

**ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Documents
(check which apply)**

Contract: _____ **Project No.:** _____
Project Description: HYDRANT AND VALVE REPLACEMENTS

Item Description:

Agreement Professional Service Contract Amendment Change Order
 BCD NYSDOT Agreement Contract Documents Addendum
 Recommendation for Award of Contract Recommendation to Reject Bids
 Request for Proposals
 Other EC'S

Action Requested:

Board Authorization to Execute Legal Approval
 Board Authorization to Award Execution by the Chairman
 Board Authorization to Advertise for Bids Execution by the Secretary to the Authority
 Board Authorization to Solicit Request for Proposals
 Other BOARD RESOLUTION

Approvals Needed:

APPROVED AS TO CONTENT:

Other (if Applicable) *[Signature]* Date: 2-19-20
 Chief Operating Officer _____ Date: _____
 Executive Engineer *Jemaul F. Kouach* Date: 3-3-2020
 Director of Administration _____ Date: _____
 Risk Manager _____ Date: _____
 Chief Financial Officer _____ Date: _____
 Legal _____ Date: _____

APPROVED FOR BOARD RESOLUTION:

Secretary to the Authority *[Signature]* Date: 03/16/20

Remarks: _____

Resolution Date: _____ **Item No:** _____



ERIE COUNTY WATER AUTHORITY INTEROFFICE MEMORANDUM

February 18, 2020

TO: Terrence D. McCracken, Secretary to the Authority

FROM: John M. Catanzaro, Director of Operations *JMC*

SUBJECT: Board Authorization for Hydrant/Valve Replacements

Please be advised that Authority personnel have recently replaced various hydrants and valves that were obsolete, defective or unrepairable. These hydrants and valves are located within the Direct Service areas of the Erie County Water Authority Service Area.

Since the hydrants and valves are assets of the Authority, the old hydrant or valve must be removed from our inventory. This is referred to as 'retired'. The new hydrant or valve then replaces the retired asset. The make, size, model and cost of the new hydrant or valve is then included as a current asset.

The action to retire an old hydrant or valve and to replace it with a new hydrant or valve requires authorization from the Board. As such please find the following:

- Blue Authorization form for Board Resolution for hydrant and valve replacements.
- Construction Authorization forms for the subject hydrant or valve that was replaced; along with a pink 'Property Removed from Service' form for each hydrant and valve. These two documents identify all the pertinent data including the cost of the new asset.

Please advise if you require additional information.

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 201900160
Budget No. 190906

Authorization No.: EC 7093, R200012
Date: 6/18/19
Inputted By/Date: nfn:2/18/20

6/18/19 Estimate Starting Date
6/18/19 Estimate Complete Date
 yes no Retirement Involved
 Public Street
Private Right of Way
On Authority's Prop
Tax Districts _____

TITLE OF PROJECT: Replaced existing 5'
hydrant at 12792 Broadway, Town of Alden

Name of Grantor of Easement _____
Date of Easement _____

DETAILED DESCRIPTION AND PURPOSE:
Hydrant originally installed prior to 7/1/13 by the
Town of Alden, was scrapped, retired under
#R200012 and replaced with a 5' Kennedy K81
under EC 7093. Old 5' Mueller hydrant was obsolete
and unrepairable. Work done by ECWA Forces at
ECWA expense.

CLASS OF MAIN INSTALLATION:

System Betterment

Bldr/Cont/Dev. Agree.

Owner Occupant Cont.

Special Revenue Cont.

ESTIMATE COST

(1) Total Est. Cost \$ 5,506.18
(2) _____ Meters and \$ _____
Service @ _____
(3) Removal Cost Less Salvage \$ _____
(4) Gross Investment \$ _____

DEDUCT

(5) Const. Advance \$ _____
(6) Service Conn. \$ _____
(7) Refunds \$ _____
(8) Net Auth. Invest. \$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd. \$ _____
(10) This Authorization \$ _____
(11) Pre Approved \$ _____
(12) Tot. Apvl. To Date \$ _____
(13) Bal. Budget Expnd. \$ _____

APPROVALS

Preparation S. Spier
Director of Oper. [Signature]
Exec. Engr. [Signature] 3-3-2020
Admn. Director _____
Legal Dept. _____
Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____
Item No. _____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	nfn:2/18/20	Project No.:	201900160
G.L. No.	186.000		
Pri. No.		Location:	Alden Date: 6/18/19
Auth No.		(Town)	
Date Installed:	Pre 7/1/13	Public St.	(X)
Under Auth. No.:	-----	or	
Date Removed:	6/18/19	Private-Right-of-Way	()
Replaced Under:	EC 7093	Disp.	1. Book Value
	(EC#, OWIP, BI#)	Code:	2. Cost of Removal
			3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-5' Mueller Hydrant

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

Item Retired			Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
CPR	Page	& Line				Per unit	Total		

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 202000055
Budget No. 200906

Authorization No.: EC 7086, R200005
Date: 1/16/20
Inputted By/Date: nfn:2/18/20

1/16/20 Estimate Starting Date
1/16/20 Estimate Complete Date
 yes no Retirement Involved
 Public Street
Private Right of Way
On Authority's Prop
Tax Districts _____

TITLE OF PROJECT: Replaced existing 5'
hydrant at Op 4621 West Overlook Dr, Town of
Clarence

Name of Grantor of Easement _____

DETAILED DESCRIPTION AND PURPOSE:

Hydrant originally installed prior to 10/1/99 by the
Town of Clarence, was scrapped, retired under
#R200005 and replaced with a 5' Kennedy K81
under EC 7086. Old 5' Mathew's hydrant was
obsolete and unrepairable. Work done by ECWA
Forces at ECWA expense.

Date of Easement _____

CLASS OF MAIN INSTALLATION:

_____ System Betterment
_____ Bldr/Cont/Dev. Agree.
_____ Owner Occupant Cont.
_____ Special Revenue Cont.

ESTIMATE COST

Restoration Estimated

(1) Total Est. Cost \$ 4,134.94
(2) _____ Meters and \$ _____
Service @ _____
(3) Removal Cost Less Salvage \$ _____
(4) Gross Investment \$ _____

RATIFICATION

DEDUCT

(5) Const. Advance \$ _____
(6) Service Conn. \$ _____
(7) Refunds \$ _____
(8) Net Auth. Invest. \$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd. \$ _____
(10) This Authorization \$ _____
(11) Pre Approved \$ _____
(12) Tot. Apvl. To Date \$ _____
(13) Bal. Budget Expnd. \$ _____

APPROVALS

Preparation S. Spier
Director of Oper. [Signature]
Exec. Engr. [Signature]
Admn. Director _____
Legal Dept. _____
Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____
Item No. _____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	nfn:2/18/20	Project No.:	202000055
G.L. No.	186.000		
Pri. No.		Location:	CLTN Date: 1/16/20
Auth No.		(Town)	
Date Installed:	Pre 10/1/99	Public St.	(X)
Under Auth. No.:	-----	or	
Date Removed:	1/16/20	Private-Right-of-Way	()
Replaced Under:	EC 7086	Disp.	1. Book Value
	(EC#, OWIP, BI#)	Code:	2. Cost of Removal
			3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-5' Mathew's Hydrant

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

Item Retired			Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
CPR	Page	& Line				Per unit	Total		

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				