



# ERIE COUNTY WATER AUTHORITY

## INTEROFFICE MEMORANDUM

January 10, 2022

To: Terrence D. McCracken, Secretary to the Authority

From: David M. Patton, Senior Production Engineer *DMP*

Subject: Buoy Installation and Underwater Services, from April 1, 2020 through March 31, 2022  
ECWA Project No. 202000015

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The Authority contracts with diving contractor to perform underwater diving services for various work including the following:

- Buoy installation (Spring) and removal (Fall) for the Van de Water Treatment Plant intake.
- Inspection, cleaning and condition assessment of the raw water facilities at each treatment plant including the intake crib, tunnel, screens and wet well structures.
- Inspection, and condition assessment of finished water structures including the clearwells at each treatment plant.

The above referenced contract to provide these services will expire on March 31, 2022. The Authority and the Supplier, Hohl Industrial Services, Inc., agree that a one-year extension of the current contract at the same terms and conditions would be mutually beneficial for both parties. The Contractor expressed interest in extending the current contract in the attached letter dated December 10, 2021.

This unit price contract was initially bid for two years with the provision for a one-year extension. Hohl Industrial Services Inc. has proven to be a highly capable and reliable vendor, which has been, and continues to be especially valuable throughout the Covid-19 crisis.

Based on this information it is recommended that the Authority complete the necessary documentation to exercise the one-year extension. If there are no objections, the Engineering Department will have the extension paperwork on the next Board Meeting for review and approval.

**Budget Information, as appropriate:**

Unit 1010 – 2022 O&M Budget Item 19 – Payments to Contractors-Other  
Unit 1015 – 2022 O&M Budget Item 19 – Payments to Contractors-Other

DMP:jmf  
Attachment  
cc: R.Stoll  
L.Kowalski  
M Wymer  
L.Lester

ERIE COUNTY WATER AUTHORITY  
AUTHORIZATION FORM  
For Approval/Execution of Documents  
(check which apply)

**Contract:** 20-15-04

**Project No.:** 202000015

**Project Description:** Buoy Installation and Underwater Services, from April 1, 2020 through March 31, 2022

**Item Description:**




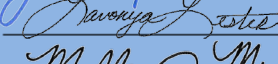



- |  |  |   |                                       |
|--|--|---|---------------------------------------|
| <input type="checkbox"/> Agreement   | <input type="checkbox"/> Professional Service Contract | <input type="checkbox"/> Amendment          | <input type="checkbox"/> Change Order |
| <input type="checkbox"/> BCD   | <input type="checkbox"/> NYSDOT Agreement              | <input type="checkbox"/> Contract Documents | <input type="checkbox"/> Addendum     |
| <input type="checkbox"/> Recommendation for Award of Contract                | <input type="checkbox"/> Recommendation to Reject Bids |   |                                       |
| <input type="checkbox"/> Request for Proposals                               |  |   |                                       |
| <input checked="" type="checkbox"/> Other <u>One Year Contract Extension</u> |  |   |                                       |

**Action Requested:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Board Authorization to Execute            | <input checked="" type="checkbox"/> Legal Approval                   |
| <input type="checkbox"/> Board Authorization to Award                         | <input checked="" type="checkbox"/> Execution by the Chairman        |
| <input type="checkbox"/> Board Authorization to Advertise for Bids            | <input type="checkbox"/> Execution by the Secretary to the Authority |
| <input type="checkbox"/> Board Authorization to Solicit Request for Proposals |  |
| <input type="checkbox"/> Other _____  |  |

**Approvals Needed:**

**APPROVED AS TO CONTENT:**

<input checked="" type="checkbox"/> Sr. Production Engineer		Date: <u>1/10/2022</u>
<input checked="" type="checkbox"/> Chief Operating Officer		Date: <u>01/10/2021</u>
<input checked="" type="checkbox"/> Executive Engineer		Date: <u>01/12/2022</u>
<input checked="" type="checkbox"/> Director of Administration		Date: <u>01/10/2022</u>
<input checked="" type="checkbox"/> Risk Manager		Date: <u>01/11/2022</u>
<input checked="" type="checkbox"/> Chief Financial Officer		Date: <u>01/10/2022</u>
<input checked="" type="checkbox"/> Legal		Date: <u>1/10/2022</u>

**APPROVED FOR BOARD RESOLUTION:**

<input checked="" type="checkbox"/> Secretary to the Authority		Date: <u>1/12/22</u>
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**Remarks:** Pending receipt of updated Insurance(expired first of year) MJM

**Resolution Date:** \_\_\_\_\_

**Item No:** \_\_\_\_\_



SERVICES, INC.

