

ERIE COUNTY WATER AUTHORITY  
AUTHORIZATION FORM  
For Approval/Execution of Documents  
(check which apply)

**Contract:** \_\_\_\_\_ **Project No.:** \_\_\_\_\_  
**Project Description:** HYDRANT AND VALVE REPLACEMENTS

**Item Description:**

- |   |  |   |                                       |
|---|--|---|---------------------------------------|
| <input type="checkbox"/> Agreement                            | <input type="checkbox"/> Professional Service Contract | <input type="checkbox"/> Amendment          | <input type="checkbox"/> Change Order |
| <input type="checkbox"/> BCD                                  | <input type="checkbox"/> NYSDOT Agreement              | <input type="checkbox"/> Contract Documents | <input type="checkbox"/> Addendum     |
| <input type="checkbox"/> Recommendation for Award of Contract | <input type="checkbox"/> Recommendation to Reject Bids |   |                                       |
| <input type="checkbox"/> Request for Proposals                |  |   |                                       |
| <input checked="" type="checkbox"/> Other <u>EC'S</u>         |  |   |                                       |

**Action Requested:**

- |   |  |
|---|--|
| <input type="checkbox"/> Board Authorization to Execute                       | <input type="checkbox"/> Legal Approval                              |
| <input type="checkbox"/> Board Authorization to Award                         | <input type="checkbox"/> Execution by the Chairman                   |
| <input type="checkbox"/> Board Authorization to Advertise for Bids            | <input type="checkbox"/> Execution by the Secretary to the Authority |
| <input type="checkbox"/> Board Authorization to Solicit Request for Proposals |  |
| <input checked="" type="checkbox"/> Other <u>BOARD RESOLUTION</u>             |  |

**Approvals Needed:**

**APPROVED AS TO CONTENT:**

<input checked="" type="checkbox"/> Director of Operations	<u>John M Catanzaro</u>	Date: <u>8/5/2020</u>
<input type="checkbox"/> Chief Operating Officer	_____	Date: _____
<input checked="" type="checkbox"/> Executive Engineer	<u>Russell J. Felt</u> /COO	Date: <u>8/5/2020</u>
<input type="checkbox"/> Director of Administration	_____	Date: _____
<input type="checkbox"/> Risk Manager	_____	Date: _____
<input type="checkbox"/> Chief Financial Officer	_____	Date: _____
<input type="checkbox"/> Legal	_____	Date: _____

**APPROVED FOR BOARD RESOLUTION:**

<input checked="" type="checkbox"/> Secretary to the Authority	<u>T. J. [Signature]</u>	Date: <u>08/05/20</u>
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**Remarks:** \_\_\_\_\_  
\_\_\_\_\_

**Resolution Date:** \_\_\_\_\_ **Item No:** \_\_\_\_\_



# ERIE COUNTY WATER AUTHORITY

## INTEROFFICE MEMORANDUM

July 15, 2020

TO: Terrence D. McCracken, Secretary to the Authority

FROM: John M. Catanzaro, Director of Operations *JMC*

SUBJECT: Board Authorization for Hydrant/Valve Replacements

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Please be advised that Authority personnel have recently replaced various hydrants and valves that were obsolete, defective or unrepairable. These hydrants and valves are located within the Direct Service areas of the Erie County Water Authority Service Area.

Since the hydrants and valves are assets of the Authority, the old hydrant or valve must be removed from our inventory. This is referred to as "retired". The new hydrant or valve then replaces the retired asset. The make, size, model and cost of the new hydrant or valve is then included as a current asset.

The action to retire an old hydrant or valve and to replace it with a new hydrant or valve requires authorization from the Board. As such please find the following:

- Blue Authorization form for Board Resolution for hydrant and valve replacements.
- Construction Authorization forms for the subject hydrant or valve that was replaced; along with a pink "Property Removed from Service" form for each hydrant and valve. These two documents identify all the pertinent data including the cost of the new asset.

Please advise if you require additional information.

FOR RECORD PURPOSES ONLY; WORK DONE  
WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY  
CONSTRUCTION AUTHORIZATION

Project No. 202000127  
Budget No. 200909

Authorization No.: EC 7107, R200023  
Date: 2/25/2020  
Inputted By/Date: nfn:7/7/2020

2/25/2020 Estimate Starting Date  
2/25/2020 Estimate Complete Date  
x yes no Retirement Involved  
x Public Street  
Private Right of Way  
On Authority's Prop  
Tax Districts

Name of Grantor of Easement

Date of Easement

CLASS OF MAIN INSTALLATION:

System Betterment  
Bldr/Cont/Dev. Agree.  
Owner Occupant Cont.  
Special Revenue Cont.

ESTIMATE COST

\*Restoration Estimated\*

(1) Total Est. Cost \$ 9,700.00  
(2) Meters and \$  
Service @  
(3) Removal Cost Less Salvage \$  
(4) Gross Investment \$

DEDUCT

(5) Const. Advance \$  
(6) Service Conn. \$  
(7) Refunds \$  
(8) Net Auth. Invest. \$

BUDGETARY DATA

(9) Tot. Budget Expnd. \$  
(10) This Authorization \$  
(11) Pre Approved \$  
(12) Tot. Apvl. To Date \$  
(13) Bal. Budget Expnd. \$

APPROVALS

Preparation S.Spier  
Director of Oper. *[Signature]*  
Exec. Engr. *James F. Kovalich - 7/28/2020*  
Admn. Director  
Legal Dept.  
Acct. Dept.

TITLE OF PROJECT: Replaced existing 6"  
valve at Beach and Binner, Town of  
Cheektowaga

DETAILED DESCRIPTION AND PURPOSE:

Valve originally installed in 1943 under BO 843,  
was scrapped, retired under #R200023 and  
replaced with a 6" resilient seat valve under EC 7107.  
Old 6" gate valve was obsolete and unrepairable.  
Work done by ECWA Forces at ECWA expense.

RATIFICATION

RESOLUTION APPROVING

Adopted  
Item No.

ERIE COUNTY WATER AUTHORITY  
Property Removed From Service

Inputted By/Date	<u>nfn:7/7/2020</u>	Project No.:	<u>202000127</u>
G.L. No.	<u>186.000</u>		
Pri. No.	<u>                    </u>	Location:	<u>CHTN</u> Date: <u>2/25/2020</u>
Auth No.	<u>                    </u>		(Town)
Date Installed:	<u>1943</u>		Public St.      (X)
Under Auth. No.:	<u>BO 843</u>		or
Date Removed:	<u>2/25/2020</u>		Private-Right-of-Way      ( )
Replaced Under:	<u>EC 7107</u>	Disp.	1. Book Value
	(EC#, OWIP, BI#)	Code:	2. Cost of Removal
			3. Salvage (Trade-in)
Complete description of unit retired: (Record numbers if possible)			
1-6" Gate Valve			

Department Head

**FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.**

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXXXX			
JE 33 (Cr)	186.00				



FOR RECORD PURPOSES ONLY; WORK DONE  
WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY  
CONSTRUCTION AUTHORIZATION

Project No. 202000128  
Budget No. 200909

Authorization No.: EC 7108  
Date: 3/12/2020  
Inputted By/Date: nfn:7/7/2020

3/12/20 Estimate Starting Date  
3/12/20 Estimate Complete Date  
yes x no Retirement Involved  
x Public Street  
Private Right of Way  
On Authority's Prop  
Tax Districts  
Name of Grantor of Easement

TITLE OF PROJECT: Installed new valve at  
284 Columbia Ave, Village of Depew

DETAILED DESCRIPTION AND PURPOSE:

Installed a new 6" resilient seat valve under EC 7108.  
Work done by ECWA Forces at ECWA expense.

CLASS OF MAIN INSTALLATION:

System Betterment  
Bldr/Cont/Dev. Agree.  
Owner Occupant Cont.  
Special Revenue Cont.

