

ERIE COUNTY WATER AUTHORITY  
AUTHORIZATION FORM  
For Approval/Execution of Documents  
(check which apply)

**Contract:** TCS-003

**Project No.:** 201900014

**Project Description:** Maintenance, Repair, and Adjustments Required to Maintain Optimum Overall System Performance of the Existing 11 GHz Microwave Radio System.

**Item Description:**


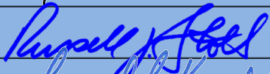



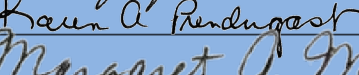
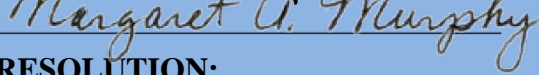
- |  |   |   |                                       |
|--|---|---|---------------------------------------|
| <input type="checkbox"/> Agreement   | <input checked="" type="checkbox"/> Professional Service Contract | <input type="checkbox"/> Amendment          | <input type="checkbox"/> Change Order |
| <input type="checkbox"/> BCD   | <input type="checkbox"/> NYSDOT Agreement                         | <input type="checkbox"/> Contract Documents | <input type="checkbox"/> Addendum     |
| <input type="checkbox"/> Recommendation for Award of Contract                | <input type="checkbox"/> Recommendation to Reject Bids            |   |                                       |
| <input type="checkbox"/> Request for Proposals                               |   |   |                                       |
| <input checked="" type="checkbox"/> Other <u>One-Year Contract Extension</u> |   |   |                                       |

**Action Requested:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Board Authorization to Execute            | <input checked="" type="checkbox"/> Legal Approval                   |
| <input type="checkbox"/> Board Authorization to Award                         | <input checked="" type="checkbox"/> Execution by the Chairman        |
| <input type="checkbox"/> Board Authorization to Advertise for Bids            | <input type="checkbox"/> Execution by the Secretary to the Authority |
| <input type="checkbox"/> Board Authorization to Solicit Request for Proposals |  |
| <input type="checkbox"/> Other _____  |  |

**Approvals Needed:**

**APPROVED AS TO CONTENT:**

<input checked="" type="checkbox"/> Secretary to the Authority		Date: 10/14/20
<input checked="" type="checkbox"/> Chief Operating Officer		Date: 10/16/2020
<input checked="" type="checkbox"/> Executive Engineer		Date: 10/16/2020
<input checked="" type="checkbox"/> Director of Administration		Date: 10.16.2020
<input checked="" type="checkbox"/> Risk Manager		Date: 10/19/2020
<input checked="" type="checkbox"/> Chief Financial Officer		Date: 10/16/2020
<input checked="" type="checkbox"/> Legal		Date: 10/19/2020

**APPROVED FOR BOARD RESOLUTION:**

<input checked="" type="checkbox"/> Secretary to the Authority		Date: 10/19/20
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**Remarks:** \_\_\_\_\_

**Resolution Date:** \_\_\_\_\_

**Item No:** \_\_\_\_\_



# ERIE COUNTY WATER AUTHORITY

## INTEROFFICE MEMORANDUM

October 7, 2020

To: Terrence D. McCracken, Secretary to the Authority

From: Jeffrey C. Schlierf, Acting Manager of Information Technology *JCS*

Subject: Maintenance, Repair, and Adjustments Required to Maintain  
Optimum Overall System Performance of the Existing  
11 GHz Microwave Radio System.  
ECWA Project No. 201900014

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The above referenced service contract will expire on December 31, 2020. The Contractor, Transwave Communications Systems, Inc. expressed interest in extending the current contract with ECWA under the same terms and conditions for one year, through December 31, 2021. This contract enables the Authority to obtain necessary professional services to maintain/repair the microwave radio communication link between the Ellicott Square building and the Service Center

The following documents are attached to process the extension of the above referenced contract:

- Blue Authorization Form.
- Three originals of "Erie County Water Authority Contract Extension Form".
- Letter from Transwave Communications Systems, Inc., dated October 7, 2020, requesting contract extension.
- Copy of page 7 of 12 of the current Professional Services Contract with Section 4.1, TERM.

