

ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

October 1, 2025

TO:

Jennifer Hibit, Secretary to the Authority

FROM:

John M. Catanzaro, Director of Operations

Jm

SUBJECT:

Board Authorization for Hydrant/Valve Replacements

Please be advised that Authority personnel have recently replaced various hydrants and valves that were obsolete, defective or unrepairable. These hydrants and valves are located within the Direct Service areas of the Erie County Water Authority Service Area.

Since the hydrants and valves are assets of the Authority, the old hydrant or valve must be removed from our inventory. This is referred to as "retired". The new hydrant or valve then replaces the retired asset. The make, size, model and cost of the new hydrant or valve is then included as a current asset.

The action to retire an old hydrant or valve and to replace it with a new hydrant or valve requires authorization from the Board. As such please find the following:

- Blue Authorization form for Board Resolution for hydrant and valve replacements.
- Construction Authorization forms for the subject hydrant or valve that was replaced;
 along with a pink "Property Removed from Service" form for each hydrant and valve.
 These two documents identify all the pertinent data including the cost of the new asset.

Please advise if you require additional information.

ERIE COUNTY WATER AUTHORITY AUTHORIZATION FORM

For Approval/Execution of Board Meeting Documents

Document Name:	Project No.:						
Description:							
Item Description:							
Choose one:							
Other:							
Action Requested:							
Choose one							
Other:							
Approvals Required: APPROVED AS TO CONTENT:							
Chief Financial Officer		Date:_					
Chief Operating Officer		Date:_					
Claims Rep. – Risk Manager		Date:_					
Comptroller		Date:_					
Director of Administration		Date:_					
Director of Distribution		Date:_					
Director of Human Resources		Date:_					
Director of IT			10/2/2025				
Director of Operations	John M Catanzaro		10/3/2025				
Director of Planning & Water Supply	0	Date:_					
Director of Production		Date:_					
Director of Water Quality		Date:_	10/6/2025				
Executive Engineer	Jemand J. Monaletin	Date:_	10/6/2025				
General Counsel (Legal)							
Other:		Date:_					
APPROVED FOR BOARD RESOLUTIO Secretary to the Authority	N: JAHJA	Date: _	10/06/2025				
Remarks:							
Resolution Date:	Item No:						

FOR RECORD PURPOSES ONLY; WORK DONE WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY CONSTRUCTION AUTHORIZATION

Project No.)4		Auth	-	27, R 250037
Budget No.					Date: 08/26/2	
				Inpu	tted By/Date: _09/24/2	25 lmp
	26/25	Estimate Sta				aced existing 8"
	26/25	Estimate Co		valve at P	ine Ridge Rd. and Doar	St. CHTN
xyes	no	Retirement I		-		
X	ζ	Public Street				
		Private Righ				
		On Authority				
		Tax Districts	S	DETAILI	ED DESCRIPTION AN	D PURPOSE:
Name of G	rantor of Ease	ment				
					installed in 1903 unde	
		Date of Ease	ment		retired under #R 25003	
				a 8" resili	ent seat valve under EC	7527. Old 8" gate
CLASS OF	MAIN INSTA	ALLATION:		valve was	unrepairable. Work do	ne by ECWA forces
		System Bette	erment	at ECWA	expense.	
		Bldr/Cont/D	ev. Agree.	-		
		Owner Occu	pant Cont.			
		Special Reve	enue Cont.	-		
				-		
	ESTIM	ATE COST				
*	RESTORATI	ON ESTIMAT	TED*			
(1) Tota	al Est. Cost		\$ 2,271.88		RATIFICATIO	N
(2)		Meters and	\$			
	vice @		,			
	noval Cost Les	s Salvage	\$	-		
	ss Investment	8	\$			
()						
	DEDU	CT				
(5) Con	st. Advance		\$	-		
A 45 51	vice Conn.		\$			
(7) Refu	ınds		\$			
	Auth. Invest.		\$			
()						
	BUDGETAR	Y DATA				
(9) Tot.	Budget Expno	1.	\$,		
	Authorization	1	\$			
` '	Approved		\$	-		6
3 5	Apvl. To Date	е	\$			
	Budget Expno		\$			
` ,	0 1					
	APPF	ROVALS			RESOLUTION APP	ROVING
Preparation	S.Sp	ier		Adopted		
Director of	Oper	lam Co	for			
Exec. Engr.	Th	J. Kaul	v-9229-2025	Item No.		
Admn. Dire	ctor	/	,			
Legal Dept.						
Acct. Dept.						

