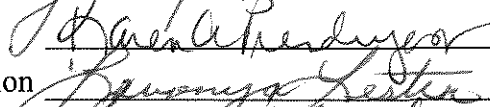

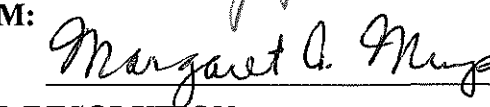
- |   |   |   |                                       |
|---|---|---|---------------------------------------|
| <input type="checkbox"/> Agreement                            | <input checked="" type="checkbox"/> Professional Service Contract | <input checked="" type="checkbox"/> Amendment | <input type="checkbox"/> Change Order |
| <input type="checkbox"/> BCD                                  | <input type="checkbox"/> NYSDOT Agreement                         | <input type="checkbox"/> Contract Documents   | <input type="checkbox"/> Addendum     |
| <input type="checkbox"/> Recommendation for Award of Contract | <input type="checkbox"/> Recommendation to Reject Bids            |   |                                       |
| <input type="checkbox"/> Request for Proposals                |   |   |                                       |
| <input type="checkbox"/> Other _____                          |   |   |                                       |

**Action Requested:**

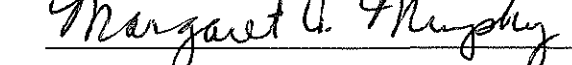
- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Board Authorization to Execute            | <input checked="" type="checkbox"/> Legal Approval                   |
| <input type="checkbox"/> Board Authorization to Award                         | <input checked="" type="checkbox"/> Execution by the Chairman        |
| <input type="checkbox"/> Board Authorization to Advertise for Bids            | <input type="checkbox"/> Execution by the Secretary to the Authority |
| <input type="checkbox"/> Board Authorization to Solicit Request for Proposals |  |
| <input type="checkbox"/> Other _____  |  |

**Approvals Needed:**

**APPROVED AS TO CONTENT:**

- |  |  |                 |
|--|--|-----------------|
| <input checked="" type="checkbox"/> Department Head            |  | Date: 6-18-19   |
| <input checked="" type="checkbox"/> Risk Manager               |  | Date: 6/19/19   |
| <input checked="" type="checkbox"/> Director of Administration |  | Date: 6/18/2019 |
| <input checked="" type="checkbox"/> Executive Engineer         |  | Date: 6-18-19   |

**APPROVED AS TO FORM:**

- |   |  |               |
|---|--|---------------|
| <input checked="" type="checkbox"/> Legal |  | Date: 6/19/19 |
|---|--|---------------|

**APPROVED FOR BOARD RESOLUTION:**

- |  |  |               |
|--|--|---------------|
| <input checked="" type="checkbox"/> Secretary to the Authority |  | Date: 6/20/19 |
|--|--|---------------|

**Remarks:** Amendment #1

**Resolution Date:** \_\_\_\_\_

**Item No:** \_\_\_\_\_





# ERIE COUNTY WATER AUTHORITY

## INTEROFFICE MEMORANDUM

June 18, 2019

To: Terrence D. McCracken, Secretary to the Authority

From: Leonard F. Kowalski, Senior Distribution Engineer *LFK*

Subject: Contract WSA-014  
Water System Improvements  
City of Tonawanda and Lackawanna, Village of Blasdell,  
Town of Cheektowaga, West Seneca, and Hamburg  
ECWA Project No. 201900075

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Attached are the following documents:

1. ECWA Authorization Form for processing Professional Service Contract Amendment #1 with Wm. Schutt & Associates Engineering & Land Surveying PC.
2. Three originals of Professional Service Contract Amendment #1 for the above referenced project.

The Amendment is to increase the Special Services amount for the above referenced project.

The Special Services expense amount was initially estimated at \$15,000. However, the low quote for Soils Investigations from SJB, who is an established contractor for this type of work, adjusted to include rock core and pavement cores is \$14,950.00. The Consultant estimates their cost for this part of the project to be \$2,785.00. The total amount needed for Soils Investigations for the project is \$17,735.00. An increase of \$5,000.00 for Special Services would cover the Soils investigation cost.

LFK:jmf  
Attachments  
cc: R.Stoll  
L.Lester  
CONT-WSA-014-1901-011

ERIE COUNTY WATER AUTHORITY  
PROFESSIONAL SERVICES CONTRACT  
AMENDMENT No. 1

Project No.	<u>201900075</u>	Contract No.	<u>WSA-014</u>
Job No.	<u></u>	EC No.	<u></u>
OWIP No.	<u></u>	Entered by/Date	<u>jmf 06/14/2019</u>

Title: Water System Improvements  
City of Tonawanda and Lackawanna, Village of Blasdel  
Town of Cheektowaga, West Seneca, and Hamburg

Consultant: Wm. Schutt & Associates Engineering & Land Surveying PC

Description of Change to Contract:  
Increase 3B, Special Services.

Reason for Change:

The amount for Special Services for this contract was initially estimated at \$15,000.00.

However, the lowest quote for Soils Investigations is \$14,950.00. The Consultant requested  
\$17,735.00, which includes the quote from SJB and the Consultant's expenses associated with  
that portion of the project.

Compensation:

Revise 3B as follows:


Special Services: increase by \$5,000.00

**APPROVED BY:**

Wm. Schutt & Associates Engineering &  
Land Surveying, PC

ERIE COUNTY WATER AUTHORITY

William E. Schutt, PE                      Date  
President

                      6/18/19  
Russell J. Stoll, PE                      Date  
Executive Engineer

Original Contract Amount	<u>\$471,784.00</u>
Amendment No.1	<u>\$5,000.00</u>
New Contract Amount	<u>\$476,784.00</u>

Jerome D. Schad                      Date  
Chairman