

ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

July 16, 2021

TO: Terrance McCracken, Secretary to the Authority

FROM: Sabrina A. Figler, Director of Water Quality

SUBJECT: Request to travel to NYAWWA ANNUAL EVENT & NYAWWA WUC

SPRING MEETING

The NYAWWA Annual Event and Conference is scheduled for April 12 - 14 in Saratoga Springs, NY. Prior to the Conference, the NYSAWWA WUC, to which I serve as secretary, is holding its annual spring meeting. The NYSAWWA annual conference offers sessions in treatment of PFAS/PFOA, distribution system modeling, endocrine disruptors, and lead service line replacement.

I am requesting travel April 11 – April 14, 2021. Thank you for your consideration.

Sincerely,

Sabrina A. Figler

Sabrina A. Figler

Cc: Russel Stoll, COO

ERIE COUNTY WATER AUTHORITY AUTHORIZATION FORM

For Approval/Execution of Documents (check which apply)

Project Description: NYAWWA ANNUAL WATER EVENT TRAV	EL FOR SABRINA
FIGLER, DIRECTOR OF WATER QUALITY	
Item Description:	
Agreement Professional Service Contract Amendment	Change Order
BCD NYSDOT Agreement Contract Docur	
Recommendation for Award of Contract Recommendation	on to Reject Bids
Request for Proposals	
X Other TRAVEL APPROVAL	
Action Requested:	
Board Authorization to Execute Legal Approval	
	Thairman .
Board Authorization to Award Execution by the Chairman Board Authorization to Advertise for Bids Execution by the Secretary to the Authority	
Board Authorization to Solicit Request for Proposals	
X Other APPROVE FOR TRAVEL	
Annroyals Needed:	
Approvals Needed: APPROVED AS TO CONTENT:	
APPROVED AS TO CONTENT:	Dotai
APPROVED AS TO CONTENT: Other (if Applicable)	Date:
APPROVED AS TO CONTENT: Other (if Applicable) X Chief Operating Officer Chief Operating Officer	Date: 2/2/22
APPROVED AS TO CONTENT: Other (if Applicable) x Chief Operating Officer Executive Engineer	Date: 2/2/22 Date:
APPROVED AS TO CONTENT: Other (if Applicable) x Chief Operating Officer Executive Engineer Director of Administration	Date: 2/2/22 Date:
APPROVED AS TO CONTENT: Other (if Applicable) x Chief Operating Officer Executive Engineer Director of Administration Risk Manager	Date: 2/2/22 Date: Date:
APPROVED AS TO CONTENT: Other (if Applicable) x Chief Operating Officer Executive Engineer Director of Administration Risk Manager Chief Financial Officer	Date: 2/2/22 Date:
APPROVED AS TO CONTENT: Other (if Applicable) x Chief Operating Officer Executive Engineer Director of Administration Risk Manager Chief Financial Officer Legal	Date: 2/2/22 Date: Date:
APPROVED AS TO CONTENT: Other (if Applicable) x Chief Operating Officer Executive Engineer Director of Administration Risk Manager Chief Financial Officer Legal APPROVED FOR BOARD RESOLUTION:	Date: 2/2/22 Date:
APPROVED AS TO CONTENT: Other (if Applicable) x Chief Operating Officer Executive Engineer Director of Administration Risk Manager Chief Financial Officer Legal	Date: 2/2/22 Date:
APPROVED AS TO CONTENT: Other (if Applicable) x Chief Operating Officer Executive Engineer Director of Administration Risk Manager Chief Financial Officer Legal APPROVED FOR BOARD RESOLUTION: x Secretary to the Authority	Date: 2/2/22 Date: Date: Date: Date: Date:
APPROVED AS TO CONTENT: Other (if Applicable) x Chief Operating Officer Executive Engineer Director of Administration Risk Manager Chief Financial Officer Legal APPROVED FOR BOARD RESOLUTION:	Date: 2/2/22 Date: Date: Date: Date: Date:

Resolution Date:

Item No: