



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

February 20, 2025

TO: Terrence D. McCracken, Secretary to the Authority

FROM: John M. Catanzaro, Director of Operations *JmC*

SUBJECT: Board Authorization for Hydrant/Valve Replacements

Please be advised that Authority personnel have recently replaced various hydrants and valves that were obsolete, defective or unrepairable. These hydrants and valves are located within the Direct Service areas of the Erie County Water Authority Service Area.

Since the hydrants and valves are assets of the Authority, the old hydrant or valve must be removed from our inventory. This is referred to as "retired". The new hydrant or valve then replaces the retired asset. The make, size, model and cost of the new hydrant or valve is then included as a current asset.

The action to retire an old hydrant or valve and to replace it with a new hydrant or valve requires authorization from the Board. As such please find the following:

- Blue Authorization form for Board Resolution for hydrant and valve replacements.
- Construction Authorization forms for the subject hydrant or valve that was replaced; along with a pink "Property Removed from Service" form for each hydrant and valve. These two documents identify all the pertinent data including the cost of the new asset.

Please advise if you require additional information.

**ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Board Meeting Documents**

Document Name: _____ **Project No.:** _____

Description: _____

Item Description:

Choose one:

Other: _____

Action Requested:

Choose one:

Other: _____

Approvals Required:

APPROVED AS TO CONTENT:

Chief Financial Officer _____ Date: _____

Chief Operating Officer _____ Date: _____

Claims Rep. – Risk Manager _____ Date: _____

Comptroller _____ Date: _____

Director of Administration _____ Date: _____

Director of Distribution _____ Date: _____

Director of Human Resources _____ Date: _____

Director of IT _____ Date: _____

Director of Production _____ Date: _____

Director of Water Quality _____ Date: _____

Executive Engineer *Leonard F. Konaleski* _____ Date: 3/10/2025

General Counsel (Legal) _____ Date: _____

Other: _____ *John M. Catanzaro* _____ Date: 3/10/2025

APPROVED FOR BOARD RESOLUTION:

Secretary to the Authority *[Signature]* _____ Date: 03/10/2025

Remarks: _____

Resolution Date: _____ **Item No:** _____

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 202500036
Budget No. 250906

Authorization No.: EC 7477, R 250003
Date: 01/29/25
Inputted By/Date: 02/19/25 Imp

01/29/25 Estimate Starting Date
01/29/25 Estimate Complete Date
 yes no Retirement Involved
 Public Street
Private Right of Way
On Authority's Prop
Tax Districts _____
Name of Grantor of Easement _____
Date of Easement _____

TITLE OF PROJECT: Replaced existing 6' hydrant at 3225 Weller Rd. EDTN

CLASS OF MAIN INSTALLATION:
System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

DETAILED DESCRIPTION AND PURPOSE:
Originally installed prior to 01/06/20, was scrapped, retired under #R 250003, and replaced with a 6' Kennedy K81 hydrant under EC 7477. Old 6' Waterous hydrant was unrepairable. Work done by ECWA forces at ECWA expense.

ESTIMATE COST

RESTORATION ESTIMATED
(1) Total Est. Cost \$ 12,825.00
(2) _____ Meters and \$ _____
Service @ _____
(3) Removal Cost Less Salvage \$ _____
(4) Gross Investment \$ _____

DEDUCT

(5) Const. Advance \$ _____
(6) Service Conn. \$ _____
(7) Refunds \$ _____
(8) Net Auth. Invest. \$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd. \$ _____
(10) This Authorization \$ _____
(11) Pre Approved \$ _____
(12) Tot. Apvl. To Date \$ _____
(13) Bal. Budget Expnd. \$ _____

RATIFICATION

APPROVALS

Preparation S. Spier
Director of Oper. *[Signature]*
Exec. Engr. *[Signature]* 2-24-2025
Admn. Director _____
Legal Dept. _____
Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____
Item No. _____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	02/19/25 Imp	Project No.:	202500036
G.L. No.	186.000		
Pri. No.		Location:	EDTN
Auth No.			Date: 01/29/25
Date Installed:	Prior to 01/06/20		Public St. (X)
Under Auth. No.:			or
Date Removed:	01/29/25		Private-Right-of-Way ()
Replaced Under:	EC 7477	Disp. Code:	1. Book Value
	(EC#, OWIP, BI#)		2. Cost of Removal
			3. Salvage (Trade-in)
Complete description of unit retired: (Record numbers if possible)			
1-6' bury Waterous hydrant			

Department Head

FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.

