



# ERIE COUNTY WATER AUTHORITY

## INTEROFFICE MEMORANDUM

August 8, 2022

To: Terrence D. McCracken, Secretary to the Authority

From: Michael Wymer, Senior Production Engineer *MW*

Subject: Sturgeon Point Water Treatment Plant  
Filtration Piping, Valve, and Underdrain Improvements  
MP-090-P07 Rate of Flow Controllers  
ECWA Project No. 202200014

On Friday August 5, 2022, the Authority received two (2) bids for the above referenced contract. The bids were reviewed, a mathematical check has been performed and the apparent lowest acceptable bidder is Koester Associates, Inc. Enclosed please find a copy of the bid tabulation sheet for your use and information.

Koester Associates, Inc. is an established equipment supplier for the Authority and has provided water treatment equipment of a similar nature to the Authority in a competent, reliable, and acceptable manner. They have demonstrated a good understanding of the scope and requirements for this contract.

The Engineer's estimate for the contract was \$684,000.00. The bid submitted by Koester Associates, Inc. is \$353,322.00. Arcadis has contacted Koester Associates and have confirmed they stand by their bid and they intend to provide equipment listed in the technical specifications. Note this equipment is not subject to the American Iron and Steel Requirements.

Approval by our Claims Representative/Risk Manager is conditional based on receipt of final insurance certificates. There is no apprenticeship program or WMBE participation requirements on this contract.

We, therefore, recommend award of the above referenced contract to Koester Associates, Inc. in the amount of \$353,322.00.

**Budget Information (2022 Construction):**

Unit: 2510 Eng/Const Sturgeon Point

Item 101506 Filter Gallery Piping Design (\$1,248,417.00 remains)

The Authority 2023 budget will include funding allocations for subsequent years.

Attached please find the following documents:

1. ECWA Authorization Form.
2. ECWA Recommendation for Award of Contract form.
3. Bid Tabulation.

MWW:jmf

Attachments

cc: R.Stoll

L. Kowalski

L.Lester

D. Patton

CONT-MP-090-2101-X-12

ERIE COUNTY WATER AUTHORITY  
AUTHORIZATION FORM  
For Approval/Execution of Documents  
(check which apply)

**Contract:** \_\_\_\_\_ **Project No.:** 202200014  
**Project Description:** Contract MP-090-P07 – Rate of Flow Controllers Procurement

**Item Description:**








- |  |  |  |                                       |
|--|--|--|---------------------------------------|
| <input type="checkbox"/> Agreement                                       | <input type="checkbox"/> Professional Service Contract | <input type="checkbox"/> Amendment                     | <input type="checkbox"/> Change Order |
| <input type="checkbox"/> BCD   | <input type="checkbox"/> NYSDOT Agreement              | <input checked="" type="checkbox"/> Contract Documents | <input type="checkbox"/> Addendum     |
| <input checked="" type="checkbox"/> Recommendation for Award of Contract | <input type="checkbox"/> Recommendation to Reject Bids |  |                                       |
| <input type="checkbox"/> Request for Proposals                           |  |  |                                       |
| <input type="checkbox"/> Other _____                                     |  |  |                                       |

**Action Requested:**

- |   |  |
|---|--|
| <input type="checkbox"/> Board Authorization to Execute                       | <input checked="" type="checkbox"/> Legal Approval                   |
| <input checked="" type="checkbox"/> Board Authorization to Award              | <input type="checkbox"/> Execution by the Chairman                   |
| <input type="checkbox"/> Board Authorization to Advertise for Bids            | <input type="checkbox"/> Execution by the Secretary to the Authority |
| <input type="checkbox"/> Board Authorization to Solicit Request for Proposals |  |
| <input type="checkbox"/> Other _____  |  |

**Approvals Needed:**

**APPROVED AS TO CONTENT:**

<input checked="" type="checkbox"/> Sr. Production Engineer		Date: 8/8/2022
<input checked="" type="checkbox"/> Chief Operating Officer		Date: 8/8/2022
<input checked="" type="checkbox"/> Executive Engineer		Date: 08/08/2022
<input checked="" type="checkbox"/> Director of Administration		Date: 08/08/2022
<input checked="" type="checkbox"/> Risk Manager		Date: 08/08/2022
<input checked="" type="checkbox"/> Chief Financial Officer		Date: 08/08/2022
<input checked="" type="checkbox"/> Legal		Date: 8/8/2022

**APPROVED FOR BOARD RESOLUTION:**

<input checked="" type="checkbox"/> Secretary to the Authority		Date: 8/8/22
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**Remarks:** Unit price contract.

**Resolution Date:** \_\_\_\_\_

**Item No:** \_\_\_\_\_

**ERIE COUNTY WATER AUTHORITY  
RECOMMENDATION FOR AWARD OF CONTRACT**

Contract: MP-090 Project No.: 202200014  
Project Description: Contract MP-090-P07 – Rate of Flow Controller Procurement  
\_\_\_\_\_  
\_\_\_\_\_

**CONTRACT AWARD**

Contractor/Supplier: Koester Associates, Inc.  
Award Amount: \$353,322.00

**BID SUMMARY:**

Date Advertised for Bids: <u>07/15/2022</u>	Date of Bid Opening <u>08/05/2022</u>
Bidder	Total Bid Amount
<u>Koester Associates, Inc.</u>	<u>\$353,322.00</u>
<u>Siewert Equipment</u>	<u>\$507,267.00</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Attachments: ☒ Bid Tabulation ☒ Consultant's Recommendation

