



ERIE COUNTY WATER AUTHORITY
INTEROFFICE MEMORANDUM

February 2, 2023

To: Terrence D. McCracken, Secretary to the Authority

From: Russell J. Stoll, Chief Operating Officer *RJS*

Subject: Request to Travel to NYAWWA Annual Event

The NYAWWA Annual Event and Conference is scheduled for April 11 through April 13 in Saratoga Springs, New York. Attached is the calendar of events for this conference.

We are requesting the following staff members attend this annual conference.

- Russell Stoll
- Leonard Kowalski
- Michael Quinn
- Michael Wymer
- Clayton Johnson
- Sabrina Figler
- Ryan McKernan
- Scott Klubek

Sabrina Figler and I will be traveling on April 10, 2023 in order to attend the committee meeting being held at 9:00 a.m. on Tuesday, April 11, 2023. The remaining staff members will be attending April 11, 2023 through April 13, 2023.

Thank you for your consideration.

RJS:jmf
cc: L.Kowalski

ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Documents
(check which apply)

Contract: _____ **Project No.:** _____
Project Description: Travel Request: 2023 New York Water Event & Conference (AWWA)
04/10/2023 - 04/13/2023 (Russell Stoll and Sabrina Figler) & 04/11/2023 - 04/13/2023 (Leonard
Kowalski, Michael Quinn, Michael Wymer, Clayton Johnson, Ryan McKernan, Scott Klubek).

Item Description:

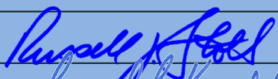

- | | | | |
|---|--|---|---------------------------------------|
| <input type="checkbox"/> Agreement | <input type="checkbox"/> Professional Service Contract | <input type="checkbox"/> Amendment | <input type="checkbox"/> Change Order |
| <input type="checkbox"/> BCD | <input type="checkbox"/> NYSDOT Agreement | <input type="checkbox"/> Contract Documents | <input type="checkbox"/> Addendum |
| <input type="checkbox"/> Recommendation for Award of Contract | <input type="checkbox"/> Recommendation to Reject Bids | | |
| <input type="checkbox"/> Request for Proposals | | | |
| <input checked="" type="checkbox"/> Other <u>Travel Request Forms</u> | | | |

Action Requested:

- | | |
|---|--|
| <input type="checkbox"/> Board Authorization to Execute | <input type="checkbox"/> Legal Approval |
| <input type="checkbox"/> Board Authorization to Award | <input type="checkbox"/> Execution by the Chairman |
| <input type="checkbox"/> Board Authorization to Advertise for Bids | <input type="checkbox"/> Execution by the Secretary to the Authority |
| <input type="checkbox"/> Board Authorization to Solicit Request for Proposals | |
| <input checked="" type="checkbox"/> Other <u>Board Approval</u> | |

Approvals Needed:

APPROVED AS TO CONTENT:

- | | | |
|---|--|-------------------------|
| <input type="checkbox"/> Other (if Applicable) | _____ | Date: _____ |
| <input checked="" type="checkbox"/> Chief Operating Officer | <u></u> | Date: <u>2/2/2023</u> |
| <input checked="" type="checkbox"/> Executive Engineer | <u></u> | Date: <u>02/02/2023</u> |
| <input type="checkbox"/> Director of Administration | _____ | Date: _____ |
| <input type="checkbox"/> Risk Manager | _____ | Date: _____ |
| <input type="checkbox"/> Chief Financial Officer | _____ | Date: _____ |
| <input type="checkbox"/> Legal | _____ | Date: _____ |

APPROVED FOR BOARD RESOLUTION:

- | | | |
|--|---|---------------------|
| <input checked="" type="checkbox"/> Secretary to the Authority | <u></u> | Date: <u>2/6/23</u> |
|--|---|---------------------|

Remarks: _____

Resolution Date: _____ **Item No:** _____

2023 NEW YORK'S WATER EVENT CONFERENCE AT A GLANCE

PE & WW APPLIED FOR – STILL PENDING APPROVAL – WILL UPDATE ONCE WE RECEIVE APPROVAL

Tuesday, April 11, 2023 | Registration Open - 9:00 am | Committee Meetings - 9:00 am – 12:00 pm | Welcome Reception – 12:00 – 1:00 pm

