



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

April 7, 2026

TO: Jennifer Hibit, Secretary to the Authority

FROM: John M. Catanzaro, Senior Director of Operations and Infrastructure *Jm c*

SUBJECT: Board Authorization for Hydrant/Valve Replacements

Please be advised that Authority personnel have recently replaced various hydrants and valves that were obsolete, defective or unrepairable. These hydrants and valves are located within the Direct Service areas of the Erie County Water Authority Service Area.

Since the hydrants and valves are assets of the Authority, the old hydrant or valve must be removed from our inventory. This is referred to as "retired". The new hydrant or valve then replaces the retired asset. The make, size, model and cost of the new hydrant or valve is then included as a current asset.

The action to retire an old hydrant or valve and to replace it with a new hydrant or valve requires authorization from the Board. As such please find the following:

- Blue Authorization form for Board Resolution for hydrant and valve replacements.
- Construction Authorization forms for the subject hydrant or valve that was replaced; along with a pink "Property Removed from Service" form for each hydrant and valve. These two documents identify all the pertinent data including the cost of the new asset.

Please advise if you require additional information.

**ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Board Meeting Documents**

Document Name: _____ **Project No.:** _____

Description: _____

Item Description:

Choose one: _____

Other: _____

Action Requested:

Choose one _____

Other: _____

Approvals Required:

APPROVED AS TO CONTENT:

Chief Financial Officer _____ Date: _____

Chief Operating Officer _____ Date: _____

Claims Rep. – Risk Manager _____ Date: _____

Comptroller _____ Date: _____

Director of Administration _____ Date: _____

Director of Distribution _____ Date: _____

Director of Human Resources _____ Date: _____

Director of IT _____ Date: _____

Sr. Director of Operations & Infra _____ *John M. Catanzaro* Date: 4/15/2026

Director of Planning & Water Supply _____ Date: _____

Director of Production _____ Date: _____

Director of Water Quality _____ Date: _____

Executive Engineer _____ *Leonard F. Boelter* Date: 4/15/2026

General Counsel (Legal) _____ Date: _____

Other: _____ Date: _____

APPROVED FOR BOARD RESOLUTION:

Secretary to the Authority _____ *Justin* Date: 04/16/2026

Remarks: _____

Resolution Date: _____ Item No: _____

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 202600084

Authorization No.: EC 7576, R 260014
Date: 02/26/26
Inputted By/Date: 04/06/26 Imp

02/26/26 Estimate Starting Date
02/26/26 Estimate Complete Date
 yes no Retirement Involved
 Public Street
Private Right of Way
On Authority's Prop
Tax Districts _____

TITLE OF PROJECT: Replaced existing 5' hydrant at 30 Marne Rd. CHTN

Name of Grantor of Easement _____
Date of Easement _____

DETAILED DESCRIPTION AND PURPOSE:
Originally installed in 1979 under EC 3083, was scrapped, retired under #R 260014, and replaced with a 5' Kennedy K81 hydrant under EC 7576. Old Mueller standard hydrant was unrepairable. Work done by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:
System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

ESTIMATE COST

RESTORATION ESTIMATED
(1) Total Est. Cost \$ 8,195.00
(2) _____ Meters and Service @ _____ \$ _____
(3) Removal Cost Less Salvage \$ _____
(4) Gross Investment \$ _____

DEDUCT

(5) Const. Advance \$ _____
(6) Service Conn. \$ _____
(7) Refunds \$ _____
(8) Net Auth. Invest. \$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd. \$ _____
(10) This Authorization \$ _____
(11) Pre Approved \$ _____
(12) Tot. Apvl. To Date \$ _____
(13) Bal. Budget Expnd. \$ _____

RATIFICATION

APPROVALS

Preparation S. Spier
Director of Oper. [Signature]
Exec. Engr. [Signature]
Admn. Director [Signature]
Legal Dept. _____
Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____
Item No. _____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	04/06/26 Imp	Project No.:	202600084
G.L. No.	186.000		
Pri. No.		Location:	CHTN
Auth No.		(Town)	Date: 02/26/26
Date Installed:	1979	Public St.	(X)
Under Auth. No.:	EC 3083	or	
Date Removed:	02/26/26	Private-Right-of-Way	()
Replaced Under:	EC 7576	Disp. 1. Book Value	
	(EC, OWIP, BI#)	Code: 2. Cost of Removal	
		3. Salvage (Trade-in)	

Complete description of unit retired: (Record numbers if possible)

1-5' bury Mueller standard

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

Item Retired			Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
CPR	Page	& Line				Per unit	Total		

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Project No. 202600085

Authorization No.: EC 7577, R 260015
Date: 02/26/26
Inputted By/Date: 04/06/26 Imp

02/26/26 Estimate Starting Date
02/26/26 Estimate Complete Date
 yes no Retirement Involved
 Public Street
Private Right of Way
On Authority's Prop
Tax Districts _____

TITLE OF PROJECT: Replaced existing 8" valve at 8615 Stahley Rd. CLTN

Name of Grantor of Easement _____
Date of Easement _____

DETAILED DESCRIPTION AND PURPOSE:

Originally installed prior to 10/01/1999, was scrapped, retired under #R 260015, and replaced with a 8" resilient seat valve under EC 7577. Old 8" gate valve was unrepairable. Work done by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:
System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

ESTIMATE COST

(1) Total Est. Cost \$ 12,374.15
(2) _____ Meters and Service @ _____ \$ _____
(3) Removal Cost Less Salvage \$ _____
(4) Gross Investment \$ _____

