

ERIE COUNTY WATER AUTHORITY  
AUTHORIZATION FORM  
For Approval/Execution of Documents  
(check which apply)

**Contract:** \_\_\_\_\_ **Project No.:** 202000013  
**Project Description:** Furnish and Deliver One Pre-cast Concrete Building for Pine Hill Pump Station, Town of Cheektowaga.

**Item Description:**

- |   |  |  |                                       |
|---|--|--|---------------------------------------|
| <input type="checkbox"/> Agreement                            | <input type="checkbox"/> Professional Service Contract | <input type="checkbox"/> Amendment                     | <input type="checkbox"/> Change Order |
| <input type="checkbox"/> BCD                                  | <input type="checkbox"/> NYSDOT Agreement              | <input checked="" type="checkbox"/> Contract Documents | <input type="checkbox"/> Addendum     |
| <input type="checkbox"/> Recommendation for Award of Contract | <input type="checkbox"/> Recommendation to Reject Bids |  |                                       |
| <input type="checkbox"/> Request for Proposals                |  |  |                                       |
| <input type="checkbox"/> Other _____                          |  |  |                                       |

**Action Requested:**

- |   |  |
|---|--|
| <input type="checkbox"/> Board Authorization to Execute                       | <input checked="" type="checkbox"/> Legal Approval                   |
| <input type="checkbox"/> Board Authorization to Award                         | <input type="checkbox"/> Execution by the Chairman                   |
| <input checked="" type="checkbox"/> Board Authorization to Advertise for Bids | <input type="checkbox"/> Execution by the Secretary to the Authority |
| <input type="checkbox"/> Board Authorization to Solicit Request for Proposals |  |
| <input type="checkbox"/> Other _____  |  |

**Approvals Needed:**

**APPROVED AS TO CONTENT:**

<input checked="" type="checkbox"/> Other (if Applicable)	<u>Anthony D'Amico</u>	Date: <u>2/5/20</u>
<input checked="" type="checkbox"/> Chief Operating Officer	<u>Kenneth Hottel</u>	Date: <u>2/5/20</u>
<input checked="" type="checkbox"/> Executive Engineer	<u>Leonard J. Bonalito</u>	Date: <u>2-5-2020</u>
<input checked="" type="checkbox"/> Director of Administration	<u>Lavonya Jester</u>	Date: <u>2/5/2020</u>
<input checked="" type="checkbox"/> Risk Manager	<u>Molly J. Murawski</u>	Date: <u>2/5/2020</u>
<input checked="" type="checkbox"/> Chief Financial Officer	<u>Steven A. Pendry</u>	Date: <u>2/5/20</u>
<input checked="" type="checkbox"/> Legal	<u>Margaret A. Murphy</u>	Date: <u>2/5/20</u>

**APPROVED FOR BOARD RESOLUTION:**

<input checked="" type="checkbox"/> Secretary to the Authority	<u>[Signature]</u>	Date: <u>2/5/20</u>
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**Remarks:** Unit price contract.

P:\ECWA\P202000013\12 Bidding\2020-02-04 Authorization Form Ad.docx

**Resolution Date:** \_\_\_\_\_

**Item No:** \_\_\_\_\_





# ERIE COUNTY WATER AUTHORITY

## INTEROFFICE MEMORANDUM

February 4, 2020

To: Terrence D. McCracken, Secretary to the Authority

From: Clayton J. Johnson, Production Engineer *off*

Subject: Furnish and Deliver One Pre-cast Concrete Building  
For Caustic Soda at Pine Hill Pump Station, Town of Cheektowaga  
ECWA Project No. 202000013

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In order to increase pH within the service area fed by the Pine Hill Pump Station, ECWA would like to inject caustic soda into the water serviced by the pump station. Higher pH levels are required to reduce corrosion within the distribution system and aid ECWA in complying with the Lead and Copper Rule. A precast concrete building is required to house the caustic soda feed system (metering pump, chemical storage tank, and weight scale). The above referenced contract will allow the Supplier to place a precast concrete building and associated subgrade/basement on the Pine Hill Pump Station site. Building shall be delivered pre-assembled and set on the subgrade prepared by ECWA forces.

The following documents are attached:

- Blue Authorization Form - this form provides the project name and project number, the action that is being requested of the Board, and it provides a list of approvals that are required prior to being acted on by the Board.
- One (1) set of Contract Documents.

The Project Manual needs to be reviewed by the Risk Manager and the Legal Department before the Board can provide the Authorization to Advertise.

CJJ:jmf

Attachments

cc: R.Stoll

D.Patton

L.Lester

CHTN-706-1901-I-186