JCS:jmf

Attachments

cc: R.Stoll

CONT-TCS-003-1901-I-011



October 7, 2020

Mr. Jeffrey Schlierf  
Acting Manager of Information Technology  
Erie County Water Authority  
3030 Union Road  
Buffalo, NY 14227

Jeff,

Transwave Communications Systems, Inc. intends on enacting the one-year renewal for the Maintenance Agreement TCS-003.

The pricing for 2021 will be as follows:

Annual Fees	\$19,475.00
Spare Parts Maintenance	\$ 2,350.00

If you have any questions, please contact our offices.

Sincerely,

A handwritten signature in blue ink, reading "Raymond E. Rabb", with a stylized flourish at the end.

Raymond E. Rabb  
President

Installation Overtime	\$157.50 per hour
Tower	\$160.00 per hour
Tower Overtime	\$240.00 per hour

Above pricing includes mobilization/demobilization to the two Authority sites, Service Center and Ellicott Square Building, as required to maintain the terms of this Agreement.

**4. TERM:**

**4.1** The term of the Agreement will be January 1, 2019, through December 31, 2020, (two years). If the Authority and the Contractor mutually agree to continue this Agreement after December 31, 2020, it shall be extended for not more than one-year on the same terms and conditions provided for herein. The Contractor shall provide written notification to the Authority of the one-year extension prior to the expiration of the initial term of this Agreement.

**5. MISCELLANEOUS:**

**5.1** All parts and materials under this Agreement shall be new and unused.

**5.2** All replaced parts and materials shall be removed from the work site and disposed of using proper disposal methods.

**5.3** This Agreement for work, materials, and/or supplies, at the sole discretion of the Authority, may include additional work, materials, or supplies for the purpose of completing this contract as originally proposed and designed. Such additional work, materials, and supplies shall be ordered by the Authority in writing and shall be paid pursuant to unit contract prices contained in this Agreement, or where there are no such unit prices, by a lump sum proposal accepted by the Authority in writing.

**6. SUBCONTRACT AND ASSIGNMENT:**

**6.1** The Consultant may not subcontract or delegate any of the work, services, and/or other obligations of the Consultant without the express written consent of the Authority. The Authority and the Consultant bind themselves and their successors, administrators and assigns to the terms of this Agreement. The Consultant shall not assign, sublet or transfer its interest in the Agreement without the written consent of the Authority.

**7. AMENDMENTS:**

**7.1** No modification or variation from the terms of this Agreement shall be effective unless it is in writing and authorized by a resolution of the Board of Commissioners of the Authority and signed by all parties.

**8. RIGHT TO TERMINATE:**

# ERIE COUNTY WATER AUTHORITY CONTRACT EXTENSION FORM

<b>PROJECT NO.:</b>	201900014	<b>CONTRACT NO.:</b>	TCS-003
<b>JOB NUMBER:</b>		<b>EC NO.:</b>	
<b>OWIP NO.:</b>		<b>ENTERED BY/DATE</b>	jmf 10/06/2020
<b>TITLE:</b>	1GB MICROWAVE RADIO & ANTENNA MAINTENANCE		

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A one-year extension to contract per Professional Services Contract Page 7 of 12, Paragraph 4.1:

“The term of the Agreement will be January 1, 2019, through December 31, 2020, (two years). If the Authority

and the Contractor mutually agree to continue this Agreement after December 31, 2020, it shall be extended for not more than one-year on the same terms and conditions provided herein. The Contractor shall provide written notification to the Authority of the one-year extension prior to the expiration of the initial term of this Agreement.”
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<b>NEW CONTRACT TERM:</b>
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One (1) year extension to existing Professional Services Contract.
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<b>Contractor: Transwave Communications Systems, Inc</b>	<b>ERIE COUNTY WATER AUTHORITY</b>
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\_\_\_\_\_

**Signature:** \_\_\_\_\_

<b>Title: President</b>
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**Date:**

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Original Contract Amount
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\$	
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	<b>43,650.00</b>
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### Contract Extension 2021-2022

	\$
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	<b>21,825.00</b>
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<b>New Contract Amount</b>
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\$	
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<b>65,475.00</b>
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<b>PREPARER</b>
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24 211

 Date: 10/7/2020

DEPARTMENT HEAD

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**Date:** \_\_\_\_\_

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**THE CLIENT ENGINEER**

**EXECUTIVE ENGINEER**

Date: \_\_\_\_\_