



ERIE COUNTY WATER AUTHORITY
INTEROFFICE MEMORANDUM

To: Jerome D. Schad, Chair
Peggy A. LaGree, Vice Chair
Michele M. Iannello, Treasurer

From: Joyce Tomaka, Chief Financial Officer

Cc: Jennifer Hibit, Secretary to the Authority

Date: October 7, 2026

Subject: Appointment Notice for Comptroller

The Office of the Secretary recently posted for the vacancy of Comptroller on the Authority's website and placed an advertisement on the Association of Metropolitan Water Agencies' website. Two qualified candidates applied and interviews were conducted by Jennifer Hibit, Charles Eaton and me (the "Interview Committee"). After the interviews, the Interview Committee agreed that it would be in the best interest of the Authority to hire Mary Nytz-Hosler for the position.

The Interview Committee discussed with Ms. Nytz-Hosler the responsibilities associated with the Comptroller title and expectations tied to the role. Ms. Nytz-Hosler brings with her over 35 years of experience in several essential fields, including governmental accounting, budgeting, cash management, financial analysis, auditing, debt oversight, and financial reporting. Ms. Nytz-Hosler's extensive resume is attached for your review.

In accordance with the Authority's Employment Policy and Procedures, Policy No. 92, and unless the Board elects to hold the appointment in abeyance, the Secretary's Office will issue an appointment letter to Ms. Nytz-Hosler with an anticipated start date of Monday, October 26, 2026. Ms. Nytz-Hosler will start at Salary Grade 34E, Step 1, with an annual salary of \$159,030.56.

A resolution to approve the appointment of Ms. Nytz-Hosler to the position of Comptroller has been included for your consideration at the meeting of October 19, 2026.

Please feel free to contact Secretary Hibit or myself with any questions. Thank you.

JT:alh

ERIE COUNTY WATER AUTHORITY AUTHORIZATION FORM
For Approval/Execution of Board Meeting Documents

Requestor/Project Mgr.: Joyce Tomaka Project No.: _____

Document Name/Description: Appointment of Comptroller

Item Description: Choose one: Other

Other: Appointment of Comptroller

Action Requested: Choose one: Board Approval

Other: _____



If Applicable, the MPO Amendment Form has been submitted to Central Purchasing.

APPROVED AS TO CONTENT:

✓Required Approvals:

☒	Chief Financial Officer	<u>Joyce Tomaka</u>	Date: <u>10/07/2026</u>
☒	Chief Operating Officer	<u>[Signature]</u>	Date: <u>10/07/2026</u>
☐	Claims Rep. – Risk Manager	_____	Date: _____
☐	Comptroller	_____	Date: _____
☐	Director of Administration	_____	Date: _____
☐	Director of Distribution	_____	Date: _____
☐	Director of Human Resources	_____	Date: _____
☐	Director of Cybersecurity & IT	_____	Date: _____
☐	Director of Planning & WS	_____	Date: _____
☐	Director of Production	_____	Date: _____
☐	Director of Water Quality	_____	Date: _____
☐	Executive Engineer	_____	Date: _____
☒	General Counsel (Legal)	<u>Mark Carney</u>	Date: <u>10/7/2026</u>
☐	Sr. Director of Operations & Infra.	_____	Date: _____
☐	Other:	_____	Date: _____

APPROVED FOR BOARD RESOLUTION

Secretary to the Authority [Signature] Date: 10/7/2026

Remarks: _____

Resolution Date: _____ Item No: _____

MARY K. NYTZ-HOSLER

GOVERNMENT FINANCE | ACCOUNTING | AUDIT | PUBLIC-SECTOR LEADERSHIP

Angola, New York | (716) 523-4573 | Maryhosler65@gmail.com

EXECUTIVE PROFILE

Senior public sector executive with approximately ten years of governmental fiscal leadership and more than three decades of financial management experience. Expertise includes government accounting, governmental auditing under Generally Accepted Government Auditing Standards, internal controls, budgeting, capital planning, cash and investment oversight, debt service management, bond issuance coordination, financial reporting, accounting system controls, and communication of complex fiscal matters. Record of restoring fiscal stability, strengthening accountability, improving financial processes, and leading multidisciplinary teams.

