



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

July 8, 2021

TO: Terrence D. McCracken, Secretary to the Authority

FROM: John M. Catanzaro, Director of Operations *Jmc*

SUBJECT: Board Authorization for Hydrant/Valve Replacements

Please be advised that Authority personnel have recently replaced various hydrants and valves that were obsolete, defective or unrepairable. These hydrants and valves are located within the Direct Service areas of the Erie County Water Authority Service Area.

Since the hydrants and valves are assets of the Authority, the old hydrant or valve must be removed from our inventory. This is referred to as "retired". The new hydrant or valve then replaces the retired asset. The make, size, model and cost of the new hydrant or valve is then included as a current asset.

The action to retire an old hydrant or valve and to replace it with a new hydrant or valve requires authorization from the Board. As such please find the following:

- Blue Authorization form for Board Resolution for hydrant and valve replacements.
- Construction Authorization forms for the subject hydrant or valve that was replaced; along with a pink "Property Removed from Service" form for each hydrant and valve. These two documents identify all the pertinent data including the cost of the new asset.

Please advise if you require additional information.

ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Documents
(check which apply)

Contract: _____ **Project No.:** _____
Project Description: HYDRANT AND VALVE REPLACEMENTS

Item Description:

- | | | | |
|---|--|---|---------------------------------------|
| <input type="checkbox"/> Agreement | <input type="checkbox"/> Professional Service Contract | <input type="checkbox"/> Amendment | <input type="checkbox"/> Change Order |
| <input type="checkbox"/> BCD | <input type="checkbox"/> NYSDOT Agreement | <input type="checkbox"/> Contract Documents | <input type="checkbox"/> Addendum |
| <input type="checkbox"/> Recommendation for Award of Contract | <input type="checkbox"/> Recommendation to Reject Bids | | |
| <input type="checkbox"/> Request for Proposals | | | |
| <input checked="" type="checkbox"/> Other <u>EC'S</u> | | | |

Action Requested:

- | | |
|---|--|
| <input type="checkbox"/> Board Authorization to Execute | <input type="checkbox"/> Legal Approval |
| <input type="checkbox"/> Board Authorization to Award | <input type="checkbox"/> Execution by the Chairman |
| <input type="checkbox"/> Board Authorization to Advertise for Bids | <input type="checkbox"/> Execution by the Secretary to the Authority |
| <input type="checkbox"/> Board Authorization to Solicit Request for Proposals | |
| <input checked="" type="checkbox"/> Other <u>BOARD RESOLUTION</u> | |

Approvals Needed:

APPROVED AS TO CONTENT:

- | | | |
|--|--------------------------|-------------------------|
| <input checked="" type="checkbox"/> Director of Operations | <u>John M Catanzaro</u> | Date: <u>08/10/21</u> |
| <input type="checkbox"/> Chief Operating Officer | _____ | Date: _____ |
| <input checked="" type="checkbox"/> Executive Engineer | <u>Gerard F. Kralick</u> | Date: <u>08/10/2021</u> |
| <input type="checkbox"/> Director of Administration | _____ | Date: _____ |
| <input type="checkbox"/> Risk Manager | _____ | Date: _____ |
| <input type="checkbox"/> Chief Financial Officer | _____ | Date: _____ |
| <input type="checkbox"/> Legal | _____ | Date: _____ |

APPROVED FOR BOARD RESOLUTION:

- | | | |
|--|------------|-----------------------|
| <input checked="" type="checkbox"/> Secretary to the Authority | <u>TED</u> | Date: <u>08/11/21</u> |
|--|------------|-----------------------|

Remarks: _____

Resolution Date: _____ **Item No:** _____

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Project No. 202100142
Budget No. 210909

Authorization No.: EC 7182, R210014
Date: 2/13/21
Inputted By/Date: nfn:7/7/21

2/13/21 Estimate Starting Date
2/13/21 Estimate Complete Date
x yes Retirement Involved
x Public Street
Private Right of Way
On Authority's Prop
Tax Districts

Name of Grantor of Easement

Date of Easement

CLASS OF MAIN INSTALLATION:

System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

TITLE OF PROJECT: Replaced existing 6"
valve at Columbus St. and Starlite Ave., Town of
Cheektowaga

DETAILED DESCRIPTION AND PURPOSE:

Valve originally installed in 1930 under EC 1557,
was scrapped, retired under #R210014 and replaced
with a 6" resilient seat valve under EC 7182.
Old 6" gate valve was obsolete and unrepairable.
Work done by ECWA Forces at ECWA expense.

