

**ITEM 17 - AUTHORIZATION TO WAIVE THE MARCH 2021 CONTRIBUTION FOR HEALTH & DENTAL COVERAGE FOR A SPECIFIC EMPLOYEE**

Motion by           seconded by

**WHEREAS**, on February 28, 2021, the Board of Commissioners (the “Board”) of the Erie County Water Authority (the “Authority”) discussed in executive session, severing employment relations with an Authority staff member; and

**WHEREAS**, following this executive session, the Board unanimously adopted a motion to authorize the Authority’s General Counsel to prepare a termination letter for the individual; and

**WHEREAS**, the Authority’s General Counsel, in consultation with the Secretary of the Authority, the Director of Human Resources, the Chief Financial Officer and Comptroller, now recommends to the Board that the individual’s contribution for health and dental coverage, in the amount of Three Hundred Forty-Four Dollars and twenty-four cents (\$344.24), be waived for the month of March;

**NOW, THEREFORE BE IT RESOLVED**, that the Board authorizes the Chief Financial Officer and the Comptroller to waive the March contribution for health and dental coverage for employee identified as 0867, and be further

**RESOLVED**, that the Comptroller is directed to prepare a final payroll check without making any deduction for the employee’s March contribution for health and dental coverage, and be further

**RESOLVED**, the Comptroller is authorized to hold the check until such time as the employee has surrendered an Authority-issued laptop and access identification card and has returned all files relating to Authority work assignments and related matters.

Ayes:

Noes:

03/25/21-MAM:pjf

ERIE COUNTY WATER AUTHORITY  
AUTHORIZATION FORM  
For Approval/Execution of Documents  
(check which apply)

**Contract:** \_\_\_\_\_ **Project No.:** \_\_\_\_\_  
**Project Description:** Authorization to Waiver Contribution for Health and Dental Coverage for a Specific Employee

**Item Description:**

- |  |  |   |                                       |
|--|--|---|---------------------------------------|
| <input type="checkbox"/> Agreement   | <input type="checkbox"/> Professional Service Contract | <input type="checkbox"/> Amendment          | <input type="checkbox"/> Change Order |
| <input type="checkbox"/> BCD   | <input type="checkbox"/> NYSDOT Agreement              | <input type="checkbox"/> Contract Documents | <input type="checkbox"/> Addendum     |
| <input type="checkbox"/> Recommendation for Award of Contract  | <input type="checkbox"/> Recommendation to Reject Bids |   |                                       |
| <input type="checkbox"/> Request for Proposals   |  |   |                                       |
| <input checked="" type="checkbox"/> Other <u>Waiver of an employee's March contribution for health and dental coverage</u> |  |   |                                       |

**Action Requested:**

- |   |  |
|---|--|
| <input type="checkbox"/> Board Authorization to Execute                       | <input type="checkbox"/> Legal Approval                              |
| <input type="checkbox"/> Board Authorization to Award                         | <input type="checkbox"/> Execution by the Chairman                   |
| <input type="checkbox"/> Board Authorization to Advertise for Bids            | <input type="checkbox"/> Execution by the Secretary to the Authority |
| <input type="checkbox"/> Board Authorization to Solicit Request for Proposals |  |
| <input type="checkbox"/> Other _____  |  |

**Approvals Needed:**

**APPROVED AS TO CONTENT:**

<input checked="" type="checkbox"/> Director of HR	<u><i>David M. My</i></u>	Date: <u>03/16/21</u>
<input type="checkbox"/> Chief Operating Officer	_____	Date: _____
<input type="checkbox"/> Executive Engineer	_____	Date: _____
<input type="checkbox"/> Director of Administration	_____	Date: _____
<input checked="" type="checkbox"/> Comptroller	<u><i>Oppe John</i></u>	Date: <u>03/15/2021</u>
<input checked="" type="checkbox"/> Chief Financial Officer	<u><i>Karen A. Bendegast</i></u>	Date: <u>03/16/2021</u>
<input checked="" type="checkbox"/> Legal	<u><i>Margaret A. Murphy</i></u>	Date: <u>03/14/2021</u>

**APPROVED FOR BOARD RESOLUTION:**

<input checked="" type="checkbox"/> Secretary to the Authority	<u><i>TED</i></u>	Date: <u>03/16/21</u>
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**Remarks:** No staff memorandum; resolution only.

**Resolution Date:** \_\_\_\_\_

**Item No:** \_\_\_\_\_