ESTIMATE COST

\*Restoration Estimated\*

(1) Total Est. Cost \$ 2,790.00  
(2) Meters and \$  
Service @  
(3) Removal Cost Less Salvage \$  
(4) Gross Investment \$

DEDUCT

(5) Const. Advance \$  
(6) Service Conn. \$  
(7) Refunds \$  
(8) Net Auth. Invest. \$

BUDGETARY DATA

(9) Tot. Budget Expnd. \$  
(10) This Authorization \$  
(11) Pre Approved \$  
(12) Tot. Apvl. To Date \$  
(13) Bal. Budget Expnd. \$

APPROVALS

Preparation S.Spier  
Director of Oper.  
Exec. Engr.  
Admn. Director  
Legal Dept.  
Acct. Dept.

RATIFICATION

RESOLUTION APPROVING

Adopted  
Item No.

FOR RECORD PURPOSES ONLY; WORK DONE  
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY  
CONSTRUCTION AUTHORIZATION**

Project No. 202000147  
Budget No. 200906

Authorization No.: EC 7111, R200024  
Date: 3/19/20  
Inputted By/Date: nfn:7/7/20

3/19/20 Estimate Starting Date  
3/19/20 Estimate Complete Date  
x yes no Retirement Involved  
x Public Street  
Private Right of Way  
On Authority's Prop  
Tax Districts  
Name of Grantor of Easement

Date of Easement  
CLASS OF MAIN INSTALLATION:  
System Betterment  
Bldr/Cont/Dev. Agree.  
Owner Occupant Cont.  
Special Revenue Cont.

TITLE OF PROJECT: Replaced existing 5'  
hydrant at 9326 Hunting Valley Rd South, Town of  
Clarence

**DETAILED DESCRIPTION AND PURPOSE:**

Hydrant originally installed prior to 10/1/99 by the  
Town of Clarence, was scrapped, retired under  
#R200024 and replaced with a 5' Kennedy hydrant  
K81 under EC 7111. Old 5' RD Woods hydrant was  
obsolete and unrepairable. Work done by ECWA  
Forces at ECWA expense.

**ESTIMATE COST**

\*Restoration Estimated\*

(1) Total Est. Cost \$ 3,700.00  
(2)          Meters and \$           
Service @           
(3) Removal Cost Less Salvage \$           
(4) Gross Investment \$         

**DEDUCT**

(5) Const. Advance \$           
(6) Service Conn. \$           
(7) Refunds \$           
(8) Net Auth. Invest. \$         

**BUDGETARY DATA**

(9) Tot. Budget Expnd. \$           
(10) This Authorization \$           
(11) Pre Approved \$           
(12) Tot. Apvl. To Date \$           
(13) Bal. Budget Expnd. \$         

**APPROVALS**

Preparation S. Spier  
Director of Oper. [Signature]  
Exec. Engr. [Signature]  
Admn. Director [Signature]  
Legal Dept.           
Acct. Dept.         

**RESOLUTION APPROVING**

Adopted           
Item No.

ERIE COUNTY WATER AUTHORITY  
Property Removed From Service

Inputted By/Date	<u>nfn:7/7/20</u>	Project No.:	<u>202000147</u>
G.L. No.	<u>186.000</u>		
Pri. No.	<u>                    </u>	Location:	<u>CLTN</u>
Auth No.	<u>                    </u>		Date: <u>3/19/20</u>
		(Town)	
Date Installed:	<u>Pre 10/1/99</u>	Public St.	(X)
Under Auth. No.:	<u>-----</u>	or	
Date Removed:	<u>3/19/20</u>	Private-Right-of-Way	( )
Replaced Under:	<u>EC 7111</u>	Disp.	1. Book Value
	(EC#, OWIP, BI#)	Code:	2. Cost of Removal
			3. Salvage (Trade-in)
Complete description of unit retired: (Record numbers if possible)			
1-5' Bury RD Woods Hydrant			

