

ERIE COUNTY WATER AUTHORITY  
AUTHORIZATION FORM  
For Approval/Execution of Documents  
(check which apply)

**Contract:** \_\_\_\_\_ **Project No.:** \_\_\_\_\_  
**Project Description:** Creation of One Position of Senior Engineer Assistant

**Item Description:**




- |   |  |   |                                       |
|---|--|---|---------------------------------------|
| <input type="checkbox"/> Agreement  | <input type="checkbox"/> Professional Service Contract | <input type="checkbox"/> Amendment          | <input type="checkbox"/> Change Order |
| <input type="checkbox"/> BCD  | <input type="checkbox"/> NYSDOT Agreement              | <input type="checkbox"/> Contract Documents | <input type="checkbox"/> Addendum     |
| <input type="checkbox"/> Recommendation for Award of Contract   | <input type="checkbox"/> Recommendation to Reject Bids |   |                                       |
| <input type="checkbox"/> Request for Proposals  |  |   |                                       |
| <input checked="" type="checkbox"/> Other <u>Creation of one (1) new position of Sr. Engineer Assistant</u> |  |   |                                       |

**Action Requested:**

- |   |  |
|---|--|
| <input type="checkbox"/> Board Authorization to Execute   | <input type="checkbox"/> Legal Approval                              |
| <input type="checkbox"/> Board Authorization to Award   | <input type="checkbox"/> Execution by the Chairman                   |
| <input type="checkbox"/> Board Authorization to Advertise for Bids  | <input type="checkbox"/> Execution by the Secretary to the Authority |
| <input type="checkbox"/> Board Authorization to Solicit Request for Proposals                               |  |
| <input checked="" type="checkbox"/> Other <u>Creation of one (1) new position of Sr. Engineer Assistant</u> |  |

**Approvals Needed:**

**APPROVED AS TO CONTENT:**

- |   |   |                         |
|---|---|-------------------------|
| <input type="checkbox"/> Other (if Applicable)              | _____   | Date: _____             |
| <input checked="" type="checkbox"/> Chief Operating Officer | <u></u>                  | Date: <u>4/26/21</u>    |
| <input checked="" type="checkbox"/> Executive Engineer      | <u> /for L. Kowalski</u> | Date: <u>4/26/2021</u>  |
| <input type="checkbox"/> Director of Administration         | _____   | Date: _____             |
| <input type="checkbox"/> Risk Manager                       | _____   | Date: _____             |
| <input checked="" type="checkbox"/> Chief Financial Officer | <u></u>                 | Date: <u>04/26/2021</u> |
| <input type="checkbox"/> Legal                              | _____   | Date: _____             |

**APPROVED FOR BOARD RESOLUTION:**

- |  |   |                      |
|--|---|----------------------|
| <input checked="" type="checkbox"/> Secretary to the Authority | <u></u> | Date: <u>4/26/21</u> |
|--|---|----------------------|

**Remarks:** \_\_\_\_\_  
\_\_\_\_\_

**Resolution Date:** \_\_\_\_\_ **Item No:** \_\_\_\_\_