



ERIE COUNTY WATER AUTHORITY INTEROFFICE MEMORANDUM

August 28, 2025

TO: Terrence D. McCracken, Secretary to the Authority

FROM: John M. Catanzaro, Director of Operations *JmC*

SUBJECT: Board Authorization for Hydrant/Valve Replacements

Please be advised that Authority personnel have recently replaced various hydrants and valves that were obsolete, defective or unrepairable. These hydrants and valves are located within the Direct Service areas of the Erie County Water Authority Service Area.

Since the hydrants and valves are assets of the Authority, the old hydrant or valve must be removed from our inventory. This is referred to as "retired". The new hydrant or valve then replaces the retired asset. The make, size, model and cost of the new hydrant or valve is then included as a current asset.

The action to retire an old hydrant or valve and to replace it with a new hydrant or valve requires authorization from the Board. As such please find the following:

- Blue Authorization form for Board Resolution for hydrant and valve replacements.
- Construction Authorization forms for the subject hydrant or valve that was replaced; along with a pink "Property Removed from Service" form for each hydrant and valve. These two documents identify all the pertinent data including the cost of the new asset.

Please advise if you require additional information.

**ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Board Meeting Documents**

Document Name: _____ **Project No.:** _____

Description: _____

Item Description:

Choose one:

Other: _____

Action Requested:

Choose one:

Other: _____

Approvals Required:

APPROVED AS TO CONTENT:

Chief Financial Officer _____ Date: _____

Chief Operating Officer _____ Date: _____

Claims Rep. – Risk Manager _____ Date: _____

Comptroller _____ Date: _____

Director of Administration _____ Date: _____

Director of Distribution _____ Date: _____

Director of Human Resources _____ Date: _____

Director of IT _____ Date: _____

Director of Production _____ Date: _____

Director of Water Quality _____ Date: _____

Executive Engineer _____ Date: 09/08/2025

General Counsel (Legal) _____ Date: _____

Other: _____ Date: 09/08/2025

APPROVED FOR BOARD RESOLUTION:

Secretary to the Authority _____ Date: 09/09/2025

Remarks: _____

Resolution Date: _____ **Item No:** _____

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 202500169
Budget No. _____

Authorization No.: EC 7517, R 250032
Date: 07/23/25
Inputted By/Date: 08/27/25 Imp

07/23/25 Estimate Starting Date
07/23/25 Estimate Complete Date
x yes no Retirement Involved
 x Public Street
 Private Right of Way
 On Authority's Prop
 Tax Districts _____

Name of Grantor of Easement _____

_____ Date of Easement

CLASS OF MAIN INSTALLATION:

_____ System Betterment
_____ Bldr/Cont/Dev. Agree.
_____ Owner Occupant Cont.
_____ Special Revenue Cont.

TITLE OF PROJECT: Replaced existing 6" valve at 18 Century Dr. WSTN

DETAILED DESCRIPTION AND PURPOSE:

Originally installed in 1949 under BO 1271, was scrapped, retired under #R 250032, and replaced with a 6" resilient seat valve under EC 7517. Old 6" gate valve was unrepairable. Work done by ECWA forces at ECWA expense.

ESTIMATE COST

RESTORATION ESTIMATED

(1) Total Est. Cost \$ 3,035.00
(2) _____ Meters and \$ _____
Service @ _____
(3) Removal Cost Less Salvage \$ _____
(4) Gross Investment \$ _____

DEDUCT

(5) Const. Advance \$ _____
(6) Service Conn. \$ _____
(7) Refunds \$ _____
(8) Net Auth. Invest. \$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd. \$ _____
(10) This Authorization \$ _____
(11) Pre Approved \$ _____
(12) Tot. Apvl. To Date \$ _____
(13) Bal. Budget Expnd. \$ _____

RATIFICATION

APPROVALS

Preparation S. Spier
Director of Oper. [Signature]
Exec. Engr. [Signature]
Admn. Director [Signature]
Legal Dept. _____
Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____
Item No. _____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Project No. 202500168
Budget No. _____

Authorization No.: EC 7516, R 250031
Date: 07/29/25
Inputted By/Date: 08/27/25 Imp

07/29/25 Estimate Starting Date
07/29/25 Estimate Complete Date
x yes no Retirement Involved
 x Public Street
 Private Right of Way
 On Authority's Prop
 Tax Districts
Name of Grantor of Easement _____

TITLE OF PROJECT: Replaced existing 12"
valve at OP 1282 Townline Rd. ALTN

DETAILED DESCRIPTION AND PURPOSE:

Originally installed in 1959 under BO 896, was
scrapped, retired under #R 250031, and replaced
with a 12" resilient seat valve under EC 7516. Old
12" gate valve was unrepairable. Work done by
ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:

 System Betterment
 Bldr/Cont/Dev. Agree.
 Owner Occupant Cont.
 Special Revenue Cont.

