



ERIE COUNTY WATER AUTHORITY
INTEROFFICE MEMORANDUM

To: Jerome D. Schad, Chair
Peggy A. LaGree, Vice Chair
Michele M. Iannello, Treasurer

Cc: Joyce A. Tomaka, Chief Financial Officer
Russell J. Stoll, Chief Operating Officer
Mark S. Carney, General Counsel

From: Terrence D. McCracken, Secretary to the Authority

Date: December 5, 2022

Subject: Compensation for Inclement Weather Day

As you are aware, Friday, November 18, 2022, severe blizzard conditions in Erie County resulted in many Erie County Water Authority employees reporting absent because of their inability to report to their place of work.

Policy Number 28 of the Employees Policy & Procedures Manual states that the Secretary to the Authority may designate an inclement weather day, therefore, because of the severity of the storm, I as Secretary, as well as many other public agencies deemed it advisable to declare November 18, 2022 an inclement weather day.

However, for the employees who were able to report to work, the Executive Staff believes these employees should be recognized for their efforts by granting one additional personal leave day in which they may use within the 2022 calendar year or may carry over to the 2023 calendar year. Employees absent from their scheduled shift on November 18, 2022 due to the severe weather will be charged a personal leave day.

There is a resolution on today's agenda approving the above. Thank you.

TDM:tg

ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Documents
(check which apply)

Contract: Project Description: <u>Compensation for Inclement Weather Day</u>	Project No.: _____
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Item Description:

<input type="checkbox"/> Agreement	<input type="checkbox"/> Professional Service Contract	<input type="checkbox"/> Amendment	<input type="checkbox"/> Change Order
<input type="checkbox"/> BCD	<input type="checkbox"/> NYSDOT Agreement	<input type="checkbox"/> Contract Documents	<input type="checkbox"/> Addendum
<input type="checkbox"/> Recommendation for Award of Contract	<input type="checkbox"/> Recommendation to Reject Bids		
<input type="checkbox"/> Request for Proposals			
<input checked="" type="checkbox"/> Other <u>Compensation for Inclement Weather Day</u>			

Action Requested:

<input type="checkbox"/> Board Authorization to Execute	<input type="checkbox"/> Legal Approval
<input type="checkbox"/> Board Authorization to Award	<input type="checkbox"/> Execution by the Chairman
<input type="checkbox"/> Board Authorization to Advertise for Bids	<input type="checkbox"/> Execution by the Secretary to the Authority
<input type="checkbox"/> Board Authorization to Solicit Request for Proposals	
<input checked="" type="checkbox"/> Other <u>Compensation for Inclement Weather Day</u>	

Approvals Needed: APPROVED

AS TO CONTENT:

<input type="checkbox"/> Applicable	_____	Date: _____
<input type="checkbox"/> Chief Operating Officer	_____	Date: _____
<input type="checkbox"/> Executive Engineer	_____	Date: _____
<input type="checkbox"/> Director of Administration	_____	Date: _____
<input type="checkbox"/> Risk Manager	_____	Date: _____
<input checked="" type="checkbox"/> Chief Financial Officer	<u><i>Oppe Indira</i></u>	Date: <u>12/08/2022</u>
<input type="checkbox"/> Legal	_____	Date: _____

APPROVED FOR BOARD RESOLUTION:

<input checked="" type="checkbox"/> Secretary to the Authority	<u><i>TDM</i></u>	Date: <u>12/8/2022</u>
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Remarks: _____

Resolution Date: _____	Item No: _____
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