



ERIE COUNTY WATER AUTHORITY INTEROFFICE MEMORANDUM

December 17, 2025

To: Jennifer L. Hibit, Secretary to the Authority

From: Seth Krull, PE, Production Engineer *Seth Krull*

Subject: Machining and Fabrication Services for the Repair of Various ECWA Equipment
One Year Contract Extension – Amendment No. 1
ECWA Project No. 202500007

The following documents are attached:

- Authorization Form for Approval/Execution of Board Meeting Documents.
- Letter from Frederick Machine & Manufacturing, Inc. dated December 16, 2025, requesting one-year contract extension.
- Three (3) originals of Amendment No. 1

On March 20, 2025, The Authority entered into a contract with Frederick Machine & Manufacturing Inc. to perform machining and fabrication services for repairs of various ECWA equipment. The expiration date of the current contract is March 31, 2026. This contract has two possible extensions for one year each. Frederick Machine & Manufacturing, Inc. has agreed to extend the contract for the first year to March 31, 2027, under the same terms and conditions.

Frederick Machine & Manufacturing, Inc. has proven to be a highly capable and reliable contractor whose services are valuable in the operation of Authority facilities. They have also provided these services to the Authority under several prior contracts. Based on this information it is recommended that the Authority exercise the first one-year extension.

Budget Information:

Unit: 1020 Control Operations
O&M Budget Item No. 19 Payments to Contractors - Other

SLK:lal1
Attachments
cc: C.Eaton
L.Kowalski
B. Wheeler
ECWA-543-2501

**ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Board Meeting Documents**

Document Name: _____ **Project No.:** _____

Description: _____

Item Description:

Choose one: _____

Other: _____

Action Requested:

Choose one _____

Other: _____

Approvals Required:

APPROVED AS TO CONTENT:

Chief Financial Officer



Date: 12/19/2025

Chief Operating Officer



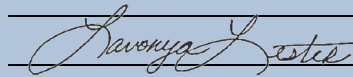
Date: 12/19/2025

Claims Rep. – Risk Manager



Date: 12/19/2025

Comptroller



Date: _____

Director of Administration



Date: 12/19/2025

Director of Distribution



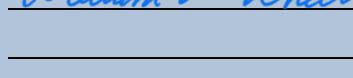
Date: _____

Director of Human Resources



Date: _____

Director of IT



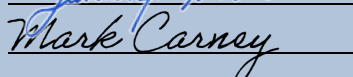
Date: _____

Director of Operations



Date: _____

Director of Planning & Water Supply



Date: 12-19-2025

Director of Production



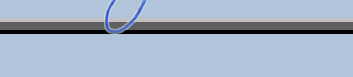
Date: _____

Director of Water Quality



Date: _____

Executive Engineer



Date: 12/19/2025

General Counsel (Legal)



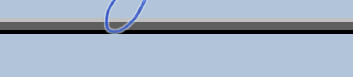
Date: 12/19/2025

Other: _____

Date: _____

APPROVED FOR BOARD RESOLUTION:

Secretary to the Authority



Date: 1/5/2026

Remarks: _____

Resolution Date: _____ Item No: _____

December 16, 2025

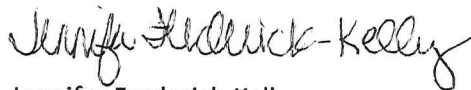
Erie County Water Authority
3030 Union Rd.
Cheektowaga, NY 14224-1097

Re: Project No. 202500007, Contract No. 25-10-03

To Whom it May Concern:

We wish to extend our current Machining and Fabrication Services contract with Erie County Water Authority, from 4/1/26 – 3/31/27, under the same terms and conditions agreed upon in our original contract of 4/1/25 – 3/31/26.

Thank you,



Jennifer Frederick-Kelly
President



MACHINE & MANUFACTURING

PHONE: (716) 892-1425 FAX: (716) 892-1426 WWW.FREDERICKMACHINE.COM

**AMENDMENT NO. 1 TO THE MACHINING AND FABRICATION SERVICES
FOR THE REPAIR OF VARIOUS AUTHORITY EQUIPMENT CONTRACT**

AMENDMENT, effective January 15, 2026 (“Amendment No. 1”) to the Contract for Machining and Fabrication Services for the Repair of Various Authority Equipment (Contract No. 21-04-01), effective on April 1, 2025, by and between:

ERIE COUNTY WATER AUTHORITY
295 Main Street, Room 350
Buffalo, New York 14203

hereinafter referred to as the “Authority,” and

FREDERICK MACHINE & MANUFACTURING, INC.
405 Ludington Street
Buffalo, New York 14206

hereinafter referred to as the “Contractor.”

WHEREAS, on March 20, 2025, the Authority and the Contractor entered into a contract for machining and fabrication services for the repair of various Authority equipment (the “Contract”); and

WHEREAS, the Contract, executed on March 20, 2025, provides services until March 31, 2026; and

WHEREAS, in accordance with paragraph 6.01 of the Contract, the parties may agree in writing to extend the term of the contract for two (2) additional one-year terms, under the same terms and conditions; and

WHEREAS, in accordance with paragraph 4.02 of the Contract, no modification or variation from the terms of the Contract shall be effective unless it is in writing and authorized by a resolution of the Board of Commissioners of the Authority (the “Board”) and signed by all parties; and

WHEREAS, the Contractor has agreed to extend the term of the Contract until March 31, 2027, upon the same terms and conditions, including pricing as set forth in Article 3 of the Contract;

NOW THEREFORE, in consideration of the mutual promises herein set forth, the parties agree to the following:

- (1) The terms and conditions of the Contract shall continue in effect until March 31, 2027; and
- (2) The parties agree all other terms and conditions of the Contract, including the hourly rates listed under paragraph 3.03 of the Contract, shall remain without change or amendment; and
- (3) This Amendment may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement.

IN WITNESS WHERETO, the parties have caused this Amendment No. 1 to be signed by their respective duly constituted officers, attested and sealed pursuant to proper authority.

ERIE COUNTY WATER AUTHORITY

By _____
Jerome D. Schad, Chair

**FREDERICK MACHINE &
MANUFACTURING, INC.**

By _____
James M. Kelly, Vice President

STATE OF NEW YORK)
COUNTY OF ERIE) ss:

On the _____ day of January, in the year 2026, before me personally came Jerome D. Schad, to me known, who, being by me duly sworn, did depose and say that he resides in Amherst, New York, that he is the Chair of the Board of Commissioners for the Erie County Water Authority described in the above instrument; and that he signed his name thereto by order of the Board of Commissioners.

Notary Public

STATE OF NEW YORK)
COUNTY OF ERIE) ss:

On the _____ day of _____, in the year 2026, before me personally came James M. Kelly, to me known, who, being by me duly sworn, did depose and say that he resides in _____, New York, that he is the Vice President of the Corporation described in the above instrument; and that he signed his name thereto by order of the Board of Directors of said Corporation.

Notary Public