1:00 - 2:30 pm	Session 1: Awards Celebration & Opening General Session in the Saratoga Ballroom (1.5 W 0.0 WW 1.0 PE)					
	Session 2: Water Quality & Treatment – City Center Room 2A		Session 3: Utility Risk & Resiliency		Session 4: Admin Track	
2:45 - 3:15 pm	2 2.0 W	Evaluation & Implementation of Fluoro-sorb: From Bench-Scale tests to Field Implementation	3 2.0 W	Sewer Interceptor System Risk Assessment, Management, & Replacement Planning	4 2.0 W	Customer Service and Engagement
3:15 - 3:45 pm		Zero Liquid Discharge & Improved Solids Dewatering Residual Handling Improvements		Peace, Love, and Integrated Regional Water Planning		
4:00 - 4:30 pm		Long Term Upgrade Plan to a 300 MGD WTP		Managing Pressure to Reduce Water Loss		
4:30 - 5:00 pm		Dissolved Air Flotation's Explosive Growth in North America		Critical Infrastructure Cybersecurity & the Human Asset		
5:00 - 6:30 pm	Exhibit Hall Grand Opening Reception					
6:30 - 8:00 pm	Special Awards Reception and Changing of Officers in the Saratoga Ballroom					

Wednesday, April 12, 2023 | Registration Open - 6:00 am | Exhibit Hall - 9:30 am – 6:30 pm (1.0 W)

7:30 - 9:15 am	Session 5: NYSDOH Regulatory Updates & EPA Keynote Session with: Christine Ash, Supervisor of our Drinking Water & Municipal Infrastructure Branch in the Saratoga Ballroom (1.5 W)							
	Session 6: Operations		Session 7: Operators Day		Session 8: Emerging Technologies			
9:30 - 10:00 am	6A 1.0 W	Using Water Tanks as Proxies for Meter Testing	7A 2.0 W	Breaking the Barriers: Panel Discussion with EPA, NYSDOH, NYSDEC, and NYS Operators	Tour 2.0 W	Tour of Latham Water District (max of 40)	8A 1.0 W	Fast Track Design of PFAS Treatment at a Surface WTP
10:00 - 10:30 am		Leaking it or Giving it Away: Leaks vs. Meter Inaccuracy						Applying One Water Strategies to Manage PFAS Risks
10:30 - 11:00 am	Break in the Exhibit Hall Hydrant Hysteria Trials							
11:00 - 11:30 am	6B 1.0 W	Preventing Chemical Feed Pump Failures through Predictive Wear Technology	7B Must attend 7A for full credits.	Breaking the Barriers: Panel Discussion with EPA, NYSDOH, NYSDEC, and NYS Operators	Tour 2.0 W	Tour of Latham Water District (max of 40)	8B 1.0 W	Water Storage Tank Asset Protection Strategies: A more sustainable approach
11:30 am – 12:00 pm		Proper Hydrant Operation/Maintenance and Emerging Technologies						Drones: Bringing the Water Industry to new Heights
12:00 - 1:30 pm	Lunch in the Exhibit Hall Hydrant Hysteria Trials							
	Session 9: PR & Communications		Session 10: Operators Day		Session 11: Distribution/Storage			
1:30 - 2:00 pm	9A 2.0 W	The Proactive Communicator: Communicating with our Customers and Elected Officials	10A 1.0 W	Top Ops	11A 1.0 W	Fairmount Reservoir: Improving Century Old Water System		
2:00 - 2:30 pm						LSL Identification & Replacement: How much will it Cost?		
2:30 - 3:00 pm	Break in the Exhibit Hall Hydrant Hysteria Trials							
3:00 - 3:30 pm	9B Must attend 9B for full credits.	The Proactive Communicator: Communicating with our Customers and Elected Officials	10B 1.0 W	Basic Electrical, Power, and Communication Systems	11B 1.0 W	Utilizing Phosphate-Based Inhibitors for Optimal Corrosion Control		
3:30 - 4:00 pm						Replacing Historic Assets Phillipsburg: Focus on the Future		
4:00 - 6:00 pm	Contests: Best Tasting Water, Meter Challenge, Hydrant Hysteria - Finals Reception in Exhibit Hall							

Thursday, April 13, 2023 | Registration Open – 8:00 am | Exhibit Hall - 8:00 am – 12:00 pm

