

ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Documents
(check which apply)

Contract: N/A Project No.: N/A

Project Description: July Step Increments

Item Description:

- | | | | |
|---|--|---|---------------------------------------|
| <input type="checkbox"/> Agreement | <input type="checkbox"/> Professional Service Contract | <input type="checkbox"/> Amendment | <input type="checkbox"/> Change Order |
| <input type="checkbox"/> BCD | <input type="checkbox"/> NYSDOT Agreement | <input type="checkbox"/> Contract Documents | <input type="checkbox"/> Addendum |
| <input type="checkbox"/> Recommendation for Award of Contract | <input type="checkbox"/> Recommendation to Reject Bids | | |
| <input type="checkbox"/> Request for Proposals | | | |
| <input checked="" type="checkbox"/> Other <u>July Step Increments</u> | | | |

Action Requested:

- | | |
|---|--|
| <input type="checkbox"/> Board Authorization to Execute | <input type="checkbox"/> Legal Approval |
| <input type="checkbox"/> Board Authorization to Award | <input type="checkbox"/> Execution by the Chairman |
| <input type="checkbox"/> Board Authorization to Advertise for Bids | <input type="checkbox"/> Execution by the Secretary to the Authority |
| <input type="checkbox"/> Board Authorization to Solicit Request for Proposals | |
| <input checked="" type="checkbox"/> Other <u>Board Authorization to Approve</u> | |

Approvals Needed:

APPROVED AS TO CONTENT:

- | | | |
|---|--------------------------|---------------------|
| <input checked="" type="checkbox"/> Department Head | <u>Steven A. Pradyan</u> | Date: <u>6/3/19</u> |
| <input type="checkbox"/> Risk Manager | _____ | Date: _____ |
| <input type="checkbox"/> Director of Administration | _____ | Date: _____ |
| <input type="checkbox"/> Executive Engineer | _____ | Date: _____ |

APPROVED AS TO FORM:

- | | | |
|--------------------------------|-------|-------------|
| <input type="checkbox"/> Legal | _____ | Date: _____ |
|--------------------------------|-------|-------------|

APPROVED FOR BOARD RESOLUTION:

- | | | |
|--|--------------------|---------------------|
| <input checked="" type="checkbox"/> Secretary to the Authority | <u>[Signature]</u> | Date: <u>6/5/19</u> |
|--|--------------------|---------------------|

Remarks: See attached memo

Resolution Date: _____

Item No: _____



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

May 31, 2019

To: Terrence D. McCracken, Secretary to the Authority

From: Joyce A. Tomaka, Comptroller

Subject: Salary Step Increments

Pursuant to Article XI of both collective bargaining agreements and Policy 27 in the Erie County Water Authority Human Resources Policy & Procedures Manual, the employees on the attached list are eligible for salary step increments as outlined effective July 1, 2019.

The eligibility list was prepared based on each employee's years of service with the Authority and the passage of time since the last granted increment. The list was reviewed by the Director of Human Resources for compliance with the Human Resources policy and the collective bargaining agreements. The Director has advised Accounting that no employees on the list should be excluded for poor performance based on the recommendation of their Department Head.

Please include a resolution on the June 13, 2019 meeting agenda for consideration by the Commissioners.

SALARY STEP INCREMENTS - JULY 2019

EMP NO	LAST NAME	FIRST NAME	TITLE	UNION CODE	GRADE	CURRENT STEP	NEW STEP
7	Meahl	Ricky	Crew Chief (ECWA)	C	22F	3	4
13	Taylor	John	Crew Chief (ECWA)	C	22F	3	4
56	Selph	Timothy	Crew Chief (ECWA)	C	22F	3	4
99	Fahey	Michael	Crew Chief (ECWA)	C	22F	4	5
114	Peluso	Anthony	Water Utility Worker	A	3A	3	4
119	Cassens	Ryan	Planner- Geographic Information Systems	C	13	3	4
121	Chambers	Karen	Account Clerk	C	05	3	4
122	Engle	Jeffrey	Water Treatment Plant Operator	A	6B	4	5
130	Croft	James	Meter Service Worker	A	4B	3	4
134	Elling	Timothy	Water Utility Worker	A	3B	2	3
135	Pajonk	Gary	Water Utility Worker	A	3B	1	2
137	Devlin	Steven	Water Utility Worker	A	3B	1	2
138	Dickey	Robert	Meter Service Worker	A	4B	1	2
139	Simson Jr.	William	Meter Service Worker	A	4B	1	2
140	Hassett	Amy	Account Clerk	C	5	A	B
141	Stefanik	Renee	Account Clerk	C	5	A	B
144	Sankey	Charles	Water Utility Worker	A	3A	3	4
146	Otoka	Aaron	Meter Service Worker	A	4B	3	4
147	Killian	John	Meter Service Worker	A	4B	3	4
148	Kapuszcak	Thomas	Meter Service Worker	A	4B	3	4
150	Livecchi	Meghan	Account Clerk	C	05	1	2
155	Keller	Jared	Assistant Instrumentation Electrical & Electronic Technician	C	12	B	1
247	Obson	Michael	Senior Meter Service Worker	C	12	4	5
267	Marchitte	Christopher	Water Treatment Plant Operator Crew Chief	E	17E	2	3
305	Pajek	Joseph	Assistant Instrumentation Electrical & Electronic Technician	C	12	3	4
411	McCann	Craig	Water Utility Worker	A	3B	3	4
415	Ball	Dennis	Director of Operations	E	25E	4	5
573	Figler	Sabrina	Director of Drinking Water Quality (ECWA)	E	30E	1	2
680	McAuley, Jr.	Michael	Geographic Information Systems Analyst	C	19	4	5
856	Messing	Robert	Assistant Business Office Manager (ECWA)	E	16E	3	4
857	Murphy	Margaret	Attorney	E	37E	2	3
862	Barrett	Matthew	Security Officer (ECWA)	E	19E	2	3
868	Patton	David	Senior Production Engineer	E	30E	1	2
889	Stoll	Russell	Executive Engineer	E	35E	4	5
890	Kowalski	Leonard	Senior Distribution Engineer	E	30E	4	5
2044	Lichtenthal	Laura	Account Clerk	C	05	1	2
2122	NeMoyer	Thomas	Assistant Engineering Drafts Worker	C	4	B	1
2221	Whitbeck	Kimberly	Stores Clerk (55A)	A	6	1	2