Department Head

**FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.**

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				



FOR RECORD PURPOSES ONLY; WORK DONE  
WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY  
CONSTRUCTION AUTHORIZATION

Project No. 202000146  
Budget No. 200909

Authorization No.: EC 7110  
Date: 3/24/20  
Inputted By/Date: nfn:7/7/20

3/24/20 Estimate Starting Date  
3/24/20 Estimate Complete Date  
yes x no Retirement Involved  
x Public Street  
Private Right of Way  
On Authority's Prop  
Tax Districts  
Name of Grantor of Easement  
Date of Easement

TITLE OF PROJECT: Installed new 16"  
butterfly valve at 4770 Transit Rd, Town of  
Cheektowaga

DETAILED DESCRIPTION AND PURPOSE:

Installed 16" butterfly valve under EC 7110.  
Work done by ECWA Forces at ECWA expense.

CLASS OF MAIN INSTALLATION:

System Betterment  
Bldr/Cont/Dev. Agree.  
Owner Occupant Cont.  
Special Revenue Cont.

ESTIMATE COST

\*Restoration Estimated\*

(1) Total Est. Cost \$ 6,830.00  
(2) Meters and \$  
Service @  
(3) Removal Cost Less Salvage \$  
(4) Gross Investment \$

DEDUCT

(5) Const. Advance \$  
(6) Service Conn. \$  
(7) Refunds \$  
(8) Net Auth. Invest. \$

BUDGETARY DATA

(9) Tot. Budget Expnd. \$  
(10) This Authorization \$  
(11) Pre Approved \$  
(12) Tot. Apvl. To Date \$  
(13) Bal. Budget Expnd. \$

APPROVALS

Preparation S. Spier  
Director of Oper.  
Exec. Engr.  
Admn. Director  
Legal Dept.  
Acct. Dept.

RATIFICATION

RESOLUTION APPROVING

Adopted  
Item No.



FOR RECORD PURPOSES ONLY; WORK DONE  
WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY  
CONSTRUCTION AUTHORIZATION

Project No. 202000164  
Budget No. 200906

Authorization No.: EC 7119, R200032  
Date: 4/22/20  
Inputted By/Date: nfn:7/7/20

4/22/20 Estimate Starting Date  
4/22/20 Estimate Complete Date  
x yes no Retirement Involved  
x Public Street  
Private Right of Way  
On Authority's Prop  
Tax Districts

Name of Grantor of Easement

Date of Easement

CLASS OF MAIN INSTALLATION:

System Betterment  
Bldr/Cont/Dev. Agree.  
Owner Occupant Cont.  
Special Revenue Cont.

TITLE OF PROJECT: Removed 5' hydrant at  
opposite 541 Main St, City of Tonawanda

DETAILED DESCRIPTION AND PURPOSE:

Hydrant originally installed prior to 8/18/04 by the  
City of Tonawanda, was scrapped and retired under  
#R200032. Removed hydrant under EC 7119. Old  
Darling hydrant 5' was obsolete and unrepairable.  
Work done by ECWA Forces at ECWA expense.

ESTIMATE COST

\*Restoration Estimated\*

(1) Total Est. Cost \$ 1,625.00  
(2) Meters and \$  
Service @  
(3) Removal Cost Less Salvage \$  
(4) Gross Investment \$

DEDUCT

(5) Const. Advance \$  
(6) Service Conn. \$  
(7) Refunds \$  
(8) Net Auth. Invest. \$

BUDGETARY DATA

(9) Tot. Budget Expnd. \$  
(10) This Authorization \$  
(11) Pre Approved \$  
(12) Tot. Apvl. To Date \$  
(13) Bal. Budget Expnd. \$

APPROVALS

Preparation S.Spier  
Director of Oper.  
Exec. Engr.  
Admn. Director  
Legal Dept.  
Acct. Dept.

RATIFICATION

RESOLUTION APPROVING

Adopted  
Item No.

ERIE COUNTY WATER AUTHORITY  
Property Removed From Service

Inputted By/Date	<u>nfn: 7/7/20</u>	Project No.:	<u>202000164</u>
G.L. No.	<u>186.000</u>		
Pri. No.	<u>                    </u>	Location:	<u>TOCY</u>
Auth No.	<u>                    </u>		Date: <u>4/22/20</u>
		(Town)	
Date Installed:	<u>Pre 8/18/2004</u>	Public St.	(X)
Under Auth. No.:	<u>-----</u>	or	
Date Removed:	<u>4/22/20</u>	Private-Right-of-Way	( )
Replaced Under:	<u>EC 7119</u>	Disp.	1. Book Value
	<u>(EC#, OWIP, BI#)</u>	Code:	2. Cost of Removal
			3. Salvage (Trade-in)
Complete description of unit retired: (Record numbers if possible)			
1-Darling B50B 5' Bury Hydrant			

Department Head

**FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.**

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXXX			
JE 33 (Cr)	186.00				

ERIE COUNTY WATER AUTHORITY  
CONSTRUCTION AUTHORIZATION

Project No. 202000163  
Budget No. 200906

Authorization No.: EC 7118, R200031  
Date: 5/4/20  
Inputted By/Date: nfn:7/7/20

5/4/20 Estimate Starting Date  
5/4/20 Estimate Complete Date  
x yes no Retirement Involved  
x Public Street  
Private Right of Way  
On Authority's Prop  
Tax Districts

Name of Grantor of Easement

Date of Easement

CLASS OF MAIN INSTALLATION:

System Betterment  
Bldr/Cont/Dev. Agree.  
Owner Occupant Cont.  
Special Revenue Cont.

TITLE OF PROJECT: Replaced existing 5'  
hydrant at 46 Pinewood Ter, Town of Cheektowaga

DETAILED DESCRIPTION AND PURPOSE:

Hydrant originally installed in 1955 under EC 388,  
was scrapped, retired under #R200031 and replaced  
with a 5' Kennedy K81 under EC 7118. Old  
Mueller Improved 5' was obsolete and unrepairable.  
Work done by ECWA Forces at ECWA expense.

ESTIMATE COST

\*Restoration Estimated\*

(1) Total Est. Cost \$ 3,900.00  
(2) Meters and \$  
Service @  
(3) Removal Cost Less Salvage \$  
(4) Gross Investment \$

DEDUCT

(5) Const. Advance \$  
(6) Service Conn. \$  
(7) Refunds \$  
(8) Net Auth. Invest. \$

BUDGETARY DATA

(9) Tot. Budget Expnd. \$  
(10) This Authorization \$  
(11) Pre Approved \$  
(12) Tot. Apvl. To Date \$  
(13) Bal. Budget Expnd. \$

APPROVALS

Preparation S.Spier  
Director of Oper.  
Exec. Engr.  
Admn. Director  
Legal Dept.  
Acct. Dept.

RATIFICATION

RESOLUTION APPROVING

Adopted  
Item No.



ERIE COUNTY WATER AUTHORITY  
Property Removed From Service

Inputted By/Date	<u>nfn:7/7/20</u>	Project No.:	<u>202000163</u>
G.L. No.	<u>186.000</u>		
Pri. No.	<u>                    </u>	Location:	<u>CHTN</u>
Auth No.	<u>                    </u>		Date: <u>5/4/20</u>
		(Town)	
Date Installed:	<u>1955</u>	Public St.	(X)
Under Auth. No.:	<u>EC 388</u>	or	
Date Removed:	<u>5/4/20</u>	Private-Right-of-Way	( )
Replaced Under:	<u>EC 7118</u>	Disp.	1. Book Value
	(EC#, OWIP, BI#)	Code:	2. Cost of Removal
			3. Salvage (Trade-in)
Complete description of unit retired: (Record numbers if possible)			
1—5' Mueller Improved Hydrant			

Department Head

**FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.**

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXXXX			
JE 33 (Cr)	186.00				