8:00 – 9:30 am	Breakfast in the Exhibit Hall							
	Session 12: Young Professionals				Session 13: Water Source			
9:30 - 10:00 am	12A 2.0 W	Preparing for the P.E. Exam: Transition to Computer Based Format		13A 1.0 W	Understanding & Maintaining your Groundwater Well Supply			
10:00 - 10:30 am		The Drive to 35: A Roadmap of the Young Professional: Introduction			Responsible Aquifer Management & Mitigation of Saltwater Intrusion in Sands Point			
10:30 - 11:00 am	Break in the Exhibit Hall							
11:00 - 11:30 am	12B Must attend 12A for full credits.	The Drive to 35: A Roadmap of the Young Professional Discussions		13B 1.0 W	From East Coast to the Rocky Mountains: Application of Hydrogen Peroxide for Algal Management			
11:30 am – 12:00 pm					Phosphorus Attenuation & Cyanobacteria Bloom Suppression by Alumina Geochemical Augmentation			

TRAVEL REQUEST

Name Clayton Johnson # 870 Today's Date 1/24/2023

Job Title Production Engineer

Department Production

Destination(s) New York State American Water Works Association - Annual Conference (Water Event)
Saratoga Springs, NY

Reason for Travel / (check one): Training Authority Business

Is this training needed to meet professional licensing requirements? Yes

Description of training or business, and reasons and benefits of attendance

Attendance at the NYSAWWA Annual Conference will provide technical and management training opportunities related to ECWA's water treatment process, corrosion control, alternate disinfection processes, pumping, storage and distribution. It is also an opportunity to hear about new/upcoming regulations and view/discuss products with vendors and suppliers.

Dates of Travel

From: Day (MTW T F S S), Date 4/11/2023 To: Day(M T WTF S S), Date 4/13/2023

Total number of business days: 3

Estimated Cost Transportation costs can be obtained from Amy Hassett, 8431.


Transportation \$ _____ Hotel Accommodations \$ \$360 Meals \$ \$225

TOTAL ESTIMATED COST \$ 585.00 **W/ REGISTRATION FEE** \$ 985.00

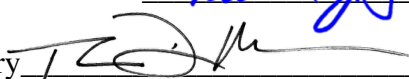
Balance in the travel budget prior to this trip \$ 4,000 G/L Number 620312
Unit # 1020 Primary # 401000

Comments (i.e. spouse traveling, preferences): _____

Approvals:

Department Head  Date 1/25/2023

Executive Director  Date 1/25/2023

Secretary  Date 1/27/2023

Date of Resolution _____ Item No. _____

TRAVEL REQUEST

Name Sabrina A. Figler Today's Date 1/25/2023

Title Director of Water Quality

Department Water Quality

Destination(s) NYS AWWA ANNUAL WATER CONFERENCE, Saratoga Springs, NY

Reason for Travel / (check one): Training Authority Business

Is this training needed to meet professional licensing requirements? no

Description of training or business, and reasons and benefits of attendance

NYAWWA Water Event addresses issues and provides informative sessions on water quality & treatment, NYSDOH regulatory updates pertaining to emerging contaminants and emerging technologies, utility risk and resiliency, operations and communications. Also, the WUC will be holding its Spring Meeting, and as Council Secretary I'd like to atte

Dates of Travel

From: Day M T W T F S S, Date April 10 To: Day M T W T F S S, Date April 13 Total number of business days 3.5

Estimated Cost

Transportation \$ \$100 (using ECWA vehicle) Hotel Accommodations \$ \$539.01 Meals \$ \$200

TOTAL ESTIMATED COST \$ 839.01 **W/ REGISTRATION FEE \$** 1239.01

Balance in the travel budget prior to this trip: \$9900 G/L Number: 640212
Unit # 1030 Primary # 401000

Comments (i.e. spouse traveling, preferences): _____

Approvals:

Department Head  Date 1/25/2023

Executive Director  Date 1/25/2023

Secretary  Date 1/27/2023

Date of Resolution _____ Item No. _____

TRAVEL REQUEST

Name Leonard Kowalski # _____ Today's Date 1/24/2023

Job Title Executive Engineer

Department Engineering/Construction

Destination(s) New York State American Water Works Association - Annual Conference (Water Event)
Saratoga Springs, NY

Reason for Travel / (check one): Training Authority Business

Is this training needed to meet professional licensing requirements? Yes

Description of training or business, and reasons and benefits of attendance

Attendance at the NYSAWWA Annual Conference will provide technical and management training opportunities related to ECWA's water treatment process, corrosion control, alternate disinfection processes, pumping, storage and distribution. It is also an opportunity to hear about new/upcoming regulations and view/discuss products with vendors and suppliers.