ESTIMATE COST

(1) Total Est. Cost \$ 5,590.80
(2) Meters and Service @ \$
(3) Removal Cost Less Salvage \$
(4) Gross Investment \$

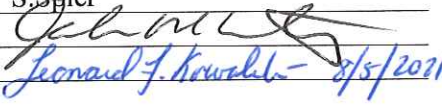
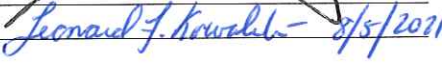
DEDUCT

(5) Const. Advance \$
(6) Service Conn. \$
(7) Refunds \$
(8) Net Auth. Invest. \$

BUDGETARY DATA

(9) Tot. Budget Expnd. \$
(10) This Authorization \$
(11) Pre Approved \$
(12) Tot. Apvl. To Date \$
(13) Bal. Budget Expnd. \$

APPROVALS

Preparation S. Spier
Director of Oper. 
Exec. Engr.  2/5/2021
Admn. Director
Legal Dept.
Acct. Dept.

RATIFICATION

RESOLUTION APPROVING

Adopted
Item No.

Property Removed From Service

Inputted By/Date	<u>nfn:7/7/21</u>	Project No.:	<u>202100142</u>
G.L. No.	<u>186.000</u>		
Pri. No.	<u> </u>	Location:	<u>CHTN</u>
Auth No.	<u> </u>		Date: <u>2/13/21</u>
		(Town)	
Date Installed:	<u>1930</u>	Public St.	(X)
Under Auth. No.:	<u>1557</u>	or	
Date Removed:	<u>2/13/21</u>	Private-Right-of-Way	()
Replaced Under:	<u>EC 7182</u>	Disp.	1. Book Value
	<u>(EC#, OWIP, BI#)</u>	Code:	2. Cost of Removal
			3. Salvage (Trade-in)
Complete description of unit retired: (Record numbers if possible)			
1-6" Gate Valve			

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Project No. 202100141
Budget No. 210909

Authorization No.: EC 7181, R210013
Date: 2/23/21
Inputted By/Date: nfn:7/7/21

2/23/21 Estimate Starting Date
2/23/21 Estimate Complete Date
x yes no Retirement Involved
x Public Street
Private Right of Way
On Authority's Prop
Tax Districts
Name of Grantor of Easement

Date of Easement
CLASS OF MAIN INSTALLATION:
System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

ESTIMATE COST

(1) Total Est. Cost \$ 3,228.55
(2) Meters and \$
Service @
(3) Removal Cost Less Salvage \$
(4) Gross Investment \$

DEDUCT

(5) Const. Advance \$
(6) Service Conn. \$
(7) Refunds \$
(8) Net Auth. Invest. \$

BUDGETARY DATA

(9) Tot. Budget Expnd. \$
(10) This Authorization \$
(11) Pre Approved \$
(12) Tot. Apvl. To Date \$
(13) Bal. Budget Expnd. \$

APPROVALS

Preparation S. Spier
Director of Oper.
Exec. Engr.
Admn. Director
Legal Dept.
Acct. Dept.

TITLE OF PROJECT: Replaced existing 6"
valve at 63 Liberty Ter., Town of Cheektowaga

DETAILED DESCRIPTION AND PURPOSE:

Valve originally installed in 1925 under OCP 5328,
was scrapped, retired under #R210013 and replaced
with a 6" resilient seat valve under EC 7181.
Old 6" gate valve was obsolete and unrepairable.
Work done by ECWA Forces at ECWA expense.

RATIFICATION

RESOLUTION APPROVING

Adopted
Item No.

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	<u>nfn:7/7/21</u>	Project No.:	<u>202100141</u>
G.L. No.	<u>186.000</u>		
Pri. No.	<u> </u>	Location:	<u>CHTN</u> Date: <u>2/23/21</u>
Auth No.	<u> </u>		(Town)
Date Installed:	<u>1925</u>	Public St.	(X)
Under Auth. No.:	<u>OCP 5328</u>	or	
Date Removed:	<u>2/23/21</u>	Private-Right-of-Way	()
Replaced Under:	<u>EC 7181</u>	Disp.	1. Book Value
	<u>(EC#, OWIP, BI#)</u>	Code:	2. Cost of Removal
			3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-6" Gate Valve

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Project No. 202100110
Budget No. 210909