CORE QUALIFICATIONS

Governmental Fiscal Control | Government Accounting & Financial Reporting | Bond Issuance & Debt Oversight | Capital Planning & Financing | GAGAS / Yellow Book Auditing | GAO Green Book Internal Controls | Budget Development | Cash & Investment Oversight | Accounting Systems & Reconciliations | Audit Committee Governance | Risk Assessment | Staff Leadership | Public Communication

PROFESSIONAL EXPERIENCE

ERIE COUNTY COMPTROLLER'S OFFICE | Buffalo, New York

October 2022 - Present

Deputy Comptroller - Audit

- Direct the County's Audit Division, including risk-based audit planning, staff supervision, engagement quality control, report development, and communication with departments, elected officials, the Audit Committee, and the public.
- Lead performance, financial, and compliance audits under Generally Accepted Government Auditing Standards, applying GAO internal control principles to evaluate governance, financial reporting, accounting records, legal compliance, and operational effectiveness.
- Evaluate government accounting and fiscal processes involving general ledger activity, fund accounting, reconciliations, payroll, accounts payable, revenues, grants, reimbursements, electronic payments, capital projects, investments, cash management, and financial system access controls.
- Directed or supervised released audits of Fleet Services; Sheriff inmate escrow and commissary funds; electronic vendor payments; County Clerk revenues and mortgage tax distributions; Real Property Tax Services; and indigent legal services grants and contracts.
- Review County investment and cash management activities, including investment balances, interest earnings, collateralization, treasury controls, legislative authorizations, bank activity, accounting system records, and compliance with investment policies and applicable law.
- Support Audit Committee oversight of the County's annual financial statement and Single Audits and administer competitive procurements for external audit and peer review services.
- Strengthened audit methodology, workpaper documentation, supervisory review, staff training, and quality assurance practices while managing multiple concurrent engagements.

TOWN OF EVANS | Evans, New York

January 2016 - February 2022

Town Supervisor

- Served as the Town's elected executive and fiscal leader, directing governmental accounting, budgeting, cash management, debt oversight, capital planning, financial reporting, operations, personnel, and policy implementation.
- Worked closely with the Town's municipal advisors on all bond issuances, coordinating financial information, capital needs, affordability considerations, debt service impacts, and financing decisions presented to the Town Board.

- Restored the Town's bond rating from no rating following a prior payment default to an AA rating with a stable outlook by reestablishing sound fiscal practices, reliable financial reporting, balanced operations, and responsible debt management.
- Eliminated reliance on tax and revenue anticipation notes, reducing short-term borrowing from \$2.1 million in 2015 to zero - the first year in more than eight years the Town did not borrow to cover a fund balance deficit.
- Led a comprehensive financial recovery by correcting approximately 2,500 missing general ledger transactions, completing four years of account reconciliations, resolving eight years of State Comptroller audit issues, and improving the Town's fund balance from an approximately \$2.6 million deficit to \$88,000 by year end 2017 and approximately \$4 million by the end of my tenure.
- Recovered approximately \$1 million in previously uncollected revenue; reconciled the Water Fund; established a repayment plan to the General Fund; and reduced the Water Fund deficit by approximately \$1.9 million.
- Established procurement, journal entry, account reconciliation, credit card, hiring, and leave policies to strengthen fiscal control, documentation, segregation of duties, and management oversight.
- Developed and maintained balanced budgets, consolidated departments, reduced staffing through attrition, settled two union contracts, and implemented healthcare reforms, including a benefits audit and broker change that reduced annual premiums by more than \$1 million.
- Secured approximately \$13 million in grants for capital and community improvements, including \$3.2 million for a water tower and \$1.2 million for Sturgeon Point Marina, while integrating infrastructure priorities into long term planning.

EVANS BANK | Hamburg, New York

1986 - 2012

Regional Vice President, Financial Advisor & Wealth Management Cluster Leader

- Progressed through positions of increasing responsibility during a 27-year banking career, culminating in leadership of the institution's five largest retail branches with \$284 million in deposits, five direct reports, and 36 team members.
- Directed budgeting, profitability, cash management, risk, compliance, internal audit, lending, customer service, and staff development activities across multiple locations.
- Led a region representing more than 51% of bank deposits and 73% of retail bank profitability and developed a three-year strategy to improve the underperforming wealth management program.
- Performed audits and control reviews addressing risk, loss prevention, regulatory compliance, operating controls, and adherence to requirements of federal banking regulators.

ADDITIONAL LEADERSHIP EXPERIENCE

Senior Business Manager, Pioneer Camp & Retreat Center, Inc. | 2015-2016 - Accounting, budgeting, payroll, human resources, strategic planning, and audit procedures.

Vice President / Referring Agent, Sandhill Investment Management | 2013-Present - Client financial objectives, investment referrals, and financial-services experience.

Director of Mission Advancement & Marketing, Columban Sisters & St. Columban's on the Lake | 2013-2015 - Accounting, budgets, forecasts, fundraising, and multinational mission operations.

EDUCATION & PROFESSIONAL DEVELOPMENT

Stonier Graduate School of Banking

University of Pennsylvania | 2011-2012

Leadership Training for Managers

Dale Carnegie | 2001

Foundations of Banking Diploma; General Banking Diploma

Center for Financial Training | 2000 -2005

A.S., Data Processing

Erie Community College | 1985

SELECTED PUBLIC SERVICE

Association of Erie County Governments, Vice President | Erie County Sewer District No. 2, Board Member | Erie County Environmental Management Council, Council Member | Lake Erie Watershed Protection Alliance, Vice Chair | Town of Evans Planning Board, Former Member