770 RIVERVIEW BLVD., TONWANDA, NY 14150  
PHONE (716) 332-0466 FAX (716) 332-0467  
www.hohlind.com

LETTER OF TRANSMITTAL

178482- : BOUY INSTALLATION  
AND UNDERWATER SERVICES

Transmittal #: 10

Date: 12/10/2021

<b>To:</b>	<b>DAVID PATTON</b>	<b>From:</b>	<b>Tracy Walczak</b>
	ERIE COUNTY WATER AUTHORITY		HOHL INDUSTRIAL SERVICES, INC.
	722 STURGEON POINT ROAD		770 RIVERVIEW BLVD
	DERBY, NY 14047		TONAWANDA, NY 14150
<b>Phone:</b>	716-685-8229	<b>Phone:</b>	716-332-0466
<b>Fax:</b>	716-849-8467	<b>Fax:</b>	716-332-0467
<b>Email:</b>	dpatton@ecwa.org	<b>Email:</b>	twalczak@hohlind.com
<b>CC:</b>	John Bordner - HOHL INDUSTRIAL SERVICES, INC. - Phone: 716-332-0466 - Fax: 716-332-0467 Tracy Walczak - HOHL INDUSTRIAL SERVICES, INC. - Phone: 716-332-0466 - Fax: 716-332-0467		

Attached and/or enclosed are the following documents.

DOC TYPE	DOCUMENT #	COPIES	STATUS	REMARKS
	:CONTRACT EXTENSION REQUEST	1	TRANSMITTED	

Additional Notes:

TRACY WALCZAK

Tracy Walczak



770 Riverview Blvd  
Tonawanda, NY 14150  
Phone (716) 332-0466  
Fax (716) 332-0467  
www.hohlind.com

December 10, 2021

David M. Patton, PE  
Erie County Water Authority  
722 Sturgeon Point Road  
Derby, NY 14047

Re: PN 202000015 Contract 20-15-04  
Buoy Installation and Underwater Services  
Contract Extension

Hohl Ref. 178482

Dear David,

Hohl Industrial Services, Inc., with agreement from Erie County Water Authority would like to extend our current contract (No. 20-15-04), for buoy installation and underwater services, for one additional year at the same terms and conditions. The current contract is due to expire on March 31, 2022.

Thank you and we look forward to your response.

Best Regards,

A handwritten signature in blue ink, appearing to read "John Bordner", is displayed within a light blue rectangular box.

John Bordner  
Project Manager

**AMENDMENT NO. 1 TO THE CONTRACT FOR  
BUOY INSTALLATION AND UNDERWATER SERVICES**

AMENDMENT, effective January 20, 2022, to the Contract for Buoy Installation and Underwater Services (Contract No. 20-15-04) (the “Contract”), entered on April 30, 2020, by and between

**ERIE COUNTY WATER AUTHORITY**  
295 Main Street, Room 350  
Buffalo, New York 14203

hereinafter referred to as the “Authority,” and

**HOHL INSTRUSTRIAL SERVICES, INC.**  
770 Riverview Boulevard  
Tonawanda, New York 14150

hereinafter referred to as “Contractor.”