Dates of Travel

From: Day (M T W T F S S), Date 4/11/2023 To: Day (M T W T F S S), Date 4/13/2023

Total number of business days: 3

Estimated Cost Transportation costs can be obtained from Amy Hassett, 8431 .

Transportation \$ 25 tolls Hotel Accommodations \$ \$360 Meals \$ \$225

TOTAL ESTIMATED COST \$ 610.00 **W/ REGISTRATION FEE** \$ 1010.00

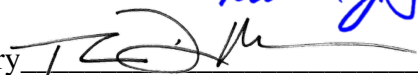
Balance in the travel budget prior to this trip \$ 2,000 G/L Number 921212
Unit # 2501 Primary # 401000

Comments (i.e. spouse traveling, preferences): _____

Approvals:

Department Head  Date 01/25/2023

Executive Director  Date 1/25/2023

Secretary  Date 1/27/2023

Date of Resolution _____ Item No. _____

TRAVEL REQUEST

Name RYAN MCKERNAN Today's Date 1/18/23

Title LABORATORY TECHNICIAN - ENVIRONMENTAL CHEMISTRY

Department WATER QUALITY

Destination(s) AWWA CONFERENCE, SARATOGA SPRINGS, NY

Reason for Travel / (check one): Training Authority Business

Is this training needed to meet professional licensing requirements? YES

Description of training or business, and reasons and benefits of attendance

OPERATOR'S SESSIONS (FOR CEU CREDITS TOWARDS 1A LICENCE RENEWAL)
SESSIONS FOR LSL IDENTIFICATION AND REPLACEMENT.

SESSIONS ON OPTIMAL CORROSION CONTROL, ALGAL AND CYANOBACTERIA MANAGEMENT
Also attend WQC as new member

Dates of Travel

From: Day (M) T W T F S S, Date 4/10/23 To: Day (M) T W (F) S S, Date 4/13/23 Total number of business days 4

Estimated Cost

Transportation \$ 356 Hotel Accommodations \$ 539.01 Meals \$ 200

TOTAL ESTIMATED COST \$ 1095.01 W/REGISTRATION FEE \$ 1495.01

Balance in the travel budget prior to this trip: 1094.00 ← G/L Number: 640212 TRAVEL
Unit # 1030 Primary # 401000

Comments (i.e. spouse traveling, preferences): _____

Approvals:

Department Head [Signature] Date 1/23/23

Executive Director [Signature] Date 1/25/2023

Secretary [Signature] Date 1/27/2023

Date of Resolution _____ Item No. _____

TRAVEL REQUEST

Name Michael Wymer # 872 Today's Date 1/24/2023

Job Title Senior Production Engineer

Department Production

Destination(s) New York State American Water Works Association - Annual Conference (Water Event)
Saratoga Springs, NY

Reason for Travel / (check one): Training Authority Business

Is this training needed to meet professional licensing requirements? Yes

Description of training or business, and reasons and benefits of attendance

Attendance at the NYSAWWA Annual Conference will provide technical and management training opportunities related to ECWA's water treatment process, corrosion control, alternate disinfection processes, pumping, storage and distribution. It is also an opportunity to hear about new/upcoming regulations and view/discuss products with vendors and suppliers.

Dates of Travel

From: Day (MTW T F S S), Date 4/11/2023 To: Day(M T WT F S S), Date 4/13/2023

Total number of business days: 3

Estimated Cost Transportation costs can be obtained from Amy Hassett, 8431.