Authorization No.: EC 7177, R210009
Date: 3/25/21
Inputted By/Date: nfn:7/7/21

3/25/21 Estimate Starting Date
3/25/21 Estimate Complete Date
x yes no Retirement Involved
x Public Street
Private Right of Way
On Authority's Prop
Tax Districts

Name of Grantor of Easement

Date of Easement

CLASS OF MAIN INSTALLATION:

System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

ESTIMATE COST

(1) Total Est. Cost \$ 4,030.73
(2) Meters and \$
Service @
(3) Removal Cost Less Salvage \$
(4) Gross Investment \$

DEDUCT

(5) Const. Advance \$
(6) Service Conn. \$
(7) Refunds \$
(8) Net Auth. Invest. \$

BUDGETARY DATA

(9) Tot. Budget Expnd. \$
(10) This Authorization \$
(11) Pre Approved \$
(12) Tot. Apvl. To Date \$
(13) Bal. Budget Expnd. \$

APPROVALS

Preparation S. Spier
Director of Oper.
Exec. Engr.
Admn. Director
Legal Dept.
Acct. Dept.

TITLE OF PROJECT: Replaced existing 8"
valve at Wilkshire Pl., Village of Lancaster

DETAILED DESCRIPTION AND PURPOSE:

Valve originally installed in 1/1/96 prior to 12/31/02
by the Village of Lancaster, was scrapped, retired
under #R210009 and replaced with an 8" resilient
seat valve under EC 7177.
Old 8" gate valve was obsolete and unrepairable.
Work done by ECWA Forces at ECWA expense.

RATIFICATION

RESOLUTION APPROVING

Adopted
Item No.

Property Removed From Service

Inputted By/Date	<u>nfn:7/7/21</u>	Project No.:	<u>202100110</u>
G.L. No.	<u>186.000</u>		
Pri. No.	<u> </u>	Location:	<u>LNVL</u>
Auth No.	<u> </u>		Date: <u>3/25/21</u>
		(Town)	
Date Installed:	<u>Pre 12/31/02</u>		Public St. (X)
Under Auth. No.:	<u>-----</u>		or
Date Removed:	<u>3/25/21</u>		Private-Right-of-Way ()
Replaced Under:	<u>EC 7177</u>	Disp.	1. Book Value
	<u>(EC#, OWIP, BI#)</u>	Code:	2. Cost of Removal
			3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-8" Gate Valve

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 202100130
Budget No. 210909

Authorization No.: EC 7178, R210010
Date: 3/25/21
Inputted By/Date: nfn:7/28/21

3/25/21 Estimate Starting Date
3/25/21 Estimate Complete Date
x yes no Retirement Involved
x Public Street
Private Right of Way
On Authority's Prop
Tax Districts _____
Name of Grantor of Easement _____

_____ Date of Easement _____

CLASS OF MAIN INSTALLATION:

_____ System Betterment
_____ Bldr/Cont/Dev. Agree.
_____ Owner Occupant Cont.
_____ Special Revenue Cont.

TITLE OF PROJECT: Replaced existing 8" gate valve at Raynor Pl. c/o Wilkshire Pl., Village of Lancaster

DETAILED DESCRIPTION AND PURPOSE:

Valve originally installed prior to 12/31/02 by the Village of Lancaster, was scrapped, retired under #R210010 and replaced with an 8" resilient seat valve under EC 7178.
Old 8" gate valve was obsolete and unrepairable.
Work done by ECWA Forces at ECWA expense.

ESTIMATE COST

(1) Total Est. Cost \$ 11,274.18
(2) _____ Meters and \$ _____
Service @ _____
(3) Removal Cost Less Salvage \$ _____
(4) Gross Investment \$ _____

DEDUCT

(5) Const. Advance \$ _____
(6) Service Conn. \$ _____
(7) Refunds \$ _____
(8) Net Auth. Invest. \$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd. \$ _____
(10) This Authorization \$ _____
(11) Pre Approved \$ _____
(12) Tot. Apvl. To Date \$ _____
(13) Bal. Budget Expnd. \$ _____

APPROVALS

Preparation S. Spier
Director of Oper. [Signature]
Exec. Engr. James F. Kowalski - 8-5-2021
Admn. Director _____
Legal Dept. _____
Acct. Dept. _____

RATIFICATION

RESOLUTION APPROVING

Adopted _____
Item No. _____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	<u>nfn:7/8/21</u>	Project No.:	<u>202100130</u>
G.L. No.	<u>186.000</u>		
Pri. No.	<u> </u>	Location:	<u>LNVL</u>
Auth No.	<u> </u>		Date: <u>3/25/21</u>
Date Installed:	<u>Pre 12/31/02</u>	(Town)	
Under Auth. No.:	<u>-----</u>		Public St. (X)
Date Removed:	<u>3/25/21</u>		or
Replaced Under:	<u>EC 7178</u>		Private-Right-of-Way ()
	<u>(EC#, OWIP, BI#)</u>	Disp.	1. Book Value
		Code:	2. Cost of Removal
			3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-8" Gate Valve

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Authorization No.: EC 7179, R210011
Date: 3/25/21
Inputted By/Date: nfn:7/28/21

TITLE OF PROJECT: Replaced existing 8"
gate valve at Raynor Pl. c/o Wilkshire Pl., Village of
Lancaster

Valve originally installed prior to 12/31/02 by the Village of Lancaster, was scrapped, retired under #R210011 and replaced with an 8" resilient seat valve under EC 7179.

Old 8" gate valve was obsolete and unrepairable.

Work done by ECWA Forces at ECWA expense.

System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

Job billed on CW#44479-57482			
(1)	Total Est. Cost		\$ _____
(2)	_____ Meters and		\$ _____
	Service @ _____		
(3)	Removal Cost Less Salvage		\$ _____
(4)	Gross Investment		\$ _____

(5) Const. Advance	\$ _____
(6) Service Conn.	\$ _____
(7) Refunds	\$ _____
(8) Net Auth. Invest.	\$ _____

(9)	Tot. Budget Expnd.	\$	_____
(10)	This Authorization	\$	_____
(11)	Pre Approved	\$	_____
(12)	Tot. Apvl. To Date	\$	_____
(13)	Bal. Budget Expnd.	\$	_____

RESOLUTION APPROVING

Adopted _____

Item No. _____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	<u>nfn:7/7/21</u>	Project No.:	<u>202100131</u>
G.L. No.	<u>186.000</u>		
Pri. No.	<u> </u>	Location:	<u>LNVL</u>
Auth No.	<u> </u>		Date: <u>3/25/21</u>
		(Town)	
Date Installed:	<u>Pre 12/31/02</u>	Public St.	(X)
Under Auth. No.:	<u>-----</u>	or	
Date Removed:	<u>3/25/21</u>	Private-Right-of-Way	()
Replaced Under:	<u>EC 7179</u>	Disp.	1. Book Value
	<u>(EC#, OWIP, BI#)</u>	Code:	2. Cost of Removal
			3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-8" Gate Valve

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Project No. 202100132
Budget No. 210909

Authorization No.: EC 7180, R210012
Date: 3/25/21
Inputted By/Date: nfn:7/28/21

3/25/21 Estimate Starting Date
3/25/21 Estimate Complete Date
x yes Retirement Involved
x Public Street
Private Right of Way
On Authority's Prop
Tax Districts

Name of Grantor of Easement

Date of Easement

CLASS OF MAIN INSTALLATION:

System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

TITLE OF PROJECT: Replaced existing 8"
valve at Raynor Pl. c/o Wilkshire Pl., Village of
Lancaster

DETAILED DESCRIPTION AND PURPOSE:

Valve originally installed prior to 12/31/02 by the
Village of Lancaster, was scrapped, retired under
#R210012 and replaced with an 8" resilient seat
valve under EC 7180.

Old 8" gate valve was obsolete and unrepairable.
Work done by ECWA Forces at ECWA expense.

ESTIMATE COST

Job billed under CW#44479 and 57482

(1) Total Est. Cost \$
(2) Meters and \$
Service @
(3) Removal Cost Less Salvage \$
(4) Gross Investment \$

DEDUCT


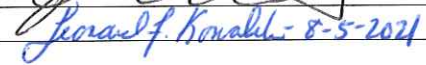
(5) Const. Advance \$
(6) Service Conn. \$
(7) Refunds \$
(8) Net Auth. Invest. \$

BUDGETARY DATA

(9) Tot. Budget Expnd. \$
(10) This Authorization \$
(11) Pre Approved \$
(12) Tot. Apvl. To Date \$
(13) Bal. Budget Expnd. \$

RATIFICATION

APPROVALS

Preparation S. Spier
Director of Oper. 
Exec. Engr.  8-5-2021
Admn. Director
Legal Dept.
Acct. Dept.

RESOLUTION APPROVING

Adopted
Item No.

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				