ERIE COUNTY WATER AUTHORITY

Property Removed From Service

Inputte	d By/D	ate 09/2	24/25 lmp				Pr	oject	No.:	202500204	
G.L. No	0.	186	.000								
Pri. No]	Location	n: CHT	N			_ Da	te: 08/26	5/25
Auth N						(To	own)				
Date In			1903						P	Public St.	(X)
Under A			OCP-19							or	
Date Re			08/26/25							-Right-of-W	
Replace	ed Und	er:	EC 7527					Dis	-	1. Book V	
			(EC#, OV	WIP, BI	#)			Co	de:	2. Cost of	
Complete description of unit retired: (Record numbers if possible) 3. Salvage (Trade-in)											
Comple	ete desc	cription of	unit retire	d: (Reco	ord numb	ers if	possil	ole)			
					8" gate v	alve					
										Dano	rtment Head
FO	RACC	COUNTIN	G DEPT.	LISE C	NIV	DON	TOL	WRIT	TE BI	ELOW THI	
				USE		DOI					Salvage,
116	em Reti	rea	Disp.	Qty	Unit		Book	Cost		Cost to	Trade-in
CPR	Page	& Line	Code	Qu	Used	Per	unit	To	tal	Remove	Realized
			General	! !	imary Nun	nber		RWIP		Disp.	Amount
		JE 32 (Dr)	General Ledger #	# Pr	imary Nun	nber		RWIP Auth.		Disp. Code	Amount

XXXXXXXXXX

JE 33 (Dr)

JE 33 (Cr)

108.00

186.00

FOR RECORD PURPOSES ONLY; WORK DONE WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY CONSTRUCTION AUTHORIZATION

Project No		5		Authorization No.: EC 7528
Budget No).			Date: 09/02/25
				Inputted By/Date: 09/24/25 lmp
09/	/02/25	Estimate Sta	rting Date	TITLE OF PROJECT: Installed 6" valve at
	/02/25	Estimate Con		7 Southgate Rd. CHTN
yes		Retirement I		7 South gate Ital
		Public Street		
	X			
		Private Righ		
		On Authority		
		Tax Districts	S	DETAILED DESCRIPTION AND PURPOSE:
Name of G	rantor of Ease	nent		
				Installed 6" resilient seat valve under EC 7528.
		Date of Ease	ment	Work done by ECWA forces at ECWA expense.
CLASS OF	F MAIN INSTA	ALLATION:		
021100 01		System Bette	erment	
		Bldr/Cont/De		
		Owner Occu		
		Special Reve	enue Cont.	
		ATE COST		
*	*RESTORATION **	ON ESTIMAT	TED*	
(1) Tot	al Est. Cost		\$ 3,610.00	RATIFICATION
(2)		Meters and	\$	
	vice @	Tribution and	Ψ	
	noval Cost Les	c Salvage	\$	
	oss Investment	s Daivage	\$	
(4) GIO	oss mvesimem		Φ	
	DEDI			
(5) G	DEDU		Ф	
` /	st. Advance		\$	
` '	vice Conn.		\$	
(7) Ref	unds		\$	
(8) Net	Auth. Invest.		\$	
	BUDGETAR	Y DATA		
(9) Tot.	. Budget Expno	1.	\$	
	s Authorization	ì	\$	
` /	Approved		\$	
	. Apvl. To Date	.	\$	
	. Budget Expno		\$	
(13) Dai.	. Dudget Explic		Ψ	
-	4 DDF	ROVALS		DESCI LITION A DDD OVING
D (RESOLUTION APPROVING
Preparation			0	Adopted
Director of		le m	Jacop	- Y
Exec. Engr.		ulf. nond	16-9-29-2025	Item No.
Admn. Dire		,		
Legal Dept.				
Acct. Dept.				

