



## ERIE COUNTY WATER AUTHORITY INTEROFFICE MEMORANDUM

TO: Jerome D. Schad, Chair  
Peggy A. LaGree, Vice Chair  
Michele M. Iannello, Treasurer

FROM: Terrence D. McCracken, Secretary to the Authority

DATE: April 17, 2024

SUBJECT: Appointment to Independent Ethics Panel

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The following individual has confirmed that she will accept the nomination as an ad hoc member of the Erie County Water Authority Independent Ethics Panel:

**Anne Elizabeth Joynt, Esq.** holds a B.A. in English and Spanish from the State University of New York College at Geneseo and a J. D. degree from the University of Buffalo. Ms. Joynt is currently a Partner at Lipsitz, Ponterio & Commerford, LLC where she has spent her entire legal career. She has served continuously on the University at Buffalo School of Law Alumni Association Board of Directors from 2013 to 2021 in a variety of roles including President, Vice President, and Assistant Secretary. Ms. Joynt is a past president of the Women's Bar Association of State of New York, Western New York Chapter. Ms. Joynt has been an active volunteer for many civil organizations throughout Erie County over the years and has been a resident of East Amherst for the last fifteen years.

Nominated by: Commissioner Michele M. Iannello

The nominee has been provided with copies of the following:

- Policy No. 11: Code of Ethics and Conflicts of Interest;
- Policy No. 16: Whistleblower Protection Policy;
- Policy No. 94: Defense & Indemnification Policy & Procedures;
- ECWA Financial Disclosure Statement for Calendar Year 2023; and
- 2023 Vendor List.

A resolution is on the Board's agenda for your consideration to officially appoint Ms. Joynt to the Independent Ethics Panel.

Thank you.

TDM:alh

ERIE COUNTY WATER AUTHORITY  
AUTHORIZATION FORM  
For Approval/Execution of Documents  
(check which apply)

**Contract:** \_\_\_\_\_ **Project No.:** \_\_\_\_\_  
**Project Description:** Appointment to Independent Ethics Panel

**Item Description:**

- |                                                                                          |                                                        |                                             |                                       |
|------------------------------------------------------------------------------------------|--------------------------------------------------------|---------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Agreement                                                       | <input type="checkbox"/> Professional Service Contract | <input type="checkbox"/> Amendment          | <input type="checkbox"/> Change Order |
| <input type="checkbox"/> BCD                                                             | <input type="checkbox"/> NYSDOT Agreement              | <input type="checkbox"/> Contract Documents | <input type="checkbox"/> Addendum     |
| <input type="checkbox"/> Recommendation for Award of Contract                            | <input type="checkbox"/> Recommendation to Reject Bids |                                             |                                       |
| <input type="checkbox"/> Request for Proposals                                           |                                                        |                                             |                                       |
| <input checked="" type="checkbox"/> Other <u>Appointment to Independent Ethics Panel</u> |                                                        |                                             |                                       |

**Action Requested:**

- |                                                                                          |                                                                      |
|------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| <input type="checkbox"/> Board Authorization to Execute                                  | <input type="checkbox"/> Legal Approval                              |
| <input type="checkbox"/> Board Authorization to Award                                    | <input type="checkbox"/> Execution by the Chairman                   |
| <input type="checkbox"/> Board Authorization to Advertise for Bids                       | <input type="checkbox"/> Execution by the Secretary to the Authority |
| <input type="checkbox"/> Board Authorization to Solicit Request for Proposals            |                                                                      |
| <input checked="" type="checkbox"/> Other <u>Appointment to Independent Ethics Panel</u> |                                                                      |

**Approvals Needed:**

**APPROVED AS TO CONTENT:**

- |                                                     |                    |                      |
|-----------------------------------------------------|--------------------|----------------------|
| <input type="checkbox"/> Other (if Applicable)      | _____              | Date: _____          |
| <input type="checkbox"/> Chief Operating Officer    | _____              | Date: _____          |
| <input type="checkbox"/> Executive Engineer         | _____              | Date: _____          |
| <input type="checkbox"/> Director of Administration | _____              | Date: _____          |
| <input type="checkbox"/> Risk Manager               | _____              | Date: _____          |
| <input type="checkbox"/> Chief Financial Officer    | _____              | Date: _____          |
| <input checked="" type="checkbox"/> Legal           | <u>Mark Carney</u> | Date: <u>4/18/24</u> |

**APPROVED FOR BOARD RESOLUTION:**

- |                                                                |                    |                        |
|----------------------------------------------------------------|--------------------|------------------------|
| <input checked="" type="checkbox"/> Secretary to the Authority | <u>[Signature]</u> | Date: <u>4/19/2024</u> |
|----------------------------------------------------------------|--------------------|------------------------|

**Remarks:** \_\_\_\_\_

**Resolution Date:** \_\_\_\_\_ **Item No:** \_\_\_\_\_