



# ERIE COUNTY WATER AUTHORITY

## INTEROFFICE MEMORANDUM

September 21, 2021

To: Jerome D. Schad, Chair  
Peggy A. LaGree, Vice Chair  
Michele M. Iannello, Treasurer

From: Karen A. Prendergast, Chief Financial Officer *KAP*

Subject: Request for Leak Allowance

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In order to encourage prompt repair of leaking pipes or fixtures, the Authority may, under Section 9.09 of the Tariff, grant allowances for excessive bills resulting from leaking beyond the meter. The allowance is granted at the discretion of the Authority and allowances in excess of \$500.00 are generally approved by the Board.

Please consider approval of the attached list of leak allowance request totaling \$1,599.77 at the September 30, 2021 meeting. If you have any questions, or require more information, please contact me

cc T. McCracken

ERIE COUNTY WATER AUTHORITY  
AUTHORIZATION FORM  
For Approval/Execution of Documents  
(check which apply)

**Contract:** \_\_\_\_\_ **Project No.:** \_\_\_\_\_  
**Project Description:** Leak Allowance Requests - \$1,599.77

**Item Description:**

<input type="checkbox"/> Agreement	<input type="checkbox"/> Professional Service Contract	<input type="checkbox"/> Amendment	<input type="checkbox"/> Change Order
<input type="checkbox"/> BCD	<input type="checkbox"/> NYSDOT Agreement	<input type="checkbox"/> Contract Documents	<input type="checkbox"/> Addendum
<input type="checkbox"/> Recommendation for Award of Contract	<input type="checkbox"/> Recommendation to Reject Bids		
<input type="checkbox"/> Request for Proposals			
<input checked="" type="checkbox"/> Other <u>Leak Allowances</u>			

**Action Requested:**

<input type="checkbox"/> Board Authorization to Execute	<input type="checkbox"/> Legal Approval
<input type="checkbox"/> Board Authorization to Award	<input type="checkbox"/> Execution by the Chairman
<input type="checkbox"/> Board Authorization to Advertise for Bids	<input type="checkbox"/> Execution by the Secretary to the Authority
<input type="checkbox"/> Board Authorization to Solicit Request for Proposals	
<input type="checkbox"/> Other <u>Approve Allowances</u>	

**Approvals Needed:**

**APPROVED AS TO CONTENT:**

<input type="checkbox"/> Other (if Applicable)	_____	Date: _____
<input type="checkbox"/> Chief Operating Officer	_____	Date: _____
<input type="checkbox"/> Executive Engineer	_____	Date: _____
<input type="checkbox"/> Director of Administration	_____	Date: _____
<input type="checkbox"/> Risk Manager	_____	Date: _____
<input checked="" type="checkbox"/> Chief Financial Officer	<u>Karen A. Bendegast</u>	Date: <u>09/21/2021</u>
<input type="checkbox"/> Legal	_____	Date: _____

**APPROVED FOR BOARD RESOLUTION:**

<input checked="" type="checkbox"/> Secretary to the Authority	<u>[Signature]</u>	Date: <u>9/21/21</u>
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**Remarks:** \_\_\_\_\_

**Resolution Date:** \_\_\_\_\_ **Item No:** \_\_\_\_\_

**LEAK ALLOWANCE REQUESTS OVER \$500**

**September 30, 2021 Board Meeting**

CUSTOMER NAME & ADDRESS	DESCRIPTION OF LEAK	ALLOWANCE PERIOD(S)	AMOUNT BILLED	AVERAGE AMOUNT BILLED	EXCESS AMOUNT BILLED	LEAK ALLOWANCE
Gloria Caroll 5687 Genesee Rd Lancaster NY 14086	Waterline Leak	November 2020/February 2021	1,830.57	167.79	1,662.78	\$ 809.84
The Courtyards 5285 South Park Ave Hamburg NY 14075	Damaged Backflow Preventer	June/July 2021	4,211.52	2,689.98	1,521.54	\$ 789.93
<b>Total</b>						<b><u>\$ 1,599.77</u></b>