



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

June 4th, 2026

To: Jennifer L. Hibit, Secretary to the Authority

From: Dave Aubertine, Director IT & Cybersecurity *DWA*

Subject: Spectrum Service Agreement

The Authority will require new services from Spectrum for network connectivity and phone services in support of continued operations.

The total monthly recurring charge for the new services is \$2,984.75 for a 36-month period with an additional one-time charge for \$200.00 to cover installation costs. The pricing is covered under NYS OGS TCS Contract PS68706. The budget line is Unit 8525, line 23 (O&M). The contract information is included for your consideration, and we request execution from the Board. Please feel free to contact Dave Aubertine with any questions.

Budget Information:

Unit: 8525
O&M Budget Item 23 – Telephone

DWA:
cc:
C. Eaton
J. Tomaka
L Kowalski
L.Lester,
J. Hibit
M. Carney

ERIE COUNTY WATER AUTHORITY
 AUTHORIZATION FORM
 For Approval/Execution of Documents
 (check which apply)

Contract: Spectrum Data Services **Project No.:** N/A
Project Description: Internet and telephone - new service installation from Spectrum

Item Description:







Agreement Professional Service Contract Amendment Change Order
 BCD NYSDOT Agreement Contract Documents Addendum
 Recommendation for Award of Contract Recommendation to Reject Bids
 Request for Proposals
 Other _____

Action Requested:


Board Authorization to Execute Legal Approval
 Board Authorization to Award Execution by the Chairman
 Board Authorization to Advertise for Bids Execution by the Secretary to the Authority
 Board Authorization to Solicit Request for Proposals
 Other _____

Approvals Needed:

APPROVED AS TO CONTENT:

<input checked="" type="checkbox"/> Other (if Applicable)		Date: <u>5/1/26</u>
<input type="checkbox"/> Chief Operating Officer		Date: <u>05/07/2026</u>
<input type="checkbox"/> Executive Engineer	_____	Date: _____
<input checked="" type="checkbox"/> Director of Administration		Date: <u>05/11/2026</u>
<input checked="" type="checkbox"/> Risk Manager		Date: <u>05/11/2026</u>
<input checked="" type="checkbox"/> Chief Financial Officer		Date: <u>05/11/2026</u>
<input checked="" type="checkbox"/> Legal		Date: <u>5/7/2026</u>

APPROVED FOR BOARD RESOLUTION:

<input checked="" type="checkbox"/> Secretary to the Authority		Date: <u>05/11/2026</u>
--	---	-------------------------

Remarks: Spectrum new internet and phone service for ES to Appletree. Monthly recurring charge of \$ 2,984.75 (36 months) plus a one time \$200.00 installation cost.

Resolution Date: 5/21/26 **Item No:** _____

Spectrum™ Voice Service E911 Acknowledgement

Customer Name: NYS TCS - Erie County Water Authority

Billing Address: 3030 Union Rd. Cheektowaga NY 14227

If Customer's order includes Voice Service, please confirm that you understand this important information regarding E911 access and Spectrum Voice Service.

Spectrum¹ Voice Service customer premise equipment ("CPE") is electrically powered and, in the event of a power outage or Spectrum network failure, E911 services may be unavailable.

When a user of Voice Service dials 911, the location of the CPE used to place the call is automatically provided to an emergency services provider. Spectrum Voice Service CPE must not be moved to a new location without first advising Spectrum of the new location. If Customer moves the Spectrum Voice Service CPE to a new location without authorization and a user of the service dials 911, the caller will need to provide his or her location, including any building, floor or room identifier, to the 911 operator, or the call may be misdirected to the wrong location or wrong emergency provider.

During the first 72 hours after initiating service or advising Spectrum of an address change, if a user dials 911, the caller must provide the location, including any building, floor or room identifier, to the emergency operator. This is necessary to ensure emergency services are dispatched to the new location because the emergency operator may not have the new service address in their records. In some locations, depending on the equipment used by local governments to provide 911 service, a caller will always need to convey the 911 service location information to the emergency operator.

Customer must ensure that all alarm, security, medical and/or other monitoring systems and services are tested to validate proper operation after Spectrum Voice Service is installed.

Customer must advise each potential user of Spectrum Voice Service of the foregoing characteristics of the service with respect to 911 service.

By signing below, I confirm that I am duly authorized to sign this Acknowledgement on behalf of Customer and that Customer agrees to the obligations described above.

(Authorized Customer Signature)

(Date Signed)

(Printed Name)

(Title)

¹ "Spectrum" refers to Charter Communications Operating, LLC and its subsidiaries providing the Services.



