



ERIE COUNTY WATER AUTHORITY
INTEROFFICE MEMORANDUM
March 11, 2019

To: Steve D'Amico, Business Office Manager

From: Leonard F. Kowalski, Senior Distribution Engineer

LFK

Subject: Budget Transfer

The Engineering Department is requesting a budget transfer in the amount of \$160,000 from Unit 2595 Engineering/Construction Transmission Mains to Unit 2590 Engineering/Construction Distribution Mains. The CH-010 project was recently bid and came in under budget. The excess funds from CH-010 will be used to fund the design of the fifth waterline replacement project in 2019.

cc: R.Stoll

Budget Transfer Authorization

Budget Transfer No: _____

Date: 3/11/19

Transfer From:

Unit	Dept	Exp/Capital No.	Description	Amount
2595	Eng/Const Tran.	101351	CH-10 Transmission Main Replacement	\$160,000

Transfer To:

Unit	Dept	Exp/Capital No.	Description	Amount
2590	Eng/Const Dist.		Waterline Replacement Project	\$160,000

Statement as to Necessity of Budget Transfer:

Excess funds from Unit 2595 are being used to fund
a fifth waterline design project under Unit 2590.

Required Approvals*:

Unit Head: James P. Knabbe 3-11-19

Dept. Head: _____

Budget/Financial Analyst: _____

Executive Engineer: [Signature] 3/11/19

Comptroller: _____

Deputy Director: [Signature] 3-12-19

Executive Director: _____

Board Resolution Date: _____

* See Back of Form for "Outline of Approvals Required for Budget Transfers", Schedule A and "Approvals Required for Creation of New Budget Items", Schedule B