## ERIE COUNTY WATER AUTHORITY AUTHORIZATION FORM For Approval/Execution of Documents (check which apply)

Contract: Project No.: Project Description: _HYDRANT AND VALVE REPLACEMENTS	
Item Description:   Agreement Professional Service Contract   BCD NYSDOT Agreement   Recommendation for Award of Contract Recommendation   Request for Proposals X	
Action Requested:   Board Authorization to Execute Legal Approval   Board Authorization to Award Execution by the Chas   Board Authorization to Advertise for Bids Execution by the Sec   Board Authorization to Solicit Request for Proposals X   Other BOARD RESOLUTION	airman cretary to the Authority
Approvals Needed:   APPROVED AS TO CONTENT:   X Other (if Applicable)   Chief Operating Officer   X Executive Engineer   Director of Administration   Risk Manager   Chief Financial Officer   Legal   APPROVED FOR BOARD RESOLUTION:   X   Secretary to the Authority	Date: $2 - 11 - 20$ Date: Date: $2 - 13 - 2020$ Date: Date: Date: Date: Date: Date:
Remarks:   I:\FORMS\INFO SVCS\Authorization Form Examples\Blue Sheet for Hydrant and Valve Replacements Revi	sed 11-19.docx
Resolution Date: Item No:	



# **ERIE COUNTY WATER AUTHORITY** INTEROFFICE MEMORANDUM

February 5, 2020

TO:	Terrence D. McCracken, Secretary to the Authority	
FROM:	John M. Catanzaro, Director of Operations	Juc
SUBJECT:	Board Authorization for Hydrant/Valve Replacements	

Please be advised that Authority personnel have recently replaced various hydrants and valves that were obsolete, defective or unrepairable. These hydrants and valves are located within the Direct Service areas of the Erie County Water Authority Service Area.

Since the hydrants and valves are assets of the Authority, the old hydrant or valve must be removed from our inventory. This is referred to as "retired". The new hydrant or valve then replaces the retired asset. The make, size, model and cost of the new hydrant or valve is then included as a current asset.

The action to retire an old hydrant or valve and to replace it with a new hydrant or valve requires authorization from the Board. As such please find the following:

- Blue Authorization form for Board Resolution for hydrant and valve replacements.
- Construction Authorization forms for the subject hydrant or valve that was replaced; along with a pink "Property Removed from Service" form for each hydrant and valve. These two documents identify all the pertinent data including the cost of the new asset.

Please advise if you require additional information.

# FOR RECORD PURPOSES ONLY; WORK DONE WHEN NECESSARY FOR MAINTENANCE PURPOSES

### ERIE COUNTY WATER AUTHORITY CONSTRUCTION AUTHORIZATION

Project No.		202000026			Autho	rization No.:	EC 7082, R200001
Budge	t No.	190909			Date:		12/27/19
					Input	ted By/Date:	nfn:2/5/20
	12/27	/19	Estimate Star	ting Date	TITLE OF	PROJECT:	Replaced existing 4"
	12/27	the second se	Estimate Con		valve at Sc	outh Park Ave	and Colonial Pl, Town of
x yes no Reti		Retirement In	volved	Hamburg			
	х		Public Street				
			Private Right				
			On Authority	's Prop	·		
			Tax Districts		DETAILE	D DESCRIPT	TION AND PURPOSE:
Name	of Grar	ntor of Easem	ient				
							d prior to 6/1/11 by the
			Date of Easer	nent			scrapped, retired under
GT 1.0	0.001						with a 4" resiliant seat valve
CLAS	S OF M	IAIN INSTA		1770704 H4-000 V-2			gate valve was obsolete and
	· · · · · · · · · · · · · · · · · · ·		System Bette			le. Work done	e by ECWA Forces at ECWA
			Bldr/Cont/De		expense.		
			Owner Occup Special Rever				
<del>.</del>		1992 - Constanting and the second	special Kevel	nue Cont.			
		ESTIMA	TE COST				
		*Restoratio	n Estimated*				
(1)	Total	Est. Cost		\$ 14,000.00		RATI	FICATION
(2)			Meters and	\$			
	Servic						
(3)	Remo	val Cost Less	Salvage	\$			
(4)	Gross	Investment		\$			
		DEDUC	СТ				
(5)	Const.	Advance		\$			
(6)		e Conn.		\$			
(7)	Refun			\$			
(8)		uth. Invest.		\$			
	1						
(0)		UDGETARY		Φ.	8		
(9)		udget Expnd		\$	1		
(10)		Authorization		\$			
(11)		pproved		\$	1		
(12) $(13)$		pvl. To Date udget Expnd		\$ \$			
(13)	Dal, D	auget Explid	•	Φ	<u></u>		
		APPR	OVALS			RESOLUTI	ON APPROVING
Prepar	ation	S.Spi	er	2	Adopted		
	or of O	per. 🖉	CCX	2			
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	. Direct	or					
Legal	C7.94	*					
Acct.	Dept.						15