ESTIMATE COST

RESTORATION ESTIMATED

(1) Total Est. Cost \$ 16,054.00
(2) Meters and \$
Service @
(3) Removal Cost Less Salvage \$
(4) Gross Investment \$

DEDUCT

(5) Const. Advance \$
(6) Service Conn. \$
(7) Refunds \$
(8) Net Auth. Invest. \$

BUDGETARY DATA

(9) Tot. Budget Expnd. \$
(10) This Authorization \$
(11) Pre Approved \$
(12) Tot. Apvl. To Date \$
(13) Bal. Budget Expnd. \$

RATIFICATION

APPROVALS

Preparation S. Spier
Director of Oper. *[Signature]*
Exec. Engr. *[Signature]*
Admn. Director *[Signature]*
Legal Dept. _____
Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____
Item No. _____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Project No. 202500166
Budget No. _____

Authorization No.: EC 7515, R 250030
Date: 07/30/25
Inputted By/Date: 08/27/25 Imp

07/30/25 Estimate Starting Date
07/30/25 Estimate Complete Date
x yes _____ no Retirement Involved
x Public Street
Private Right of Way
On Authority's Prop
Tax Districts _____
Name of Grantor of Easement _____

_____ Date of Easement
CLASS OF MAIN INSTALLATION:
_____ System Betterment
_____ Bldr/Cont/Dev. Agree.
_____ Owner Occupant Cont.
_____ Special Revenue Cont.

ESTIMATE COST
RESTORATION ESTIMATED
(1) Total Est. Cost \$ 2,806.00
(2) _____ Meters and \$ _____
Service @ _____
(3) Removal Cost Less Salvage \$ _____
(4) Gross Investment \$ _____

DEDUCT
(5) Const. Advance \$ _____
(6) Service Conn. \$ _____
(7) Refunds \$ _____
(8) Net Auth. Invest. \$ _____

BUDGETARY DATA
(9) Tot. Budget Expnd. \$ _____
(10) This Authorization \$ _____
(11) Pre Approved \$ _____
(12) Tot. Apvl. To Date \$ _____
(13) Bal. Budget Expnd. \$ _____

APPROVALS
Preparation S.Spier
Director of Oper. *John M. Catapano*
Exec. Engr. *James F. Hawah - 9/3/2025*
Admn. Director _____
Legal Dept. _____
Acct. Dept. _____

TITLE OF PROJECT: Replaced existing 6"
valve at Ashmund Rd. and Lenox Rd. WSTN

DETAILED DESCRIPTION AND PURPOSE:
Originally installed in 1948 under EC 1233, was
scrapped, retired under #R 250030, and replaced
with a 6" resilient seat valve under EC 7515. Old
6" gate valve was unrepairable. Work done by
ECWA forces at ECWA expense.

RATIFICATION

RESOLUTION APPROVING
Adopted _____
Item No. _____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	<u>08/27/25 Imp</u>	Project No.:	<u>202500166</u>
G.L. No.	<u>186.000</u>		
Pri. No.	<u> </u>	Location:	<u>WSTN</u>
Auth No.	<u> </u>		Date: <u>07/30/25</u>
		(Town)	
Date Installed:	<u>1948</u>	Public St.	(X)
Under Auth. No.:	<u>EC 1233</u>	or	
Date Removed:	<u>07/30/25</u>	Private-Right-of-Way	()
Replaced Under:	<u>EC 7515</u>	Disp.	1. Book Value
	<u>(EC#, OWIP, BI#)</u>	Code:	2. Cost of Removal
			3. Salvage (Trade-in)
Complete description of unit retired: (Record numbers if possible)			
1- 6" gate valve			

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Authorization No.: EC 7519, R 250033
Date: 08/05/25
Inputted By/Date: 08/27/25 Imp

TITLE OF PROJECT: Replaced existing 6"
valve at 82 Empress Ave. AMTN

Originally installed in 1960 under EC 980, was scrapped, retired under #R 250033, and replaced with a 6" resilient seat valve under EC 7519. Old 6" gate valve was unrepairable. Work done by ECWA forces at ECWA expense.

System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

(1)	Total Est. Cost	\$	2,817.00
(2)	<u> </u> Meters and	\$	<u> </u>
	Service @ <u> </u>		
(3)	Removal Cost Less Salvage	\$	<u> </u>
(4)	Gross Investment	\$	<u> </u>

(5) Const. Advance	\$	
(6) Service Conn.	\$	
(7) Refunds	\$	
(8) Net Auth. Invest.	\$	

(9)	Tot. Budget Expnd.	\$	
(10)	This Authorization	\$	
(11)	Pre Approved	\$	
(12)	Tot. Apvl. To Date	\$	
(13)	Bal. Budget Expnd.	\$	

Preparation	S.Spier
Director of Oper.	<i>John M. Catron</i>
Exec. Engr.	<i>Samuel F. Koushik</i> 9-3-202
Admn. Director	
Legal Dept.	
Acct. Dept.	

Adopted	_____
Item No.	