**APPROVALS (Select applicable)**

**WMBE APPROVAL**

\_\_\_\_\_ No Waiver  
\_\_\_\_\_ Full Waiver  
\_\_\_\_\_ Partial Waiver  
☐ Affirmative Action Officer \_\_\_\_\_ Date \_\_\_\_\_

**INSURANCE APPROVAL - Conditional upon approval of final insurance certificate.**

☒ Claims Rep/Risk Manager Molly Go Musarra Date 08/18/2022

**NYS CERTIFIED APPRENTICESHIP PROGRAM APPROVAL**

☐ Coordinator of Employee Relations \_\_\_\_\_ Date \_\_\_\_\_

Remarks: Unit Price Contract. Pending receipt of insurance  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

August 5, 2022

Leonard Kowalski, PE  
Executive Engineer  
Erie County Water Authority  
3030 Union Road  
Cheektowaga, NY 14227-1097

Arcadis of New York, Inc.  
50 Fountain Plaza  
Suite 600  
Buffalo  
New York 14202  
Tel 716 667 0900  
Fax 716 842 2612  
www.arcadis.com

Subject: Contract No. MP-090-P07  
ECWA Project No.: 202000014  
Rate of Flow Controller Procurement – Sturgeon Point Water Treatment Plant, Filtration Piping, Valve,  
and Underdrain System Improvements  
Recommendation Regarding Award of Procurement Contract

Dear Mr. Kowalski,

Bids for the above-referenced Project were received by the Erie County Water Authority (Authority) and opened on August 5, 2022 at 10:00 a.m. at the ECWA Service Center. This letter presents our recommendations relative to award of the Project's procurement contract. Overall, it appears that the Bids received are consistent with the Authority's budgeting expectations.

Bids were received from the following Vendors:

- Koester Associates, Inc.
- Siewert Equipment

Enclosed is a tabulation of the Bids received.

## Publicity of Project

In addition to the Authority's Invitation to Bid, Arcadis of New York, Inc. (Arcadis) made significant efforts to engage prospective Bidders regarding this Project. Arcadis furnished copies of the Bidding Documents and other information to Avalon Document Services (the Issuing Office) and the Construction Exchange.

Arcadis e-mailed numerous vendors that have supplied similar equipment on previous public works projects in western New York.

## General Contract

**Bid Items:** This Contract includes a base bid only, without alternative bid items.

**Bid Evaluation and Responsiveness:** The apparent low Bid was submitted by Koester Associates, Inc. (Koester) of Canastota, New York. We have evaluated Koester's Bid and determined it to be mathematically correct. Koester's Bid appears to comply with the requirements of the Bidding Documents.

Leonard Kowalski, PE  
Erie County Water Authority  
August 5, 2022

## Recommendations

We recommend the following:

1. Because Koester submitted the lowest-priced, responsive, and responsible Bid for the Procurement Contract, subject to review and approval by the Authority, we recommend awarding the Procurement Contract to Koester, 3101 Seneca Turnpike, Canastota, NY 13032 as the Successful Bidder, in the total amount of \$353,322.00.
2. The Contract award should be contingent upon the Successful Bidder furnishing acceptably-executed Contract Documents and acceptable insurance, performance bond, and maintenance bond.
3. Upon the Authority's receipt of acceptable insurance, performance bond, maintenance bond, and signed originals of the Contract Documents from the Successful Bidder, the Authority should execute the Contract Documents and Notice to Proceed. After subsequently executing the Contract Documents and Notice to Proceed, the Authority should distribute the executed original Contract Documents and Notice to Proceed to each of the following: Authority, Contractor, and Engineer.

Should you have questions or comments, please contact me at 716 667 6670.

Sincerely,

Arcadis of New York, Inc.

A handwritten signature in black ink, appearing to read "Daniel Seider".

Dan Seider, PE  
Project Manager

Email: [daniel.seider@arcadis.com](mailto:daniel.seider@arcadis.com)

Electronic Copies  
Michael Wymer, PE, ECWA  
Timothy C. Shafer, Arcadis of New York

TABULATION OF BIDS



OWNER: Erie County Water Authority  
Buffalo, New York

August 5, 2022

Prepared By: TCS  
Checked By: DJS  
Arcadis of New York, Inc.  
50 Fountain Plaza, Suite 600  
Buffalo, New York 14202

PROJECT: Rate of Flow Controller Procurement - Sturgeon Point Water Treatment  
Plant Filtration Piping, Valve, and Underdrain System Improvements

Arcadis Project No. 30103038  
ECWA Project No. 202000014

Procurement Contract - MP-090-P07 - Rate of Flow Controller

				Koester Associates 3101 Seneca Turnpike Canastota, NY 13032		Siewert Equipment 1 Trillium PL Orchard Park, NY 14127	
ITEM NUMBER	ITEM DESCRIPTION	ITEM QUANTITY	UNIT	AMOUNT BID		AMOUNT BID	
1	Furnishing the goods and special services	1	LS	\$353,322.00		\$507,267.00	
	TOTAL OF BASE BID ITEMS			\$353,322.00		\$507,267.00	
	Rank			1		2	
	BID BOND AMOUNT			5% of Bid Amount		5% of Bid Amount	
	SURETY COMPANY			RLI Insurance Company		Travelers Casualty and Surety Company of America	