

ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Documents
(check which apply)

Contract: 19-17-09

Project No.: 201900133

Project Description: Sturgeon Point Water Treatment Plant Caustic Bulk Storage Tank

2020 CAPITAL BUDGET AMENDMENT (SEE ATTACHMENT)

Item Description:

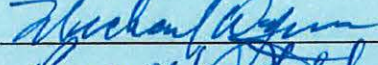

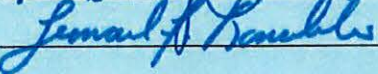
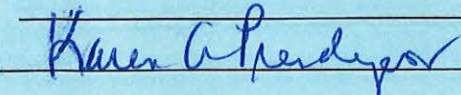
- | | | | |
|---|--|---|---------------------------------------|
| <input type="checkbox"/> Agreement | <input type="checkbox"/> Professional Service Contract | <input type="checkbox"/> Amendment | <input type="checkbox"/> Change Order |
| <input type="checkbox"/> BCD | <input type="checkbox"/> NYSDOT Agreement | <input type="checkbox"/> Contract Documents | <input type="checkbox"/> Addendum |
| <input type="checkbox"/> Recommendation for Award of Contract | <input type="checkbox"/> Recommendation to Reject Bids | | |
| <input type="checkbox"/> Request for Proposals | | | |
| <input checked="" type="checkbox"/> Other Budget Transfer #1 | | | |

Action Requested:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Board Authorization to Execute | <input type="checkbox"/> Legal Approval |
| <input type="checkbox"/> Board Authorization to Award | <input type="checkbox"/> Execution by the Chairman |
| <input type="checkbox"/> Board Authorization to Advertise for Bids | <input type="checkbox"/> Execution by the Secretary to the Authority |
| <input type="checkbox"/> Board Authorization to Solicit Request for Proposals | |
| <input type="checkbox"/> Other _____ | |

Approvals Needed:

APPROVED AS TO CONTENT:

- | | | |
|---|--|----------------|
| <input checked="" type="checkbox"/> Other (if Applicable) |  | Date: 2/3/20 |
| <input checked="" type="checkbox"/> Chief Operating Officer |  | Date: 2/3/20 |
| <input checked="" type="checkbox"/> Executive Engineer |  | Date: 2-3-2020 |
| <input type="checkbox"/> Director of Administration | _____ | Date: _____ |
| <input type="checkbox"/> Risk Manager | _____ | Date: _____ |
| <input checked="" type="checkbox"/> Chief Financial Officer |  | Date: 2/4/20 |
| <input type="checkbox"/> Legal | _____ | Date: _____ |

APPROVED FOR BOARD RESOLUTION:

- | | | |
|--|--|--------------|
| <input checked="" type="checkbox"/> Secretary to the Authority |  | Date: 2/4/20 |
|--|--|--------------|

Remarks: _____

P:\ECWAP\201900133\Construction Phase\2020-01-27 Authorization Form Budget Xfer #1.docx

Resolution Date: _____

Item No: _____



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

January 27, 2020

To: Terrence D. McCracken, Secretary to the Authority

From: David M. Patton, Sr. Production Engineer *DMP*

Subject: 2020 Budget Transfer Request No. 1
Sturgeon Point Water Treatment Plant
Caustic Bulk Storage Tank Delays

Due to unforeseen circumstances beyond the control of the Contractor, the installation of the 6,000-gallon caustic bulk storage tank had been delayed until 2020 at the last minute. The tank's installation is to be completed in late February. The tank was to be completed in late 2019 and not expected to run into 2020, accordingly no budget carry-over was originally planned.

Upon further discussions, with various ECWA staff, it has been determined that the previously proposed online hardness-alkalinity analyzers/meters and the two additional decant/filter backwash submersible mixers are not a priority over the caustic tank's completion. Accordingly, these items will be postponed until next year, with the budget funds remaining to be used for the delayed caustic storage tank installation at STP.

DMP:jmf

Attachments

cc: R.Stoll

M.Wymer

L.Lester

SPWA-136-1901-I-186

Budget Transfer Authorization

Budget Transfer No: 1

Date: January 27, 2020

Transfer From:

| Unit | Dept | Capital / O&M Item No. | Description | Amount |
|------|------|---------------------------|----------------------------------|-------------|
| 1010 | 100 | 101492 | Online Hardness-Alkalinity Meter | \$43,000.00 |
| 1010 | 100 | 101471 | Decant Submersible Mixers | \$45,000.00 |
| 1015 | 100 | 101490 | Online Hardness-Alkalinity Meter | \$43,000.00 |

Transfer To:

| Unit | Dept | Capital / O&M Item No. | Description | Amount |
|------|------|---------------------------|-------------------------------|--------------|
| 1010 | 100 | 101434 | Caustic Feed System Pump/Tank | \$131,000.00 |

Statement as to Necessity of Budget Transfer:

Upon further discussions the online hardness-alkalinity analyzers/meters, at each plant, and the decant/filter backwash additional submersible mixers at STP, have been determined to be a much lower priority than the other budget items. Accordingly, they will be postponed until next year, with the budget funds remaining to be used for the delayed caustic storage tank installation at STP. Note, project was funded in 2019 and was not previously expected to extend into 2020.

Required Approvals*:

Unit Head: D J M Path

Dept. Head: Heckman

Budget/Financial Analyst: St. V. - J. Quinn

Executive Engineer: James L. Kowalski 1-27-2020

Chief Operating Officer: Russell J. Stolt 1/27/2020

Comptroller: CFO

Board Resolution Date: James A. P. 1/27/2020

* See Back of Form for "Outline of Approvals Required for Budget Transfers", Schedule A and "Approvals Required for Creation of New Budget Items", Schedule B

Revised 9/17/2008