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Inputted By/Dat	te nfn:	2/5/20				Project No.:	202000026	
G.L. No.	186.	.000						
Pri. No.		I	Location:	HAT	ſN	E	Date: 12/27	//19
Auth No.					(Town	)		
Date Installed:	-	Pre 6/1/1	1		0.03		Public St.	(X)
Under Auth. No	).: 						or	
Date Removed:	-	12/27/19				Priva	te-Right-of-W	
Replaced Under	:	EC 7082				Disp.	1. Book V	Sector Contraction of the sector of the sect
		(EC#, O\	WIP, BI#	)		Code:	2. Cost of	00000000 mc 00.7 1.80
							3. Salvage	e (Trade-in)
Complete descr	iption of	unit retire	d: (Recor	d numb	ers if pos	sible)		
				m a .	** 1			
			1-4	4" Gate	Valve			
		-					Dena	rtment Head
FOR ACCO	DUNTIN	G DEPT.	USE OF	NLY.	DO NO	T WRITE I	BELOW THI	the second s
Item Retir	ed	Disp.	Unit		Book Cost		Cost to	Cost to Salvage,
CPR Page	& Line	Code	Qty	Used	Per uni	t Total	Remove	Trade-in
CIR Tage	& Line				1 ci um			Realized
1 N N N N N N N N N N N N N N N N N N N								
1								
	κ							

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

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# FOR RECORD PURPOSES ONLY; WORK DONE WHEN NECESSARY FOR MAINTENANCE PURPOSES

### ERIE COUNTY WATER AUTHORITY CONSTRUCTION AUTHORIZATION

Project No. 202000037		7		Authorization No.: EC	7083, R200002	
Budge	et No.	200906			Date: 1/3/	20
					Inputted By/Date: nfn:	2/5/20
	1/3/2	20	Estimate Star	ting Date	TITLE OF PROJECT: R	eplaced existing 5'
	1/3/2	the second se	Estimate Con		hydrant at 8335 Tonawanda C	
х	yes	no	Retirement In		Clarence	
	х		Public Street			
			Private Right	of Way		
			On Authority	's Prop		
			Tax Districts		DETAILED DESCRIPTION	AND PURPOSE:
Name	of Grar	ntor of Easem	nent			
					Hydrant originally installed pr	
			Date of Easer	nent	Town of Clarence, was scrapp	
OT LO	0.071		TT I TTON		#R200002 and replaced with a	
CLAS	S OF M	IAIN INSTA			under EC 7083. Old 5' Eddy I	
			System Better		and unrepairable. Work done	by ECWA Forces at
			Bldr/Cont/De		ECWA expense.	
			Owner Occup			
•••••••			Special Reven	nue Cont.		98 - S S S S S S S S
	4	ESTIMA	ATE COST			1
		*Restoratio	on Estimated*		а.	
(1)	Total I	Est. Cost		\$ 3,680.00	RATIFICA	TION
(2)			Meters and	\$	- 21	
	Servic	e @				
(3)	Remov	val Cost Less	s Salvage	\$		a.
(4)	Gross	Investment		\$		
		DEDUC	ЧТ			
(5)	Const.	Advance		\$		in the second territory of a second territory of a
(6)		e Conn.		\$		
(7)	Refun		5	\$		
(8)		uth. Invest.		\$		
			1 2 1 2 1			
$\langle 0 \rangle$		UDGETARY		ф		
(9)		udget Expnd		\$		
(10)		uthorization oproved		\$		
(11)		proved pvl. To Date		\$ \$		
(12) $(13)$		udget Expnd		\$ \$		
(13)	Dal. D	udget Explid	•	Φ		an a
		with the second second second	.OVALS		RESOLUTION A	PPROVING
Prepar		S.Spi	er	-1	Adopted	
	or of O	per. U	nac	ED		
Exec.	-	l	Flull	-2-13-2020	Item No.	
	. Direct	or _/				
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Inputted By/Date	nfn:2/5/20			Pro	ject No.:	202000037	
G.L. No.	186.000			-			
Pri. No.	Ι	Location:	CLT	N	Da	te: 1/3/20	)
Auth No.				(Town)			
Date Installed:	Pre 10/1/	99		10 17	F	ublic St.	(X)
Under Auth. No.:	an and an all the or hat not has not			-		or	
Date Removed:	1/3/20				Private	-Right-of-W	ay ()
Replaced Under:	EC 7083				Disp.	1. Book V	
	(EC#, O\	WIP, BI#	)		Code:	2. Cost of	
						3. Salvage	(Trade-in)
Complete description	on of unit retire	d: (Reco	rd numb	ers if possib	le)		
° a ∵t ∧		1 6	, r. 1 I I	T 1			
2 X A		1-5	' Eddy H	Tydrant			
						Depa	rtment Head
FOR ACCOUN	TING DEPT.	USE O	NLY.	DO NOT V	VRITE BI	ELOW THI	
Item Retired	Disp.		Unit	Book	Cost		Salvage,
CPR Page & L		Qty	Used	Per unit	Total	Remove	Trade-in Realized
CIK Tage & L	,me				10(a)		Realized
	8						
						1	