Item Retired			Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
CPR	Page	& Line				Per unit	Total		

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 202500037
Budget No. 250906

Authorization No.: EC 7478, R 250004
Date: 02/02/25
Inputted By/Date: 02/20/25 Imp

02/02/25 Estimate Starting Date
02/02/25 Estimate Complete Date
 yes no Retirement Involved
 Public Street
Private Right of Way
On Authority's Prop
Tax Districts _____

TITLE OF PROJECT: Replaced existing 6'
hydrant at 128 Leocrest Ct. WSTN

Name of Grantor of Easement _____
Date of Easement _____

DETAILED DESCRIPTION AND PURPOSE:

Originally installed in 1961 under EC 1025, was
scrapped, retired under #R 250004, and replaced
with a 6' Kennedy K81 hydrant under EC 7478. Old
6' Mueller Improved hydrant was unrepairable. Work
done by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:
System Betterment
Bldr/Cont/Dev. Agree.
Owner Occupant Cont.
Special Revenue Cont.

ESTIMATE COST

RESTORATION ESTIMATED

- (1) Total Est. Cost \$ 4,826.00
- (2) _____ Meters and \$ _____
Service @ _____
- (3) Removal Cost Less Salvage \$ _____
- (4) Gross Investment \$ _____

DEDUCT

- (5) Const. Advance \$ _____
- (6) Service Conn. \$ _____
- (7) Refunds \$ _____
- (8) Net Auth. Invest. \$ _____

BUDGETARY DATA

- (9) Tot. Budget Expnd. \$ _____
- (10) This Authorization \$ _____
- (11) Pre Approved \$ _____
- (12) Tot. Apvl. To Date \$ _____
- (13) Bal. Budget Expnd. \$ _____

RATIFICATION

APPROVALS

Preparation S. Spier
Director of Oper. [Signature]
Exec. Engr. [Signature]
Admn. Director _____
Legal Dept. _____
Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____
Item No. _____

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 202500041
Budget No. 250906

Authorization No.: EC 7480, R 250006
Date: 02/04/25
Inputted By/Date: 02/19/25 Imp

02/04/25 Estimate Starting Date
02/04/25 Estimate Complete Date
 yes no Retirement Involved
 Public Street
Private Right of Way
On Authority's Prop
Tax Districts _____

TITLE OF PROJECT: Replaced existing 5'
hydrant at 3530 Lakeview Rd. HATN

Name of Grantor of Easement _____
Date of Easement _____

DETAILED DESCRIPTION AND PURPOSE:

Originally installed prior to 07/14/11, retired under #R 250006, and replaced with a 5' Kennedy K81 hydrant under EC 7480. Old 5' Kennedy K11 hydrant was unrepairable. Work done by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:
System Betterment
Bldr/Cont/Dev. Agree
Owner Occupant Cont.
Special Revenue Cont.