**WHEREAS**, on April 30, 2020, the Authority awarded the Contractor the Contract; and

**WHEREAS**, the Contract, provides for buoy installation and underwater services to the Authority from April 1, 2020 until March 31, 2022; and

**WHEREAS**, in accordance with Part 2, Paragraph 2.02 of the Specifications of the Contract, the parties may agree to extend the Contract on the same terms and conditions for not more than two successive periods of one year; and

**WHEREAS**, the Supplier has agreed to extend this Contract until March 31, 2023 based on the same terms and conditions; and

**NOW, THEREFORE**, in consideration of mutual promises herein set forth, the parties agree to the following:

- (1) The terms and conditions of the Contract shall continue in effect until March 31, 2023; and
- (2) This Amendment may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement.

**IN WITNESS WHERETO**, the parties hereto have caused this Amendment No. 1 to be

signed by their respective duly constituted officers, attested and sealed pursuant to proper authority.

**ERIE COUNTY WATER AUTHORITY**

By \_\_\_\_\_  
Jerome D. Schad, Chair

**HOHL INDUSTRIAL SERVICES, INC.**

By \_\_\_\_\_

**STATE OF NEW YORK    )**  
**COUNTY OF ERIE        ) ss:**

On the \_\_\_\_ day of January, in the year 2022, before me personally came Jerome D. Schad, to me known, who, being by me duly sworn, did depose and say that he resides in the Amherst, New York, that he is the Chair of the Board of Commissioners for the Erie County Water Authority described in the above instrument, and he signed his name thereto by the authorization of the Board of Commissioners for the Erie County Water Authority.

\_\_\_\_\_  
Notary Public

**STATE OF NEW YORK    )**  
**COUNTY OF \_\_\_\_\_ ) ss:**

On the \_\_\_\_ day of \_\_\_\_\_, in the year 2022, before me personally came \_\_\_\_\_, to me known, who, being by me duly sworn, did depose and say that he/she resides in \_\_\_\_\_ that he/she is the \_\_\_\_\_ of the Corporation described in the above instrument; and that he/she signed his/her name thereto by order of the Board of Directors of said Corporation.

\_\_\_\_\_  
Notary Public

Contract #  
20-15-04



## Erie County Water Authority

3030 Union Road • Cheektowaga, New York 14227-1097  
716-684-1510 • FAX 716-684-3937

### INVITATION TO BID

BID DESCRIPTION: Buoy Installation and Underwater Services from April 1, 2020 to March 31, 2022

PROJECT No.: 202000015

OPENING DATE: Tuesday, March 10, 2020      TIME: 11:00 a.m.

FOR: Buoy Installation and Underwater Services

NAME OF BIDDER: Hohl Industrial Services, Inc.

If you are submitting other Advertisements to Bid, each bid must be enclosed in a separate envelope.

The following EXHIBITS are attached to and made a part of the bid specifications and part of any agreement entered into pursuant to this Advertisement to Bid. If an Exhibit does not have an X on the line preceding it, then the Exhibit is not required for this particular bid.

- |                                     |              |  |
|-------------------------------------|--------------|--|
| <input checked="" type="checkbox"/> | EXHIBIT "D"  | - Bid Bond   |
| <input checked="" type="checkbox"/> | EXHIBIT "G"  | - Non-Collusive Bidding Certification  |
| <input checked="" type="checkbox"/> | EXHIBIT "I"  | - State Finance Law Requirements   |
| <input checked="" type="checkbox"/> | EXHIBIT "J"  | - Section 139-L of State Finance Law, Statement relating to Sexual Harassment Policy |
| <input type="checkbox"/>            | EXHIBIT "P"  | - Performance Bond   |
| <input checked="" type="checkbox"/> | APPENDIX "A" | - Women and Minority Business Enterprise Policy                                      |
| <input checked="" type="checkbox"/> | APPENDIX "B" | - Insurance Requirements   |
| <input checked="" type="checkbox"/> | APPENDIX "C" | - Prevailing Wage Rate Schedule  |

## 2.02 CONTRACT DURATION

If the Erie County Water Authority and Contractor mutually agree to continue this Contract after the 31<sup>st</sup> day of March 2022, it shall be extended for not more than two successive periods of 1 year on the same terms and conditions provided for herein. The Contractor shall provide written notification to the Erie County Water Authority of the contract extension prior to the expiration of the term of this Contract.

**END OF BID SPECIFICATIONS**