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				6 9 8 8
JE 32 (Cr)	101.000		XXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

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# FOR RECORD PURPOSES ONLY; WORK DONE WHEN NECESSARY FOR MAINTENANCE PURPOSES

#### ERIE COUNTY WATER AUTHORITY CONSTRUCTION AUTHORIZATION

		202000039			Authorization No.: EC 7084, R200003
Budge	et No.	200906			Date: 1/6/20
					Inputted By/Date: nfn:2/5/20
	1/6/2	20 Es	timate Starti	ng Date	TITLE OF PROJECT: Replaced existing 5'
	1/6/2	eo Es	timate Comj	plete Date	hydrant at 48 Linda Dr, Town of Cheektowaga
x	yes	And and the second second second	etirement Inv	volved	
	х	the second s	blic Street		
			ivate Right o		
			n Authority's	s Prop	
			x Districts		DETAILED DESCRIPTION AND PURPOSE:
Name	of Gran	ntor of Easemen	t		
		D	( CE		Hydrant originally installed in 1968 under BO 1468,
		Da	ate of Easem	ent	was scrapped, retired under #R200003 and replaced
CLAC	COEN		ATION		with a 5' Kennedy K81 under EC 7084. Old 5'
CLAS	S OF IV	IAIN INSTALL			Mueller Improved was obsolete and unrepairable.
			stem Bettern dr/Cont/Dev		Work done by ECWA Forces at ECWA expense.
			wher Occupa		
		and the second state of th	ecial Reven		
		Sp	icelal Reven	ue com.	
		ESTIMATI	the same provide the same state of the same state		
		*Restoration I	Estimated*		
(1)	Total I	Est. Cost		\$3,060.00	RATIFICATION
(2)			eters and	\$	
	Servic				
(3)		val Cost Less Sa	alvage	\$	
(4)	Gross	Investment		\$	
		DEDUCT			
(5)	Const.	Advance		\$	8.
(6)	Servic	e Conn.		\$	
(7)	Refund	ds		\$	
(8)	Net Au	uth. Invest.		\$	
	P	UDGETARY D	አጥለ		
(9)		udget Expnd.	AIA	\$	
(10)		uthorization		\$	· · · · · · · · · · · · · · · · · · ·
(10) $(11)$		proved		\$	
(11) $(12)$	-	pvl. To Date		\$	
(13)		udget Expnd.		\$	
	- Transformer, com	1			
Duarra	APPROVALS Preparation S.Spier				RESOLUTION APPROVING
	ation or of Op	S.Spier	110	*	Adopted
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Inputted By/Date	nfn:2/5/	/20				Proj	ect No.:	202000039	
G.L. No.	186.000	)				5			
Pri. No.		Location: CH					Da	ite: 1/6/20	)
Auth No.					(Tow	/n)			
Date Installed:	19	68			2		J	Public St.	(X)
Under Auth. No.	BC	0 1468						or	
Date Removed:	1/6	5/20				24 24	Private	-Right-of-W	ay ()
Replaced Under:	EC	C 7084					Disp.	1. Book V	
	(E	C#, OW	∕IP, BI≉	<b>#)</b>			Code:	2. Cost of	TRANS CONSTRUCTION TO A TRANSPORT
								3. Salvage	(Trade-in)
Complete descrij	otion of uni	t retired	: (Reco	ord number	ers if po	ossible	e)		
я					r				
			1-5	Mueller I	Improve	ed			
								Dena	rtment Head
FOR ACCO	UNTING	DEPT.	USE O	NLY.	DONO	OT W	RITE B	ELOW THI	and distant of the best of the second division of the second second second second second second second second s
Item Retire	1			Unit				Salvage,	
I I		Disp. Code	Qty	Used			Remove	Trade-in	
CPR Page &	Line C	Juc		Useu	Per u	nit	Total	Remove	Realized
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	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