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXXX			
JE 33 (Cr)	186.00				

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Authorization No.:	EC 7520, R 250034
Date:	08/15/25
Inputted By/Date:	08/27/25 Imp

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	<u>08/27/25 Imp</u>	Project No.:	<u>202500184</u>
G.L. No.	<u>186.000</u>		
Pri. No.	<u> </u>	Location:	<u>CHTN</u>
Auth No.	<u> </u>		Date: <u>08/15/25</u>
		(Town)	
Date Installed:	<u>1957</u>	Public St.	(X)
Under Auth. No.:	<u>EC 690</u>	or	
Date Removed:	<u>08/15/25</u>	Private-Right-of-Way	()
Replaced Under:	<u>EC 7520</u>	Disp.	1. Book Value
	<u>(EC#, OWIP, BI#)</u>	Code:	2. Cost of Removal
			3. Salvage (Trade-in)
Complete description of unit retired: (Record numbers if possible)			
1-5' bury Mueller standard hydrant			

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Project No. 202500185
Budget No. _____

Authorization No.: EC 7521
Date: 08/18/25
Inputted By/Date: 08/27/25 Imp

08/18/25 Estimate Starting Date
08/18/25 Estimate Complete Date
____ yes ____ x ____ no Retirement Involved
____ x ____ Public Street
____ Private Right of Way
____ On Authority's Prop
____ Tax Districts _____
Name of Grantor of Easement _____

TITLE OF PROJECT: Installed 4" valve at
3780 South Park Ave. BLVL

DETAILED DESCRIPTION AND PURPOSE:

Installed new 4" resilient seat valve under EC 7521.
Work done by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:

____ System Betterment
____ Bldr/Cont/Dev. Agree.
____ Owner Occupant Cont.
____ Special Revenue Cont.

ESTIMATE COST

RESTORATION ESTIMATED

(1) Total Est. Cost \$ 1,943.00
(2) _____ Meters and \$ _____
Service @ _____
(3) Removal Cost Less Salvage \$ _____
(4) Gross Investment \$ _____

DEDUCT

(5) Const. Advance \$ _____
(6) Service Conn. \$ _____
(7) Refunds \$ _____
(8) Net Auth. Invest. \$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd. \$ _____
(10) This Authorization \$ _____
(11) Pre Approved \$ _____
(12) Tot. Apvl. To Date \$ _____
(13) Bal. Budget Expnd. \$ _____

RATIFICATION

APPROVALS

Preparation S.Spier
Director of Oper. *[Signature]*
Exec. Engr. *[Signature]*
Admn. Director _____
Legal Dept. _____
Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____
Item No. _____

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 202500186
Budget No. _____

Authorization No.: EC 7522, R 250035
Date: 08/19/25
Inputted By/Date: 08/27/25 Imp

08/19/25 Estimate Starting Date
08/19/25 Estimate Complete Date
x yes no Retirement Involved
 x Public Street
 Private Right of Way
 On Authority's Prop
 Tax Districts
Name of Grantor of Easement _____

TITLE OF PROJECT: Replaced existing 8"
valve at 58 Syracuse St. TOCY

_____ Date of Easement
CLASS OF MAIN INSTALLATION:
_____ System Betterment
_____ Bldr/Cont/Dev. Agree.
_____ Owner Occupant Cont.
_____ Special Revenue Cont.

DETAILED DESCRIPTION AND PURPOSE:
Originally installed prior to 08/18/04, was scrapped,
retired under #R 250035, and replaced with a 8"
resilient seat valve under EC 7522. Old 8" gate
valve was unrepairable. Work done by ECWA
forces at ECWA expense.

ESTIMATE COST
RESTORATION ESTIMATED
(1) Total Est. Cost \$ 2,585.00
(2) _____ Meters and \$ _____
Service @ _____
(3) Removal Cost Less Salvage \$ _____
(4) Gross Investment \$ _____

RATIFICATION

DEDUCT
(5) Const. Advance \$ _____
(6) Service Conn. \$ _____
(7) Refunds \$ _____
(8) Net Auth. Invest. \$ _____

BUDGETARY DATA
(9) Tot. Budget Expnd. \$ _____
(10) This Authorization \$ _____
(11) Pre Approved \$ _____
(12) Tot. Apvl. To Date \$ _____
(13) Bal. Budget Expnd. \$ _____

APPROVALS
Preparation S.Spier
Director of Oper. *[Signature]*
Exec. Engr. *[Signature]*
Admn. Director *[Signature]*
Legal Dept. _____
Acct. Dept. _____

RESOLUTION APPROVING
Adopted _____
Item No. _____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	<u>08/27/25 Imp</u>	Project No.:	<u>202500186</u>
G.L. No.	<u>186.000</u>		
Pri. No.	<u> </u>	Location:	<u>TOCY</u>
Auth No.	<u> </u>		Date: <u>08/19/25</u>
Date Installed:	<u>Prior to 08/18/04</u>		(Town)
Under Auth. No.:	<u> </u>		Public St. (X)
Date Removed:	<u>08/19/25</u>		or
Replaced Under:	<u>EC 7522</u>		Private-Right-of-Way ()
	<u>(EC#, OWIP, BI#)</u>	Disp.	1. Book Value
		Code:	2. Cost of Removal
			3. Salvage (Trade-in)
Complete description of unit retired: (Record numbers if possible)			
1-8" gate valve			

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

[illegible]

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				