




ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

December 4, 2023

To: Jerome D. Schad, Chair
Peggy A. LaGree, Vice Chair
Michele M. Iannello, Treasurer

From: Joyce Tomaka, Chief Financial Officer 

Subject: Non-represented employees Cost of Living Increase

Employees represented by both the Civil Service Employees Association and the Brotherhood of Western New York Water Workers have negotiated a 2.75% cost of living increase for 2024.

It is customary for the Board to consider an annual cost of living increase for employees not covered by a collective bargaining agreement. In order to process a January 1, 2024 cost of living increase, an amended wage schedule for non-represented employees which includes a 2.75% increase has been included on the December 14, 2023 meeting for your consideration.

cc J. Brown
M. Carney
C. Eaton
T. McCracken

ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Documents
(check which apply)

Contract: _____ **Project No.:** _____
Project Description: Cost of Living Increase for Non-represented employees effective January 1, 2024

Item Description:

<input type="checkbox"/> Agreement	<input type="checkbox"/> Professional Service Contract	<input type="checkbox"/> Amendment	<input type="checkbox"/> Change Order
<input type="checkbox"/> BCD	<input type="checkbox"/> NYSDOT Agreement	<input type="checkbox"/> Contract Documents	<input type="checkbox"/> Addendum
<input type="checkbox"/> Recommendation for Award of Contract	<input type="checkbox"/> Recommendation to Reject Bids		
<input type="checkbox"/> Request for Proposals			
<input checked="" type="checkbox"/> Other <u>New Salary Schedule</u>			

Action Requested:

<input type="checkbox"/> Board Authorization to Execute	<input type="checkbox"/> Legal Approval
<input type="checkbox"/> Board Authorization to Award	<input type="checkbox"/> Execution by the Chairman
<input type="checkbox"/> Board Authorization to Advertise for Bids	<input type="checkbox"/> Execution by the Secretary to the Authority
<input type="checkbox"/> Board Authorization to Solicit Request for Proposals	
<input checked="" type="checkbox"/> Other <u>Approve January 1, 2024 wage schedule</u>	

Approvals Needed:

APPROVED AS TO CONTENT:

<input checked="" type="checkbox"/> Comptroller	<u>Jessica R. Bepko</u>	Date: <u>12/4/23</u>
<input checked="" type="checkbox"/> Chief Operating Officer	<u>[Signature]</u>	Date: <u>12/04/2023</u>
<input type="checkbox"/> Executive Engineer	_____	Date: _____
<input type="checkbox"/> Director of Administration	_____	Date: _____
<input type="checkbox"/> Dir. of Human Resources	_____	Date: _____
<input checked="" type="checkbox"/> Chief Financial Officer	<u>[Signature]</u>	Date: <u>12/4/2023</u>
<input checked="" type="checkbox"/> Legal	<u>Mark Carney</u>	Date: <u>12/04/23</u>

APPROVED FOR BOARD RESOLUTION:

<input checked="" type="checkbox"/> Secretary to the Authority	<u>[Signature]</u>	Date: <u>12-04-23</u>
--	--------------------	-----------------------

Remarks: _____

Resolution Date: _____ **Item No:** _____