



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

November 10, 2025

To: Jennifer Hibit, Secretary to the Authority

From: Michael J. Quinn, PE, Director of Distribution

Subject: Contract MP-084 – Professional Services Contract Amendment No. 1
Water system Improvements
Transmission Main Installation, Town of Tonawanda
ECWA Project No. 202000084

A handwritten signature in dark ink, appearing to be "MJQ", is located to the right of the subject line.

Attached is Amendment No. 1 for the Professional Services Contract dated February 13, 2020 with Arcadis for the for the above-referenced project. The amendment is intended to increase the engineering fees for General Services and Resident Inspection.

During installation of the transmission main, hazardous environmental conditions were discovered. This resulted in delays in construction of the project. Change Order No. 1, dated September 18, 2025, allowed for additional funds and time increase to enable the contractor, Concrete Applied Technologies Corp. (CATCO) to complete construction.

The delays in the project will result in additional General Services fees and Resident Inspection cost for Arcadis. As outlined below, the total increase in engineering fees is \$15,850.00

Phase	Original Amount	Amendment #1	Total
Survey	\$12,500.00	\$0.00	\$12,500.00
Design	\$145,000.00	\$0.00	\$145,000.00
General Services	\$40,000.00	\$4,530.00	\$44,530.00
Record Drawings	\$23,500.00	\$0.00	\$23,500.00
Resident Inspection (not to exceed)	\$198,000.00	\$11,320.00	\$209,320.00
Special Services	\$50,000.00	\$0.00	\$50,000.00
TOTALS	\$469,000.00	\$15,850.00	\$484,850.00

Attached please find the following documents:

1. ECWA Authorization Form.
2. Three (3) copies of Professional Services Contract Amendment No. 1.

Budget Information:

Funds for this amendment are available as follows:

Unit 2595 - Eng/Const Transmission Mains

Item – 101521 MP-084 Transmission Main Replacement

MJQ:jmf

Attachments

cc: L.Kowalski

M.Jarmuz

CONT-MP-0084-2001-X-14

**ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Board Meeting Documents**

Document Name: _____ **Project No.:** _____

Description: _____

Item Description:

Choose one: _____

Other: _____

Action Requested:

Choose one _____

Other: _____

Approvals Required:

APPROVED AS TO CONTENT:

Chief Financial Officer



Date: 11/10/2025

Chief Operating Officer



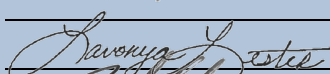
Date: 11/10/2025

Claims Rep. – Risk Manager



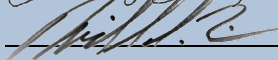
Date: 11/10/2025

Comptroller



Date: _____

Director of Administration



Date: 11/10/2025

Director of Distribution



Date: 11/10/2025

Director of Human Resources

Date: _____

Director of IT

Date: _____

Director of Operations

Date: _____

Director of Planning & Water Supply

Date: _____

Director of Production

Date: _____

Director of Water Quality

Date: _____

Executive Engineer



Date: 11/11/2025

General Counsel (Legal)



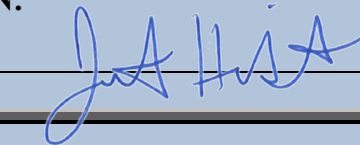
Date: 11/10/2025

Other: _____

Date: _____

APPROVED FOR BOARD RESOLUTION:

Secretary to the Authority



Date: 11/11/25

Remarks: _____

Resolution Date: _____ Item No: _____

**AMENDMENT No. 1
PROFESSIONAL SERVICES CONTRACT**

AMENDMENT, effective November 20, 2025 (“Amendment No. 1”) to the Professional Services Contract (Contract No. MP-084), entered on February 13, 2020, by and between:

ERIE COUNTY WATER AUTHORITY
295 Main Street, Room 350
Buffalo, New York 14203

hereinafter referred to as the “Authority,” and

ARCADIS OF NEW YORK, INC.
Key Center at Fountain Plaza
50 Fountain Plaza, Suite 360
Buffalo, New York 14202

hereinafter referred to as the “Engineer.”

WHEREAS, on February 13, 2020, the Authority and the Engineer entered into a professional services contract for engineering and consulting services relating to the design and construction of a new 48-inch diameter transmission main in the Town of Tonawanda (the “Contract”); and

WHEREAS, construction delays related to hazardous environmental conditions have resulted in a need for additional services from the Engineer; and

WHEREAS, the Authority’s Chief Operating Officer, Executive Engineer and Director of Distribution recommend that the Authority amend the Contract to increase the Engineer’s fee by \$15,850.00; and

WHEREAS, in accordance with paragraph 5 of the Contract, no modification or variation from the terms of the Contract shall be effective unless it is in writing and authorized by a resolution of the Board of Commissioners of the Authority (the “Board”) and signed by all parties;

NOW THEREFORE, in consideration of the mutual promises herein set forth, the parties agree to the following:

- (1) The parties agree to amend paragraph 3(D)(1) to increase the lump sum for General Services by \$4,530.00, changing the current figure of \$40,000.00 to \$44,530.00; such amendment also increase the Total Engineering Cost by \$4,530.00, changing the current figure of \$206,000.00 to \$210,530.00; and

- (2) The parties agree to amend paragraph 3(D)(2) to increase the not to exceed total for Resident Inspection by \$11,320.00, changing the current figure of \$198,000.00 to \$209,320.00; and
- (3) The parties agree all other terms and conditions of the Contract shall remain without change or amendment; and
- (4) This Amendment may by be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement.

IN WITNESS WHERETO, the parties have caused this Amendment No. 1 to be signed by their respective duly constituted officers, attested and sealed pursuant to proper authority.

ERIE COUNTY WATER AUTHORITY

By _____
Jerome D. Schad, Chair

ARCADIS OF NEW YORK, INC.

By _____
Jason J. Williams, Associate Vice President

STATE OF NEW YORK)
COUNTY OF ERIE) ss:

On the _____ day of November, in the year 2025, before me personally came Jerome D. Schad, to me known, who, being by me duly sworn, did depose and say that he resides in Amherst, New York, that he is the Chair of the Board of Commissioners for the Erie County Water Authority described in the above instrument; and that he signed his name thereto by order of the Board of Commissioners.

Notary Public

STATE OF NEW YORK)
COUNTY OF ERIE) ss:

On the _____ day of _____, in the year 2025, before me personally came Jason J. Williams, to me known, who, being by me duly sworn, did depose and say that he resides in West Seneca, New York, that he is the Associate Vice President of the Corporation described in the above instrument; and that he/she signed his/her name thereto by order of the Board of Directors of said Corporation.

Notary Public