



# ERIE COUNTY WATER AUTHORITY

## INTEROFFICE MEMORANDUM

09/29/2025

TO: Jennifer Hibit – Secretary to the Authority

FROM: Lavonya C. Lester – Director of Administration *Lcl*

SUBJECT: Sole Source Purchase - Approval Request for \$48,189.16 – PO# CAM125-069

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Commissioners, it has been brought to the attention of Administration and Central Purchasing that there is a need to purchase replacement parts for two Decant Backwash Pumps at Sturgeon Point.

These pumps are used to filter backwash water in the Decant Basin. If these pumps breakdown, the backwash water will overflow to the lake resulting in NYSDEC violations. It's important to maintain the functionality of the pumps and as such we are requesting approval to purchase parts in the amount of \$48,189.16.

The items being ordered are from Fluid Kinetics, a sole source distributor of Xylem brand products and supplies.

The administration team is requesting approval to purchase the replacement parts. The justification form, quote and sole source letter are attached.

Thank you.

### Budget Information:

Unit 1010 – GL: 402000 652110 – Materials & Supplies

Lcl/lcl

**ERIE COUNTY WATER AUTHORITY  
AUTHORIZATION FORM  
For Approval/Execution of Board Meeting Documents**

**Document Name:** \_\_\_\_\_ **Project No.:** \_\_\_\_\_

**Description:** \_\_\_\_\_

**Item Description:**

Choose one: \_\_\_\_\_

Other: \_\_\_\_\_

**Action Requested:**

Choose one: \_\_\_\_\_

Other: \_\_\_\_\_

**Approvals Required:**

**APPROVED AS TO CONTENT:**

Chief Financial Officer



Date: 10/06/2025

Chief Operating Officer



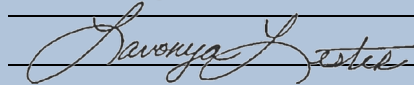
Date: 10/03/2025

Claims Rep. – Risk Manager



Date: 10/6/2025

Comptroller



Date: \_\_\_\_\_

Director of Administration



Date: 09/29/2025

Director of Distribution

\_\_\_\_\_

Date: \_\_\_\_\_

Director of Human Resources

\_\_\_\_\_

Date: \_\_\_\_\_

Director of IT

\_\_\_\_\_

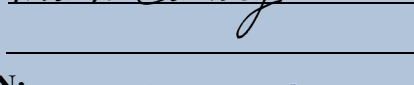
Date: \_\_\_\_\_

Director of Operations



Date: \_\_\_\_\_

Director of Planning & Water Supply



Date: \_\_\_\_\_

Director of Production



Date: 10/6/2025

Director of Water Quality

\_\_\_\_\_

Date: \_\_\_\_\_

Executive Engineer

\_\_\_\_\_

Date: 10/6/2025

General Counsel (Legal)

\_\_\_\_\_

Date: 10/03/2025

Other: \_\_\_\_\_

Date: \_\_\_\_\_

**APPROVED FOR BOARD RESOLUTION:**

Secretary to the Authority



Date: 10/06/2025

Remarks: \_\_\_\_\_

Resolution Date: \_\_\_\_\_ Item No: \_\_\_\_\_

## SOLE SOURCE JUSTIFICATION

Requisition Item: Repair parts for pumps in SP Decant building

Purchase Order or Master Purchase Order Number: CAM125-069

Prior Purchase Order or Master Purchase Order Number (if item has been approved previously): \_\_\_\_\_

1. Please describe the item and its function: Parts are for pumps that remove backwash water from Decant to the sludge plant

2. This is a sole source\* because:

- ☒ Sole provider of a licensed or patented good or service;
- ☒ Sole provider of items that are compatible with existing equipment, inventory, systems, programs or services;
- ☒ Sole provider of goods and services for which the Authority has established a standard\*\*;
- ☐ Sole provider of factory-authorized warranty service;
- ☐ Vendor/distributor is a holder of a used item that would represent good value and is advantageous to the Authority (please attach information on market price survey, availability, etc.);
- ☒ Sole provider of goods or services that will meet the specialized needs of the Authority or perform the intended function (please detail below or in an attachment).

Parts are a direct replacement to previously installed pumps, no changes or alterations are needed.

3. What necessary features does this vendor provide which are not available from other vendors? Be specific.

Vendor is the only one authorized to sell parts to municipalities in our area.

4. What steps were taken to verify that these features are not available elsewhere?

- ☒ Verification from manufacturer of sole source attached (current year).
- ☐ Other brands/manufacturers were examined (please list phone numbers and names and explain why these were not suitable).

- ☐ Other vendors were contacted (please list phone numbers and names and explain why these were not suitable).

### SUBMIT TO DIRECTOR OF ADMINISTRATION FOR APPROVAL

Buyer's Signature:   
Buyer's Name: Ct

Date: 9/24/25

Approved:   
Director of Administration

Date: 9/29/2025

\* Sole Source: Only one vendor possesses the unique and singularly available capability to meet the requirement of the solicitation.

\*\* Procurement of items for which the Authority has established a standard by designating a brand or manufacturer or by pre-approving via a testing, shall be competitively bid if there is more than one vendor of the item.



Xylem Water Solutions USA, Inc.  
Flygt AC Custom Pump  
Midlothian, VA

Azir Khan  
Regional Manager  
Cell: 704-249-5627  
azir.khan@xylem.com

September 23, 2025

Subject: 2025 Xylem Flygt AC Series Municipal Representation.

