



## ERIE COUNTY WATER AUTHORITY

### INTEROFFICE MEMORANDUM

December 17, 2025

To: Jennifer L. Hibit, Secretary to the Authority

From: Seth Krull, PE, Production Engineer *seth.krull*

Subject: Machining and Fabrication Services for the Repair of Various ECWA Equipment  
One Year Contract Extension – Amendment No. 1  
ECWA Project No. 202500007

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The following documents are attached:

- Authorization Form for Approval/Execution of Board Meeting Documents.
- Letter from Frederick Machine & Manufacturing, Inc. dated December 16, 2025, requesting one-year contract extension.
- Three (3) originals of Amendment No. 1

On March 20, 2025, The Authority entered into a contract with Frederick Machine & Manufacturing Inc. to perform machining and fabrication services for repairs of various ECWA equipment. The expiration date of the current contract is March 31, 2026. This contract has two possible extensions for one year each. Frederick Machine & Manufacturing, Inc. has agreed to extend the contract for the first year to March 31, 2027, under the same terms and conditions.

Frederick Machine & Manufacturing, Inc. has proven to be a highly capable and reliable contractor whose services are valuable in the operation of Authority facilities. They have also provided these services to the Authority under several prior contracts. Based on this information it is recommended that the Authority exercise the first one-year extension.

#### **Budget Information:**

Unit: 1020 Control Operations

O&M Budget Item No. 19 Payments to Contractors - Other

SLK:lal1

Attachments

cc: C.Eaton

L.Kowalski

B. Wheeler

ECWA-543-2501



December 16, 2025

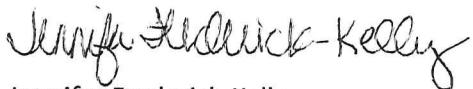
Erie County Water Authority  
3030 Union Rd.  
Cheektowaga, NY 14224-1097

Re: Project No. 202500007, Contract No. 25-10-03

To Whom it May Concern:

We wish to extend our current Machining and Fabrication Services contract with Erie County Water Authority, from 4/1/26 – 3/31/27, under the same terms and conditions agreed upon in our original contract of 4/1/25 – 3/31/26.

Thank you,



Jennifer Frederick-Kelly  
President

**FREDERICK**  
EST. 1945

MACHINE & MANUFACTURING

PHONE: (716) 892-1425 FAX: (716) 892-1426 [WWW.FREDERICKMACHINE.COM](http://WWW.FREDERICKMACHINE.COM)

**AMENDMENT NO. 1 TO THE MACHINING AND FABRICATION SERVICES  
FOR THE REPAIR OF VARIOUS AUTHORITY EQUIPMENT CONTRACT**

AMENDMENT, effective January 15, 2026 (“Amendment No. 1”) to the Contract for Machining and Fabrication Services for the Repair of Various Authority Equipment (Contract No. 21-04-01), effective on April 1, 2025, by and between:

**ERIE COUNTY WATER AUTHORITY**  
295 Main Street, Room 350  
Buffalo, New York 14203

hereinafter referred to as the “Authority,” and

**FREDERICK MACHINE & MANUFACTURING, INC.**  
405 Ludington Street  
Buffalo, New York 14206

hereinafter referred to as the “Contractor.”

**WHEREAS**, on March 20, 2025, the Authority and the Contractor entered into a contract for machining and fabrication services for the repair of various Authority equipment (the “Contract”); and

**WHEREAS**, the Contract, executed on March 20, 2025, provides services until March 31, 2026; and

**WHEREAS**, in accordance with paragraph 6.01 of the Contract, the parties may agree in writing to extend the term of the contract for two (2) additional one-year terms, under the same terms and conditions; and

**WHEREAS**, in accordance with paragraph 4.02 of the Contract, no modification or variation from the terms of the Contract shall be effective unless it is in writing and authorized by a resolution of the Board of Commissioners of the Authority (the “Board”) and signed by all parties; and

**WHEREAS**, the Contractor has agreed to extend the term of the Contract until March 31, 2027, upon the same terms and conditions, including pricing as set forth in Article 3 of the Contract;

**NOW THEREFORE**, in consideration of the mutual promises herein set forth, the parties agree to the following:

- (1) The terms and conditions of the Contract shall continue in effect until March 31, 2027; and
- (2) The parties agree all other terms and conditions of the Contract, including the hourly rates listed under paragraph 3.03 of the Contract, shall remain without change or amendment; and
- (3) This Amendment may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement.

**IN WITNESS WHERETO**, the parties have caused this Amendment No. 1 to be signed by their respective duly constituted officers, attested and sealed pursuant to proper authority.

**ERIE COUNTY WATER AUTHORITY**

By \_\_\_\_\_  
Jerome D. Schad, Chair

**FREDERICK MACHINE &  
MANUFACTURING, INC.**

By \_\_\_\_\_  
James M. Kelly, Vice President

**STATE OF NEW YORK )  
COUNTY OF ERIE ) ss:**

On the \_\_\_\_\_ day of January, in the year 2026, before me personally came Jerome D. Schad, to me known, who, being by me duly sworn, did depose and say that he resides in Amherst, New York, that he is the Chair of the Board of Commissioners for the Erie County Water Authority described in the above instrument; and that he signed his name thereto by order of the Board of Commissioners.

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Notary Public

**STATE OF NEW YORK )  
COUNTY OF ERIE ) ss:**

On the \_\_\_\_\_ day of \_\_\_\_\_, in the year 2026, before me personally came James M. Kelly, to me known, who, being by me duly sworn, did depose and say that he resides in \_\_\_\_\_, New York, that he is the Vice President of the Corporation described in the above instrument; and that he signed his name thereto by order of the Board of Directors of said Corporation.

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Notary Public