DEDUCT

(5) Const. Advance \$ _____
(6) Service Conn. \$ _____
(7) Refunds \$ _____
(8) Net Auth. Invest. \$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd. \$ _____
(10) This Authorization \$ _____
(11) Pre Approved \$ _____
(12) Tot. Apvl. To Date \$ _____
(13) Bal. Budget Expnd. \$ _____

RATIFICATION

APPROVALS

Preparation S. Spier
Director of Oper. [Signature]
Exec. Engr. [Signature]
Admn. Director _____
Legal Dept. _____
Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____
Item No. _____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	<u>04/06/26 lmp</u>	Project No.:	<u>202600085</u>
G.L. No.	<u>186.000</u>		
Pri. No.	<u> </u>	Location:	<u>CLTN</u> Date: <u>02/26/26</u>
Auth No.	<u> </u>	(Town)	
Date Installed:	<u>Prior to 10/01/1999</u>	Public St.	(X)
Under Auth. No.:	<u> </u>	or	
Date Removed:	<u>02/26/26</u>	Private-Right-of-Way	()
Replaced Under:	<u>EC 7577</u>	Disp. 1.	Book Value
	<u>(EC, OWIP, BI#)</u>	Code: 2.	Cost of Removal
		3.	Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-8" gate valve

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

Item Retired			Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
CPR	Page	& Line				Per unit	Total		

General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000			
JE 32 (Cr)	101.000	XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX		
JE 33 (Cr)	186.00			

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 202600086

Authorization No.: EC 7578, R 260016
Date: 03/18/26
Inputted By/Date: 04/06/26 lmp

03/18/26 Estimate Starting Date
03/18/26 Estimate Complete Date
 yes no Retirement Involved
 Public Street
Private Right of Way
On Authority's Prop
Tax Districts _____

TITLE OF PROJECT: Replaced existing 5' hydrant at 5105 Harris Hill Rd. CLTN

Name of Grantor of Easement _____
Date of Easement _____

DETAILED DESCRIPTION AND PURPOSE:
Originally installed prior to 10/01/1999, was scrapped, retired under #R 260016, and replaced with a 5' Mueller Centurion hydrant under EC 7578. Old 5' Kennedy hydrant was unrepairable. Work done by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:
System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

ESTIMATE COST

RESTORATION ESTIMATED

(1) Total Est. Cost \$ 5,556.00
(2) _____ Meters and Service @ _____ \$ _____
(3) Removal Cost Less Salvage \$ _____
(4) Gross Investment \$ _____

RATIFICATION

DEDUCT

(5) Const. Advance \$ _____
(6) Service Conn. \$ _____
(7) Refunds \$ _____
(8) Net Auth. Invest. \$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd. \$ _____
(10) This Authorization \$ _____
(11) Pre Approved \$ _____
(12) Tot. Apvl. To Date \$ _____
(13) Bal. Budget Expnd. \$ _____

APPROVALS

Preparation S Spier
Director of Oper. [Signature]
Exec. Engr. [Signature]
Admn. Director [Signature]
Legal Dept. _____
Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____
Item No. _____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	04/06/26 Imp	Project No.:	202600086
G.L. No.	186.000		
Pri. No.		Location:	CLTN
Auth No.		(Town)	Date: 03/18/26
Date Installed:	Prior to 10/01/1999	Public St.	(X)
Under Auth. No.:		or	
Date Removed:	03/18/26	Private-Right-of-Way	()
Replaced Under:	EC 7578	Disp. 1.	Book Value
	(EC, OWIP, BI#)	Code: 2.	Cost of Removal
			3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-5' bury Kennedy K81 hydrant

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

Item Retired			Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
CPR	Page	& Line				Per unit	Total		

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION

Project No. 202600083

Authorization No.: EC 7574, R 260013

Date: 03/19/26

Inputted By/Date: 04/06/26 lmp

03/19/26 Estimate Starting Date
03/19/26 Estimate Complete Date
 yes no Retirement Involved
 Public Street
Private Right of Way
On Authority's Prop
Tax Districts

TITLE OF PROJECT: Replaced existing 5'
hydrant at 41 Roman Ln. AMTN

Name of Grantor of Easement

DETAILED DESCRIPTION AND PURPOSE:

Date of Easement

Originally installed in 1970 under EC 2234, was
scrapped, retired under #R 260013, and replaced with
a 5' Kennedy K81 hydrant under EC 7574. Old 5'
Kennedy K11 hydrant was unrepairable. Work done
by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:

System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

ESTIMATE COST

RESTORATION ESTIMATED

- (1) Total Est. Cost \$ 3,227.00
- (2) Meters and Service @ \$
- (3) Removal Cost Less Salvage \$
- (4) Gross Investment \$

RATIFICATION

DEDUCT

- (5) Const. Advance \$
- (6) Service Conn. \$
- (7) Refunds \$
- (8) Net Auth. Invest. \$

BUDGETARY DATA

- (9) Tot. Budget Expnd. \$
- (10) This Authorization \$
- (11) Pre Approved \$
- (12) Tot. Apvl. To Date \$
- (13) Bal. Budget Expnd. \$

APPROVALS

RESOLUTION APPROVING

Preparation S. Spier Spier
Director of Oper. [Signature]
Exec. Engr. [Signature]
Admn. Director [Signature]
Legal Dept.
Acct. Dept.

Adopted
Item No.