To Whom It May Concern:

This document serves as official notice that Fluid Kinetics Inc. located at 251 Thorn Avenue, Orchard Park, NY 14127 is the exclusive municipal representative for Flygt AC Series Pumps (formerly Allis Chalmers and ITT A-C Pump ) and Parts for the following territory:

**State of New York Counties:** Albany, Allegany, Broome, Cattaraugus, Cayuga, Chautauqua, Chemung, Chenango, Clinton, Columbia, Cortland, Delaware, Erie, Essex, Franklin, Fulton, Genesee, Greene, Hamilton, Herkimer, Jefferson, Lewis, Livingston, Madison, Monroe, Montgomery, Niagara, Oneida, Onondaga, Ontario, Orleans, Oswego, Otsego, Rensselaer, Saratoga, Schenectady, Schoharie, Schuyler, Seneca, St. Lawrence, Steuben, Tioga, Tompkins, Warren, Washington, Wayne, Wyoming, Yates

Feel free to contact me should you have any questions in this matter.

Best regards,

*Azir Khan*

Azir Khan  
Regional Manager  
Flygt AC Custom Pumps.

Quotation Number  
0980013262

Quotation Date  
09/23/25

Quotation Number  
0980013262

Quotation Date  
09/23/25

ECWA. Attn: Chris

Your Order Number

Your Reference

**BOB GLACE**

Our Reference

Valid To:

**09/30/25**

Delivery Terms

**FCA Factory USA, NFA**

Remark

**6X6X12LC NSW S/N 77009**

**MODEL 150 ERIE CTY WATER AUTH**

Line	Item/Description	Qty	UoM	Price/Unit	Amount
<p>CURRENT SHIP DATE IS APPROX. 3 WEEKS AFTER RECEIPT OF ORDER UNLESS OTHERWISE NOTED IN LINE ITEM BELOW.</p> <p>*****</p>					
000010	52-109-360-011 HHC GASKET	2	EACH	20.57	41.14
000020	CP-617-145-415 SET SCREW SHAFT SLEEVE	2	EACH	65.24	130.48
000030	52-121-846-108 KEY, IMPELLER	2	EACH	150.25	300.50
CURRENT STANDARD SHIP DATE IS APPROX. 4 WEEKS AFTER RECEIPT OF ORDER.					
000040	52-330-448-001 SLEEVE, SHAFT	2	EACH	10,695.00	21,390.00
CURRENT STANDARD SHIP DATE IS APPROX. 15 WEEKS AFTER RECEIPT OF ORDER.					
000050	C02495A2285302 O-RING	2	EACH	7.75	15.50

**QUOTATION**

Quotation Code  
0980013262

Quotation Number  
**0980013262**

Quotation Date  
**09/23/25**

Line	Item/Description	Qty	UoM	Price/Unit	Amount
000060	52-110-244-003 PLATE, FRONT WEAR	2	EACH	575.24	1,150.48
000070	52-431-816-066 GASKET,CASING	2	EACH	28.75	57.50
000080	52-241-411-501 IMPELLER ASSEMBLY - CCW TAPER BORE ASSEMBLY CONSISTS OF THE IMPELLER WITH WEAR RING ASSEMBLED. PLEASE CONFIRM REQUIRED IMPELLER DIAMETER AT TIME OF ORDER A NEW P/N MAY BE ASSIGNED AT TIME OF ORDER TO REFLECT THIS DIAMETER. CURRENT STANDARD SHIP DATE IS APPROX. 34 WEEKS AFTER RECEIPT OF ORDER.	2	EACH	8,995.25	17,990.50
000090	52-110-256-003 IMPELLER RING	2	EACH	1,050.25	2,100.50
000100	52-117-208-002 IMPELLER NUT	2	EACH	475.23	950.46
000110	52-123-554-002 SET SCREW	2	EACH	31.21	62.42
000120	52-229-391-001 BEARING HOUSING	2	EACH	899.25	1,798.50
000130	8049-30900 BALL BEARING	2	EACH	255.23	510.46
000140	8060-33213 ROLLER BEARING - IB	2	EACH	299.25	598.50
000150	58101 393 RETAINER RING	2	EACH	27.24	54.48
000160	52-111-792-025 OIL SEAL, BEARING - IB	2	EACH	36.16	72.32
000170	52-108-753-002 OIL SEAL, BEARING - OB	2	EACH	24.22	48.44
000180	52-108-670-015 GREASE RETAINER PLATE	2	EACH	195.24	390.48
000190	8601-0009 BRG LOCKNUT	2	EACH	40.25	80.50

# QUOTATION

Customer Code  
0980013262

Quotation Number  
**0980013262**

Quotation Date  
**09/23/25**

Line	Item/Description	Qty	UoM	Price/Unit	Amount
000200	52-108-474-004 SHIM, HALF	8	EACH	7.75	62.00
000210	52-108-474-005 SHIM, HALF	8	EACH	8.00	64.00
000220	52-108-474-006 SHIM, HALF	40	EACH	8.00	320.00
<b>Total</b>				<b>USD</b>	<b>48,189.16</b>

**Prices Quoted in US Dollars**

This Quotation excludes any applicable taxes

**Xylem's standard terms and conditions of sale apply. A copy will be sent on request.**

**Xylem Water Solutions U.S.A., Inc.**  
N27 W23293 Roundy Drive  
Pewaukee, Wisconsin 53072-4069

Tax ID: 45-2080074  
Tel: (262) 548-8181