ESTIMATE COST

RESTORATION ESTIMATED

- (1) Total Est. Cost \$ 3,778.00
- (2) _____ Meters and \$ _____
Service @ _____
- (3) Removal Cost Less Salvage \$ _____
- (4) Gross Investment \$ _____

DEDUCT

- (5) Const. Advance \$ _____
- (6) Service Conn. \$ _____
- (7) Refunds \$ _____
- (8) Net Auth. Invest. \$ _____

BUDGETARY DATA

- (9) Tot. Budget Expnd. \$ _____
- (10) This Authorization \$ _____
- (11) Pre Approved \$ _____
- (12) Tot. Apvl. To Date \$ _____
- (13) Bal. Budget Expnd. \$ _____

RATIFICATION

APPROVALS

Preparation S. Spier
Director of Oper. *[Signature]*
Exec. Engr. *[Signature]*
Admn. Director _____
Legal Dept. _____
Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____
Item No. _____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	02/19/25 Imp	Project No.:	202500041
G.L. No.	186.000		
Pri. No.		Location:	HATN
Auth No.			Date: 02/04/25
Date Installed:	Prior to 07/14/11		Public St. (X)
Under Auth. No.:			or
Date Removed:	02/04/25		Private-Right-of-Way ()
Replaced Under:	EC 7480	Disp.	1. Book Value
	(EC#, OWIP, BI#)	Code:	2. Cost of Removal
			3. Salvage (Trade-in)
Complete description of unit retired: (Record numbers if possible)			
1-5' bury Kennedy K11 hydrant			

Department Head

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Item Retired			Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
CPR	Page	& Line				Per unit	Total		

General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000			
JE 32 (Cr)	101.000	XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXX		
JE 33 (Cr)	186.00			

FOR RECORD PURPOSES ONLY; WORK DONE
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY
CONSTRUCTION AUTHORIZATION**

Project No. 202500053
Budget No. 250906

Authorization No.: EC 7482, R 250007
Date: 02/11/25
Inputted By/Date: 02/27/25 Imp

02/11/25 Estimate Starting Date
02/11/25 Estimate Complete Date
 yes no Retirement Involved
 Public Street
Private Right of Way
On Authority's Prop
Tax Districts _____
Name of Grantor of Easement _____

TITLE OF PROJECT: Replaced existing 7'
hydrant at 909 Losson Rd. CHTN

_____ Date of Easement _____

DETAILED DESCRIPTION AND PURPOSE:
Originally installed in 1988 under EC 3320, was
scrapped, retired under #R 250007, and replaced
with a 7' Avk hydrant under EC 7482. Old 7'
Waterous hydrant was obsolete and unrepairable.
Work done by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:
_____ System Betterment
_____ Bldr/Cont/Dev. Agree.
_____ Owner Occupant Cont.
_____ Special Revenue Cont.

ESTIMATE COST

RESTORATION ESTIMATED

(1) Total Est. Cost \$ 5,700.00
(2) _____ Meters and \$ _____
Service @ _____
(3) Removal Cost Less Salvage \$ _____
(4) Gross Investment \$ _____

RATIFICATION

DEDUCT

(5) Const. Advance \$ _____
(6) Service Conn. \$ _____
(7) Refunds \$ _____
(8) Net Auth. Invest. \$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd. \$ _____
(10) This Authorization \$ _____
(11) Pre Approved \$ _____
(12) Tot. Apvl. To Date \$ _____
(13) Bal. Budget Expnd. \$ _____

APPROVALS

Preparation S. Spier
Director of Oper. *John M. Carlogan*
Exec. Engr. *J F Koralick 3-7-2025*
Admn. Director _____
Legal Dept. _____
Acct. Dept. _____

RESOLUTION APPROVING

Adopted _____
Item No. _____

ERIE COUNTY WATER AUTHORITY
Property Removed From Service

Inputted By/Date	02/27/25 Imp	Project No.:	202500053
G.L. No.	186.000		
Pri. No.		Location:	CHTN
Auth No.		Date:	02/11/25
Date Installed:	1988	Public St.	(X)
Under Auth. No.:	EC 3320	or	
Date Removed:	02/11/25	Private-Right-of-Way	()
Replaced Under:	EC 7482	Disp.	1. Book Value
	(EC#, OWIP, BI#)	Code:	2. Cost of Removal
			3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-7' bury Waterous hydrant

Department Head

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Item Retired			Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
CPR	Page	& Line				Per unit	Total		

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				