SERVICE AGREEMENT (SA)

Pursuant to NYS OGS TCS Contract PS68706

THIS SERVICE AGREEMENT (“Service Agreement”), is executed upon the date of the last signature set forth in the signature block below and is by and between **Time Warner Cable Northeast, LLC d/b/a Spectrum**, on behalf of those operating subsidiaries providing the Service(s) hereunder (“Spectrum”) and Customer (as shown below) and is governed by and subject to the terms and conditions of **the New York State Office of General Services Telecommunications Connectivity Services Contract No. PS68706, as amended (the “NYS OGS TCS Contract”)**. Except as specifically modified herein, all other terms and conditions of the NYS OGS TCS Contract shall remain unamended and in full force and effect. The effective date (“Effective Date”) is the date Customer receives a completion notice from Spectrum.

Spectrum Contact Information	
Contact: John Taylor	
Telephone: 7165588031	
Email: john.taylor@charter.com	

Customer Information		
Customer Name NYS TCS - Erie County Water Authority	Order # 15392117	
Address 3030 Union Rd. Cheektowaga NY 14227		
Telephone (716) 685-8210	Email: daubertine@ecwa.org	
Contact Name Dave Aubertine	Telephone (716) 685-8210	Email: daubertine@ecwa.org
Billing Address 3030 Union Road Cheektowaga 14227		
Billing Contact Name	Telephone	Email:

NEW AND REVISED SERVICES AT 3750 River Rd , Tonawanda NY 14150				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
5 Static IP Addresses	36 Months	1	\$0.00	\$0.00
Dedicated Fiber Internet 1Gbps	36 Months	1	\$1,116.75	\$1,116.75
TOTAL				\$1,116.75

NEW AND REVISED SERVICES AT 2875 Union Rd Unit 3550, Cheektowaga NY 14227				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
15,000 Minutes	36 Months	1	\$0.00	\$0.00
EPL 2Gbps	36 Months	1	\$700.00	\$700.00
Spoke	36 Months	1	\$0.00	\$0.00
SIP Trunk 36 Call Paths	36 Months	36	\$13.00	\$468.00
DID Block 100 Numbers	36 Months	4	\$0.00	\$0.00
TOTAL				\$1,168.00

NEW AND REVISED SERVICES AT 3030 Union Rd Unit EPL, Cheektowaga NY 14227				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
EPL 2Gbps	36 Months	1	\$700.00	\$700.00
Hub - ELINE Master	36 Months	1	\$0.00	\$0.00
TOTAL				\$700.00

ONE TIME CHARGE(S) AT 2875 Union Rd Unit 3550, Cheektowaga NY 14227			
Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
Ethernet Fiber Install	1	\$0.00	\$0.00
SIP Installation	1	\$0.00	\$0.00
TOTAL			\$0.00

ONE TIME CHARGE(S) AT 3030 Union Rd Unit EPL, Cheektowaga NY 14227			
Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
Ethernet Fiber Install	1	\$0.00	\$0.00
TOTAL			\$0.00

ONE TIME CHARGE(S) AT 3750 River Rd , Tonawanda NY 14150			
Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
Dedicated Fiber Internet Install	1	\$200.00	\$200.00
TOTAL			\$200.00

VOICE SERVICE ORDER INFORMATION			
E-911 Location Address	Current LEC	Current IXC	LEC BTNs

1. TOTAL CHARGE(S). TOTAL MONTHLY RECURRING CHARGES AND TOTAL ONE-TIME CHARGES ARE DUE IN ACCORDANCE WITH THE NYS OGS TCS CONTRACT.
2. THE RATES AND CHARGES SET FORTH IN THIS SA DO NOT INCLUDE, BUT ARE SUBJECT TO TAXES, SURCHARGES AND FEE CHARGES AS SET FORTH IN THE NYS OGS TCS CONTRACT.
3. CUSTOMER WILL NOT BE ELIGIBLE TO RECEIVE ANY OTHER ADDITIONAL DISCOUNTS, PROMOTIONS AND/OR CREDITS.
4. SPECIAL TERMS.

Enterprise Trunk Minutes.

Any additional Domestic and International long distance calls exceeding the minutes of use package will be charged at the rates listed at <https://enterprise.spectrum.com/products/voice-collaboration/trunking/enterprise-trunking/rates.html> (or successor URL). Toll Free calls exceeding the minutes of use package will be charged at the Toll Free rate plan associated with the Toll Free number.

By signing below, the signatory represents they are duly authorized to execute this Service Order

CUSTOMER	Time Warner Cable Northeast, LLC By: Charter Communications, Inc., its Manager
Signature: _____	Signature: _____
Printed Name: _____	Printed Name: _____
Title: _____	Title: _____
Date: _____	Date: _____