#### FOR RECORD PURPOSES ONLY; WORK DONE WHEN NECESSARY FOR MAINTENANCE PURPOSES

### ERIE COUNTY WATER AUTHORITY CONSTRUCTION AUTHORIZATION

Project No. 202000040					Authorization No.: EC 7085, R200004			
Budge		200906			Date: 1/9/20			
67.0					Inputted By/Date: nfn:2/5/20			
	1/9/2	20	Estimate Star	ting Date	TITLE OF PROJECT: Replaced existing 5'			
	1/9/2	and the second s	Estimate Cor		hydrant at 4660 Overlook Dr, Town of Clarence			
x	yes	no	Retirement In					
	х		Public Street					
			Private Right					
			On Authority					
	6.0	0.77	Tax Districts	Statistics and a state of the	DETAILED DESCRIPTION AND PURPOSE:			
Name	of Gran	ntor of Easen	nent		Herdenet anisingly installed union to 10/1/00 her the			
			Date of Ease	mont	Hydrant originally installed prior to 10/1/99 by the Town of Clarence, was scrapped, retired under			
			Date of Lase	mem	#R200004 and replaced with a 5' Kennedy K-81			
CLAS	S OF M	IAIN INSTA	LLATION		under EC 7085. Old Mathews hydrant was obsolete			
CLIN	U UI IV		System Bette	erment	and unrepairable. Work done by ECWA Forces at			
			Bldr/Cont/De		ECWA expense.			
			Owner Occup					
			Special Reve	and the second se				
		and the second se	ATE COST					
			on Estimated*					
(1)	Total I	Est. Cost		\$ 3,820.00	RATIFICATION			
(2)	<b>a</b> :	the second se	Meters and	\$				
(2)	Servic	e @ val Cost Less	Calvaga	\$				
(3) (4)		Investment	salvage	ծ \$				
(4)	01035	mvestment		Φ				
		DEDUC	CŤ					
(5)		Advance		\$				
(6)		e Conn.		\$				
(7)	Refun			\$				
(8)	Net A	uth. Invest.		\$				
	R	UDGETAR	νρατά					
(9)		udget Expnd		\$				
(10)		uthorization		\$				
(11)		proved		\$				
(12)	Tot. A	pvl. To Date	•	\$				
(13)	Bal. B	udget Expnd	l.	\$				
		APPR	OVALS		RESOLUTION APPROVING			
Prepa	ation	S.Spj	and provide the state of the st		Adopted			
	or of O		Ant	F				
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Legal								
Acct.	Dept.							

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Inputte	d By/D	ate nfn:	nfn:2/5/20				Project No.: 202000040					
G.L. No.		186	186.000									
Pri. No.			Location: CLT		'N	Date: 1/9/20		)				
Auth No. (Town)												
Date Installed:			Pre 10/1/99				]	Public St.	(X)			
Under Auth. No.:								or				
Date Removed:			1/9/20				Private-Right-of-Way ()					
Replaced Under:		er:	EC 7085				Disp. 1. Book Value					
			(EC#, OV	VIP, BI#	ŧ)		Code:	2. Cost of	Removal			
		0						3. Salvage	(Trade-in)			
Complete description of unit retired: (Record numbers if possible)												
1-5' Mathew's Hydrant												
Demonstration of Hand												
Department Head FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.												
Item Retired						Book Cost		T	Salvage,			
	1		Disp.	Qty	Unit Used	Frank Contraction of		Cost to	Trade-in			
CPR	Page	& Line	Code			Per unit	Total	Remove	Realized			
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	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

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