

ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Documents
(check which apply)

Contract: _____ **Project No.:** 201900289

Project Description: 2020 Capital Budget Amendment (see attached)

Item Description:

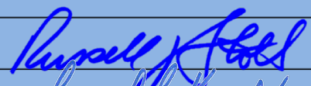


- | | | | |
|---|--|---|---------------------------------------|
| <input type="checkbox"/> Agreement | <input type="checkbox"/> Professional Service Contract | <input checked="" type="checkbox"/> Amendment | <input type="checkbox"/> Change Order |
| <input type="checkbox"/> BCD | <input type="checkbox"/> NYSDOT Agreement | <input type="checkbox"/> Contract Documents | <input type="checkbox"/> Addendum |
| <input type="checkbox"/> Recommendation for Award of Contract | <input type="checkbox"/> Recommendation to Reject Bids | | |
| <input type="checkbox"/> Request for Proposals | | | |
| <input type="checkbox"/> Other _____ | | | |

Action Requested:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Board Authorization to Execute | <input type="checkbox"/> Legal Approval |
| <input type="checkbox"/> Board Authorization to Award | <input type="checkbox"/> Execution by the Chairman |
| <input type="checkbox"/> Board Authorization to Advertise for Bids | <input type="checkbox"/> Execution by the Secretary to the Authority |
| <input type="checkbox"/> Board Authorization to Solicit Request for Proposals | |
| <input type="checkbox"/> Other _____ | |

Approvals Needed:

APPROVED AS TO CONTENT:

- | | | |
|---|---|------------------|
| <input type="checkbox"/> Other (if Applicable) | _____ | Date: _____ |
| <input checked="" type="checkbox"/> Chief Operating Officer |  | Date: 10/19/2020 |
| <input checked="" type="checkbox"/> Executive Engineer |  | Date: 10/19/2020 |
| <input type="checkbox"/> Director of Administration | _____ | Date: _____ |
| <input type="checkbox"/> Risk Manager | _____ | Date: _____ |
| <input checked="" type="checkbox"/> Chief Financial Officer |  | Date: 10/16/2020 |
| <input type="checkbox"/> Legal | _____ | Date: _____ |

APPROVED FOR BOARD RESOLUTION:

- | | | |
|--|--|------------------|
| <input checked="" type="checkbox"/> Secretary to the Authority |  | Date: 10/19/2020 |
|--|--|------------------|

Remarks: _____

Resolution Date: _____

Item No: _____



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

October 15, 2020

To: Steve D'Amico, Business Office Manager

From: Michael Quinn, PE, Senior Distribution Engineer

A handwritten signature in dark ink, appearing to read "MQ", is written over the name Michael Quinn.

Subject: Ball Pump Station Emergency Repairs
ECWA Project No. 201900289
Budget Transfer

The Engineering Department is requesting to reallocate funding within Unit 2595 Engineering/Construction Transmission Mains.

Capital Budget Item 101536, Emergency Transmission Main Repair – Ball Pump Station, was reviewed and the project requires additional funding to pay for work completed in 2020. When the emergency work at Ball Pump Station was first started, the overall cost for the project was estimated at \$1.5M. Three issues caused the need for additional funding: unforeseen circumstances discovered during construction, the need for specialized geotechnical assistance during construction, and administrative costs (overhead) that needed to be accounted for within the budget line.

Since this was an emergency project, unforeseen circumstances were to be expected. As work progressed at the site, additional pipe had to be replaced due its deteriorated condition. While pipe joints were pristine in certain areas, other locations were deteriorated and displaced from settlement. If deteriorated and displaced piping was found, it was replaced to reduce risk of failure in the future. The settlement issues are the main driving factor for why this emergency work was required in the first place and this required the need for specialized geotechnical assistance. Finally, ECWA administrative costs were inadvertently omitted from the original authorization and need to be funded.

Excess funds are available in Unit 2595 Item 101360 W-30 Transmission Main Replacement to cover these costs. Contract W-030 is the replacement of 4,200 linear feet of 36-inch transmission main from Ball Pump Station to Millersport Highway and 1,800 linear feet of 36-inch diameter transmission main adjacent to the I-290 in Amherst. Contract W-030 was partially funded for to begin construction in 2020, however due to issues with property easements and National Grid rights of way along the proposed route construction will not begin until 2021.

A total of \$550,000 is being requested to be transferred. Approximately \$200,000 is for construction, \$140,000 for geotechnical services and \$210,000 for administrative credits.

MJQ:jmf

Attachment

cc: K.Prendergast

R.Stoll

L.Kowalski

AMTN-048-1901

Budget Transfer Authorization

Budget Transfer No: _____

Date: 10/15/2020

Transfer From:

Unit	Dept	Exp/Capital No.	Description	Amount
2595		101362	W-030	\$550,000.00

Transfer To:

Unit	Dept	Exp/Capital No.	Description	Amount
2595		101536	Ball PS Emergency	\$550,000.00

Statement as to Necessity of Budget Transfer:

Additional funds required to complete construction in 2020 as well as cover costs for specialized geotechnical engineering and ECWA administrative costs.

Required Approvals*:

Unit Head:

 10/16/2020

Dept. Head:

 10/16/2020

Business Office Manager:

 10/16/2020

Executive Engineer:

 10/16/2020

Comptroller:

 10/16/2020

Chief Financial Officer:

 10/16/2020

Chief Operating Officer:

 10/16/2020

Board Resolution Date:

* See Back of Form for "Outline of Approvals Required for Budget Transfers", Schedule A and "Approvals Required for Creation of New Budget Items", Schedule B