



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

March 8th, 2024

To: Terrence D. McCracken, Secretary to the Authority

From: Dave Aubertine, Director, IT and Cybersecurity *DWA*

Subject: Increase of Contract Limit
Labella GIS Technical Support
ECWA Project No. 202000202

The IT/GIS Department is requesting an increase to the “not to exceed” spending limit on the Labella GIS Technical support via amendment to the contract. The amendment has been drafted by the Legal Dept. and review/agreed to by Labella Associates. In 2023 the contract was extended to August 2025 with an understanding that an increase to the overall contract value would come later.

After consulting internally with GIS and IT resources as well as Labella, the estimate for the remaining work for the GIS upgrade is an additional \$320,000.00. IT is requesting the limit on the contract be raised from the original \$250,000.00 to \$570,000.00. The estimated spend for the 2024 budget year is \$160,000.00 with the remainder to be budgeted for 2025.

Budget Information (Budget Year: 2024):

- Department: Information Technology
- Department Unit No: 8525 Information Technology
- Item No. 19 Payments to Contractors-Other

DWA:dwa
Attachment cc:
C. Eaton
J. Tomaka
L.Kowalski
L.Lester,
T.McCracken
M.Carney

ERIE COUNTY WATER AUTHORITY
 AUTHORIZATION FORM
 For Approval/Execution of Documents
 (check which apply)

Contract: CONT-LA-003 **Project No.:** 202000202
Project Description: Labella Technical Support for GIS/ArcGIS Project. This is a request to execute increase in the do not exceed limit via amendment to the agreement

Item Description:



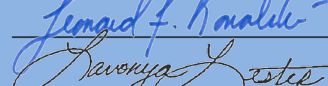
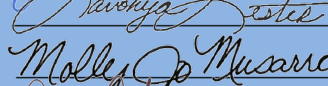
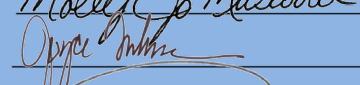


Agreement Professional Service Contract Amendment Change Order
 BCD NYSDOT Agreement Contract Documents Addendum
 Recommendation for Award of Contract Recommendation to Reject Bids
 Request for Proposals
 Other _____

Action Requested:


Board Authorization to Execute Legal Approval
 Board Authorization to Award Execution by the Chairman
 Board Authorization to Advertise for Bids Execution by the Secretary to the Authority
 Board Authorization to Solicit Request for Proposals
 Other _____

Approvals Needed:

APPROVED AS TO CONTENT:

Other (if Applicable)  Date: 03/08/24
 Chief Operating Officer  Date: 03/11/2024
 Executive Engineer  Date: 3/11/2024
 Director of Administration  Date: 03/11/2024
 Risk Manager  Date: 3/8/2024
 Chief Financial Officer  Date: 03/11/2024
 Legal  Date: 3-11-2024

APPROVED FOR BOARD RESOLUTION:

Secretary to the Authority  Date: 3/11/2024

Remarks: Request to amend agreement with Labella for GIS technical support to increase total amount from \$250,000.00 to \$570,000.00. for ArcGIS Pro upgrade support.

Resolution Date: _____ **Item No:** _____

**AMENDMENT NO. 2 TO
PROFESSIONAL SERVICES AGREEMENT
FOR GIS TECHNICAL SUPPORT CONSULTING SERVICES**

AMENDMENT, effective March 21, 2024, to the Professional Services Agreement effective on August 27, 2020, by and between

ERIE COUNTY WATER AUTHORITY
295 Main Street, Room 350
Buffalo, New York 14203

hereinafter referred to as the “Authority,” and

LABELLA ASSOCIATES
300 Pearl Street, Suite 130
Buffalo, New York 14202

hereinafter referred to as “Consultant.”

WHEREAS, on August 27, 2020, the Authority awarded the Consultant a professional service contract for GIS technical support consulting services for a three-year term, beginning on September 1, 2020 (the “Agreement”); and

WHEREAS, on August 17, 2023, the Authority approved Amendment No. 1 under which the parties agreed extend the Agreement through August 31, 2025 and increase the hourly rates billed under the Agreement; and

WHEREAS, the terms of the Agreement, limit the total expenditure for services provided under the Agreement to \$250,000; and

WHEREAS, the Authority’s Director of Cybersecurity and Information Technology recommends that the Authority amend the Agreement by increasing the total expenditure for services provided under the Agreement to \$570,000; and

WHEREAS, in accordance with Article 3, Paragraph 3.02 of the Agreement, any modification or variation from the terms of the Agreement must be in writing, authorized by a resolution of the Board of Commissioners of the Authority (the “Board”) and signed by all parties;

NOW, THEREFORE, in consideration of mutual promises herein set forth, the parties agree to the following:

(1) The parties agree to amend article 2, paragraph 2.03, subparagraph A of the Agreement to increase the total cost not to exceed for services by \$320,000, changing the current figure of \$250,000 to \$570,000; and

(2) The parties agree all other terms and conditions of the Contract shall remain unchanged and in effect; and

(3) This Amendment may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement.

IN WITNESS WHERETO, the parties hereto have caused this Amendment No. 2 to be signed by their respective duly constituted officers, attested and sealed pursuant to proper authority.

ERIE COUNTY WATER AUTHORITY

By _____
Jerome D. Schad, Chair

LABELLA ASSOCIATES

By _____
Robert Napieralski, Vice President

STATE OF NEW YORK)
COUNTY OF ERIE) ss:

On the ___ day of March, in the year 2024, before me personally came Jerome D. Schad, to me known, who, being by me duly sworn, did depose and say that he resides in the Amherst, New York, that he is the Chair of the Board of Commissioners for the Erie County Water Authority described in the above instrument, and he signed his name thereto by the authorization of the Board of Commissioners for the Erie County Water Authority.

Notary Public

STATE OF NEW YORK)
COUNTY OF ERIE) ss:

On the ___ day of _____, in the year 2024, before me personally came Robert Napieralski to me known, who, being by me duly sworn, did depose and say that he resides in New York State, that he is the Vice President of the Corporation described in the above instrument; and that he signed his name thereto by order of the Board of Directors of said Corporation.

Notary Public