Transportation \$ 25 tolls Hotel Accommodations \$ 360 Meals \$ 225

TOTAL ESTIMATED COST \$ 610.00 **W/ REGISTRATION FEE** \$ 1010.00

Balance in the travel budget prior to this trip \$ 4,000 G/L Number 620312
Unit # 1020 Primary # 401000

Comments (i.e. spouse traveling, preferences): _____

Approvals:

Department Head *Jeanne F. Kovalik* Date 01/25/2023

Executive Director *Russell J. Felt* Date 1/25/2023

Secretary *[Signature]* Date 1/27/2023

Date of Resolution _____ Item No. _____

TRAVEL REQUEST

Name Michael Quinn Today's Date 1/26/2023

Job Title Sr. Distribution Engineer

Department Engineering - Design

Destination(s) NYSAWWA Annual Conference - Saratoga Springs, NY

Reason for Travel / (check one): Training Authority Business

Is this training needed to meet professional licensing requirements? Yes

Description of training or business, and reasons and benefits of attendance

Attendance will afford technical training and education on a variety of water distribution, transmission and treatment processes and innovations. Will also allow for interaction and networking with other water professionals from across NYS.

Dates of Travel

From: Day (M T W T F S S), Date 4/11/2023 To: Day (M T W T F S S), Date 4/13/2023

Total number of business days: 3

Estimated Cost Transportation costs can be obtained from Shari Zajdel X8459.

Transportation \$ 50 (tolls/fuel) Hotel Accommodations \$ 360 Meals \$ 250


TOTAL ESTIMATED COST \$ 660 **W/ REGISTRATION FEE** \$ 1,060

Balance in the travel budget prior to this trip \$ 2,000 G/L Number 921212

Unit # 2501 Primary # 401000

Comments (i.e. spouse traveling, preferences): _____

Approvals:

Department Head  Date 01/27/2023

Executive Director  Date 1/27/2023

Secretary  Date 1/27/2023

Date of Resolution _____ Item No. _____

TRAVEL REQUEST

Name Russell Stoll Today's Date 1/26/2023

Job Title Chief Operating Officer

Department _____

Destination(s) Saratoga Springs, NY - NYSAWWA Conference

Reason for Travel / (check one): Training Authority Business

Is this training needed to meet professional licensing requirements? Yes

Description of training or business, and reasons and benefits of attendance

2023 New York's Water Conference. Variety of water industry related topics.

Course sessions for water treatment, operations, water quality, water infrastructure, maintenance,

distribution and storage, and management.

Dates of Travel

From: Day (M T W T F S S), Date 4/10/2023 To: Day (M T W T F S S), Date 4/13/2023

Total number of business days: 4

Estimated Cost Transportation costs can be obtained from Shari Zajdel X8459.

Transportation \$ \$150 mil./tolls Hotel Accommodations \$ 640. Meals \$ 150
Saratoga Hilton

TOTAL ESTIMATED COST \$ 940 **W/ REGISTRATION FEE \$** 1,340

Balance in the travel budget prior to this trip \$ _____ G/L Number 7510401000 920137

Unit # _____ Primary # _____

Comments (i.e. spouse traveling, preferences): _____

Approvals:

Department Head _____ Date _____

Executive Director Russell Stoll Date 1/26/2023

Secretary [Signature] Date 1/27/2023

Date of Resolution _____ Item No. _____

TRAVEL REQUEST

Name Scott Klubek # 10 Today's Date 1/31/2023

Job Title Pump Mechanic Crew Chief

Department Production

Destination(s) New York State American Water Works Association - Annual Conference (Water Event)
Saratoga Springs, NY

Reason for Travel / (check one): Training Authority Business

Is this training needed to meet professional licensing requirements? Yes

Description of training or business, and reasons and benefits of attendance

Attendance at the NYSAWWA Annual Conference will provide technical and management training opportunities related to ECWA's water treatment process, corrosion control, alternate disinfection processes, pumping, storage and distribution. It is also an opportunity to hear about new/upcoming regulations and view/discuss products with vendors and suppliers.

Dates of Travel

From: Day (M T W T F S S), Date 4/11/2023 To: Day (M T W T F S S), Date 4/13/2023

Total number of business days: 3

Estimated Cost Transportation costs can be obtained from Amy Hassett, 8431.

Transportation \$ 25 tolls Hotel Accommodations \$ \$360 Meals \$ \$225

TOTAL ESTIMATED COST \$ 610.00 **W/ REGISTRATION FEE \$** 1010.00

Balance in the travel budget prior to this trip \$ 2,000 G/L Number 602137

Unit # 1035 Primary # 401000

Comments (i.e. spouse traveling, preferences): _____

Approvals:

Department Head  Date 1-31-2023

Executive Director  Date 2/1/2023

Secretary  Date 2/2/23

Date of Resolution _____ Item No. _____