




ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

June 9, 2023

To: Terrence D. McCracken, Secretary to the Authority

From: Michael J. Quinn, Senior Distribution Engineer 

Subject: Contract CH-015
Construction Phase Services for
Sheridan Drive Water System Improvements, Town of Amherst
ECWA Project No. 202300130

The following material is attached:

- Authorization Form requesting Board Authorization to execute the attached Professional Service Contract with CHA Consulting, Inc.
- Professional Service Contract for the above-referenced project.
- Copy of Interoffice Memorandum Michael J. Quinn, Senior Distribution Engineer, dated May 11, 2023, detailing the recommendation for the contract assignment after review of Request for Proposals (PN 202300044).

This project was designed and bid by the Authority Engineering Department and is budgeted for construction in 2023. It will consist of the replacement of approximately 10,000 linear feet of distribution and transmission main and appurtenances ranging from 4-inch to 16-inch diameter on Sheridan Drive, Marion Road, Eggert Road, Alcona Avenue, and Harlem Road in the Town of Amherst. The project will be constructed in coordination with New York State Department of Transportation Project NY Route 324 from US RT 62 to US RT 240 (NYSDOT Contract Number D265000). Contract CH-015 is for engineering services for construction phase of the project (general services, resident inspection, and record drawings). For additional project details and scope of work please refer to the Professional Service Agreement.

Budget Information:

Unit: 2590 Eng/Const Distribution Mains
–Item 101704 Sheridan Drive Main Replacement

MJQ:jmf
Attachments
cc: L.Kowalski
W.Wheeler
M.Jarmuz
L.Lester
CONT-CH-015-2301-X-01




ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

May 11, 2023

To: Terrence D. McCracken, Secretary to the Authority

From: Michael J. Quinn, Senior Distribution Engineer 

Subject: Construction Phase Services for
Sheridan Drive Water System Improvements, Town of Amherst
ECWA Project No. 202300044

The Erie County Water Authority (Authority) recently issued a Request for Proposals (RFP) for engineering services for construction phase services (general services, resident inspection, and record drawings) for the Authority's Sheridan Drive Water System Improvements, Town of Amherst project. The work will be performed under one contract.

The RFP was issued to three (3) consulting engineering firms: Barton & Loguidice, CHA Consulting, Inc., and Wm. Schutt & Associates, PC. In addition, the RFP was posted to the ECWA website.

All three engineering firms responded to the request. There were no additional responses from the website.

The proposals were reviewed and discussed among the engineering staff. Experience, staffing, scope, and project approach were considered. It was determined that while each firm possessed relevant qualifications to perform the work proposed, based on the review and evaluation of the proposals, it was the committee's opinion that CHA Consulting, Inc. was the best firm for this project due to a combination of experience and qualifications. In addition, the firm's fee is in line with the other firms and appears reasonable when compared to the design fees for other recent project's construction phase services.

The Engineering Department will move forward with negotiations with CHA Consulting, Inc. for the construction phase services for this project.

Funds are available for the project in the 2023 Capital Budget as follows:

- Unit: 2590 Eng/Const Distribution Mains
- Item 101704 – Sheridan Drive Main Replacement

MJQ:jmf

cc: R.Stoll

L.Kowalski

M.Jarmuz

W.Wheeler

L.Lester

AMTN-807-2301