FOR RECORD PURPOSES ONLY; WORK DONE WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY CONSTRUCTION AUTHORIZATION

Project		202500206	5		Authorization No.: EC 7529, R 250038
Budget	t No.				Date: 09/11/25
					Inputted By/Date: 09/24/25 lmp
	09/11/2	5	Estimate Sta	rting Date	TITLE OF PROJECT: Replaced existing 5'
	09/11/2		Estimate Con	•	hydrant at Transit Rd. and Bostwick Pl. DPVL
X	yes	no	Retirement I		
	X		Public Street		
× ·			Private Right	t of Way	
			On Authority	's Prop	
			Tax Districts		DETAILED DESCRIPTION AND PURPOSE:
Name	of Granto	or of Easem	nent		
		e			Originally installed in 1986 under EC 3285, was
			Date of Ease	ment	scrapped, retired under #R 250038, and replaced
					with a 5' Kennedy hydrant under EC 7529. Old 5'
CLASS	S OF MA	AIN INSTA	LLATION:		bury Kennedy hydrant was unrepairable. Work done
			System Bette	erment	by ECWA forces at ECWA expense.
			Bldr/Cont/De	ev. Agree.	
			Owner Occur		
			Special Reve		
			•		
		ESTIMA	TE COST		
	RES	STORATIO	N ESTIMAT	ED	
(1)	Total Es	t. Cost		\$ 9,560.00	RATIFICATION
(2)]	Meters and	\$	
	Service	<u></u>			
(3)	Remova	l Cost Less	Salvage	\$	
(4)	Gross In	vestment		\$	
(5)	a	DEDUC	T	Φ.	
` ,	Const. A			\$	
` /	Service (\$	
` '	Refunds			\$	
(8)	Net Auti	n. Invest.		\$	
	BUI	DGETARY	DATA		
(9)		lget Expnd.		\$	
		thorization		\$	
` /	Pre Appi			\$	
, ,		l. To Date		\$	
, ,		lget Expnd.		\$	
			OVALS		RESOLUTION APPROVING
Prepara		S.Spie	er nec O	4	Adopted
	r of Oper	r. (/w/	- M Ca	Cago .	Trans N.
Exec. E	_	H	7. nowal b	-9-29-2025	Item No.
	Director		160		
Legal D	•	-			
Acct. D	ւշրւ.				

ERIE COUNTY WATER AUTHORITY Property Removed From Service

Inputte	ed By/D	ate 09/2	24/25 lmp				Pr	oject	No.:	202500206	
G.L. N		186	.000								
Pri. No										te: <u>09/11</u>	/25
Auth N	vo. istalled:		(Town)								
	Auth. N		1986 Public St. (X) EC 3285 or								
	emoved		09/11/25				-	Р	rivate	-Right-of-W	ay ()
	ed Und		EC 7529					Dis		1. Book V	
			(EC#, OV	WIP, BI	#)				de:	2. Cost of	Removal
Compl	ete desc	cription of	unit retire	d: (Rec	ord numb	ers if	possil	ole)		3. Salvage	e (Trade-in)
				1-5′ bi	ury Kenne	edy hy	drant				
											rtment Head
			IG DEPT.	USE (ONLY.	DO N				ELOW THI	
It	em Reti	red	Disp.	04-	Unit	Book Cost				Cost to	Salvage, Trade-in
CPR	Page	& Line	Code	Qty	Used	Per	unit	To	otal	Remove	Realized
			General		rimary Nun	her		RWIP		Disp.	Amount
		JE 32 (Dr)	Ledger # 186.000	7	imary rvan	1001		Auth.	#	Code	rinount
		JE 32 (Dr) JE 32 (Cr)	101.000				XXX	XXXX	XXX	XXXXXX	
		JE 33 (Dr)	3 (Dr) 108.00 XXXXXX		XXXXXX	4					
		JE 33 (Cr)	186.00								